

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 5th June 2013 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Cllr. I. Reeve
Mr K Sandiford, Mr C Williams
County Councillor: Helena Windsor
District Councillors: Mrs D Vickers
SCC Environment Enforcement Officer Simon Elson
Clerk: Mr R Brown
Assistant to the Clerk: Alec Howard
Police: PC Alice Bennett, PCSO Lorraine Wells
7 Residents present

Action By

88/13 Apologies for Absence.

Cllr. Forbes & District Councillor G Black apologies, attending R&BBC Planning meeting re RAL

89/13 Declarations of Interest.

Cllr D. Dowden signed the book - local planning proposal - neighbour

90/13 Public Forum – Residents requests.

Two residents from Nutfield Park asked Council if they were aware of the large care home development at the head of their road, the overall size of the building and it being adjacent to a footpath. Councillors recalled the planning application, a director of the care company had attended a Parish meeting and Council did not object to the proposals having considered them to be a great improvement on what had always been there. The residents claimed they had not received details on the development which councillors found strange as TDC Planning is usually extremely efficient with that process. Also problem with private road ownership, residents were advised to contact TDC. Two residents/tenants queried why Council had installed 3 more self-feed troughs in the Allotments as they could not now use hoses. Councillors and Clerk explained the high costs of water supply, that tenants had been advised these would be fitted to save water and to assist those tenants who have suffered from low water pressure at the far end of the site. They were asked to gauge opinions from other tenants.

91/13 Report from County & District Council – For information.

D.Cllr. Debbie Vickers had attended the TDC Planning meeting, explained why the Committee had refused the application by Priory Events for increased hours of operation, and that she had spoken against this at the meeting. The application was held over after the meeting had been adjourned to discuss missing complaints letters from residents. An Officer was instructed to investigate. Mrs Helena Windsor was welcomed as our new County Councillor. She spoke on roads resurfacing and was advised by Cllr. Cullen of other roads also in need of repair. There is additional funding being allocated by SCC for more road repairs.

92/13 Simon Elson – SCC Environment Officer

Simon spoke on the project he presented at the Parish Assembly. His project of trees planted from Redhill to Godstone will only happen once all the sand extraction work has been completed, in stages, and he spoke at length how this could be achieved. BOAS boundaries might possibly be changed to accommodate the south side of the ridge. He asked for support from Council on this idea – Agreed, to assist with the Nutfield Marsh project – Agreed, and to consider thoughts and ideas on what can be done to achieve the overall project. Simon was thanked for attending and that Council will back his ideas and project.

93/13 Police report & issues –

The Police Report was read by the Clerk as no officer could be present

END OF PUBLIC FORUM

The residents and District Councillors then left the meeting.

Late arrivals...Cllr Forbes and Paul Murray arrived from R&BBC Planning committee meeting with the news that the RAL Hard Runway application had been comprehensively REFUSED.

94/13 Approval of the Minutes of the Parish Council Meeting held on 1st May 2013 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

95/13 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

96/13 COMBINED COMMITTEE

97/13 PLANNING & DEVELOPMENT

97/1/13 **Planning Decisions** by Tandridge District Council since last Combined Committee Meeting:

TA/2012/1027 Redhill Aerodrome, Kings Mill Lane, South Nutfield.. construction of a hard runway to replace existing grass runways and ancillary infrastructure comprising realignment of existing taxiways, drainage improvements, replacement runway lighting and new approach lighting
NPC Decision – REFUSE

TA/2012/1078 Redhill Aerodrome, Kings Mill Lane, South Nutfield.. construction of hard runway to replace existing grass runways and ancillary infrastructure comprising realignment of existing taxiways, drainage improvements, replacement runway lighting and new approach lighting (Consultation by Reigate & Banstead Borough Council)

NPC Decision – REFUSE (see and quote separate letter already sent re TA/2012/1078 - Refuse)

TA/2012/1027 Redhill Aerodrome, Kings Mill Lane, South Nutfield.. Construction of a hard runway to replace existing grass runways and ancillary infrastructure comprising realignment of existing taxiways, drainage improvements, replacement runway lighting and new approach lighting (additional information relating to an addendum to the Environment Statement, revised drainage details and response to queries raised by the Local Authorities)

Dated 10 January – 21 days – NPC comment by 31/01/13

NPC Comment – REFUSE Having reviewed the amendments added to this planning application, our original statement of OBJECTION stands. We are also extremely concerned with regard to the request of confidentiality within part of the economic appraisal & business plan in this application and we object most strongly to this process. **TDC DECISION REFUSE**

TA/2012/1273 Priory Farm, Sandy Lane, South Nutfield.. Variation of condition 3 & 4 of permission TA/2003/802 dated 23rd September 2004 to allow for clay pigeon shooting until 6pm on Saturdays and to extend the time for motorised events to 9.30am – 6pm on Saturdays and 9am – 4pm on Sundays and to vary condition 7 of same permission to move the location of paintballing activities
NPC Comment – Having listened to local residents comments at the November Parish Council meeting regarding this planning application, followed by a full and detailed discussion by Councillors, we wish to make the following comments:

Parish Council is not in favour of this application for Priory Events to extend existing trading hours for the reasons listed below:

Clay Pigeon shooting - Council is not in favour of extending the previously agreed permission of 40 days in any calendar year with hours restricted to 09.30am to 2.00pm on Saturdays.

Motorised events - Council is not in favour of extending the previously agreed permission with hours restricted to 09.30am to 2.00pm on Saturdays. The application for Sundays from 09.00am to 4.00pm should be refused.

Paintballing – The application to move the location of paintballing activities to the area hatched on the plan should be refused. This area is adjacent to an Ancient Woodland area. Council has listened to a presentation showing current noise levels in that area and is concerned at the disturbance to both neighbours and the surrounding area. The current users are not complying with the National Association of Paintballing guidelines to install netting to protect the area.

Council supports the Nutfield Conservation Society comments in their submission, regarding the omission of a biodiversity survey and the use of ancient woodland for this paintballing activity in this planning application.

NPC Comment – Objection REFUSE

TDC DECISION – REFUSED

TA/2013/243 Lyttel Hall, Coopers Hill Road... Conversion of Landlords retained area to provide 1 additional flat and provision of two extra car parking spaces (Retrospective)

Dated 13/03/13 – 21 days – NPC comment by 03/04/13

NPC Comment – No Objection – Neighbours

TDC DECISION – APPROVED

TA/2013/366 10 Kings Mead, South Nutfield.. Erection of two-storey side extension

Dated 25/03/13 – 21 days – NPC comment by 15/04/13 (requested extension due to Easter post)

NPC Comment – No Objection – Neighbours

TDC DECISION – REFUSED

TA/2013/339 Avenue Cottage, The Avenue, South Nutfield.. Erection of detached double garage & detached garden outbuilding (C of L for Prop devl)

Dated 02/04/13 – 21 days – NPC comment by 23/04/13

NPC Comment – No Objection – Neighbours

TDC DECISION – Clopud PP not reqd.

TA/2013/339 South Lodge, Bletchingley Road, Nutfield... Erection of single storey side extension

Dated 11/04/13 – 21 days – NPC comment by 02/05/13

NPC Comment – No Objection – Neighbours

TDC DECISION – APPROVED

97/2/13 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2013/708 Hall Lands Cottage, Nutfield Marsh Road, Nutfield... Demolition of existing conservatory and erection of two storey extension to rear elevation, raised single ridged roof, porch roof to front elevation & detached double garage
Dated 21/05/13 – 21 days – NPC comment by 11/06/13

NPC Comment – No Objection – Neighbours

TA/2013/394 Land Adj. to 36 Morris Road, South Nutfield... Erection of dwelling with attached garage, formation of associated access and parking
Dated 23/05/13 – 21 days – NPC comment by 13/06/13

NPC Comment – Objection – Council has been made aware of local residents concerns on this proposal. It is considered to be overdevelopment within the plot size, out of character to the other properties in upper Morris Road and due to its elevated position will overlook properties both adjacent to the site and also those in Kings Mead

97/3/13 RACC

Cllr. Chapman advised that the AGM of RACC will be held on 15th June 2013 at 10.00am in the Village Hall and as many members as possible should attend.

97/4/13 GATCOM

Cllr Sandiford to send any information from his aircraft height monitoring system on low flying aircraft over Nutfield to Ken Harwood at GATCOM

98/13 FINANCE & GENERAL PURPOSES

98/1/13 Finance

Bank reports

No current bank statements were received so no further report

Agree Payment of May Invoices received

PAYMENTS FOR MAY 2013

Signed on 5th June 2013

Chq No.	£
002612 Clerks salary – as per contracted terms	
002613 Clerks expenses	96.49
002614 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002615 Alec Howard – Assistant to Clerk salary	67.50
002616 Ascot Buildings – Invoice 13307	
Revised Local Authority Fee for planning permission	693.00
002617 Ken Hamilton – Invoice 364/72	
Maintenance work	
Nutfield Cemetery 01/05/13 - 31/05/13 inclusive	£ 340.00
Ken Hamilton – Invoice 364/73	
Maintenance work	
Nutfield Woodland Burial 01/05/13 - 31/05/13 inclusive	<u>£ 75.00</u>
002618 Hedleys Solicitors - Invoice 401022	415.00
Professional Charges re Nutfield Marsh May 2012-30 April 2013	
Disbursements Land Registry & Burges Salmon initial fees	
less credit on account Burges Salmon fees	590.00
002619 M F Lansley - Invoice	
Nutfield Village Hall Change locks to front door and rear exit door	199.01
002620 Redhill Farm Services - Invoice 6189	
The Pound – rolling planings, Allotments install new tap	
Mid Street - repair and re-install broken road mirror	£303.60
Redhill Farm Services - Invoice 6195	
Allotments - supply & install 3 water troughs as per quotation	£684.00
Redhill Farm Services - Invoice 6200	
The Pound - refurbish sign, fabricate stands re-erect signs	<u>£198.00</u>
002621 Stocksigns Ltd - Invoice 01001015	1185.60
Jubilee Fields Entrance sign, Playground sign, Pound sign	297.84
002622 Stuffins Catering Services Ltd - Invoice 4384 005	
Parish Assembly - custom buffet	198.00
002623 Sweethaven Computers - Invoice 130444	
NPC Laptop - Workshop service repair	58.80
002624 Ray Winder – Invoice	
Jubilee Tree Plantings –	
Supply 4 engraved Corian & oak plaques + S/S posts	<u>260.00</u>
<u>TOTAL</u>	<u>5619.92</u>

RESOLVED: Proposed, Councillor Cullen. Seconded, Councillor Sandiford. AGREED

Agree the year end 2012/13 accounts for audit

Clerk had distributed Section 1 of the Annual Audit for agreement

Proposed Cllr Sandiford Seconded Cllr Chapman AGREED

98/2/13 Audit

Meeting with Internal Auditor Mulberry & Co

Meeting arranged with Mark Mulberry on Friday 7th June for Internal Audit

98/3/13 Assistant to the Clerk - Report

Alec reported there were 3 full plots and 2 half plots now available on the allotments. Suggested Clerk advertise availability in the Link. There are horses in the Jubilee Fields. When there a resident whose property adjoins the field from Holmesdale Road reported the ditch between fields and his garden is blocked, Clerk will advise contractor

RB

98/4/13 Insurance 2013-14

Policy documents received from Came & Co. new Insurance policy now in place

98/5/13 SCC Community Improvements Fund – C.Cllr. Windsor advised that any applications for grants on Marsh, Memorial Hall & Jubilee Fields need to be applied for by 28th June for the first phase on finance. There will be others later and it was agreed to wait until funds are needed.

Clerk & Cllr. Dowden to investigate costs for a new playground at the Memorial Hall site

RB/DD

99/13 ENVIRONMENT & AMENITY

99/1/13 Village Halls

Memorial Hall

New Building – Ascot update on design

Ascot Comprehensive Planning Service awaiting responses from TDC Planning on application

Letter of Intent sent to Ascot

Sub-committee meeting to be held on Tuesday 11th June.

Memorial Hall Finance – Bank accounts

Proposal. To open new Charity bank accounts in 3 companies, maximum per account £85,000

The proposal to investigate new bank accounts, maximum per account £85,000 was discussed
It was AGREED that we should find best interest accounts with 30 day withdrawal notice period and a maximum on £85,000 in each account

South Nutfield Village Hall – update

Report on joint meeting & management structure

Cllr Forbes attended the last meeting and everything seems to be working extremely well

Maintenance update – Structural Survey plus other works in priority

Paul Murray is obtaining quotes for the work reported in the Survey that needs urgent attention

99/2/13 Jubilee Fields, South Nutfield

Right of Way entrance area & footpaths

Meeting scheduled with SCC Footpaths area manager did not take place. Clerk will re-arrange

RB

Fields Condition - Update

Much drier now and inspection to take place by Clerk and contractor to decide on next work

RB

Corner Field and BRI

No further information received since last meeting

CCTV and lights

Clerk obtaining prices on this equipment and other options and has spoken to Scouts and two residents who are considering offering power. RIPPER law needs to be checked to see if we can apply this on the site

Future use and projects

Still to be decided, work to be done first

99/3/13 Highways, Traffic & Parking

Roads, Pavements & Verges

Report on roads & potholes

Cllr Cullen had updated the list of work required to be done.

RTA report

Discussion on major RTA in Mid Street. Clerk investigating costs of 2 CCTV cameras outside the Village Hall following reports of near miss by car driving along pavement in Mid Street and parking

Village Gateway project

Lay-by adoption/business plan – update on access

Boulders placed on verge to stop lorries passing, assume by SCC Highways, more work promised

TDC Pavement Snow Clearance scheme

Clerk Report – Clerk attending meeting on 27th June and will report back to next Council meeting

The Pound

Latest work update.

All completed

Planting

Agreed not to proceed with this

Signs

One new sign to be erected on west side of area

Parking – vehicles action

Seems to be helpful and of great use to local residents who do not have any parking space

Village Green

Signboards

Still one sign board in the centre of the green, clerk to contact once more to remove

Water Trough

No further work can be done on this

New Bench

Cllr Reeve and Clerk to investigate some further projects there including a bench and sign **RB/IR**

99/4/13 Nutfield Marsh

Crown Estates

Clerk chasing Crown Estates regularly on any further progress **RB**

TDC – Bye Laws

Andrew Komosa at TDC Legal Dept. has Bye-laws in hand and ready to go on the land immediately

Police and other agencies have agreed to assist once these are in place. They will call in the respective agencies once land is acquired

Hedleys

Also chased Crown Estates

Further Action Plan - Marsh Group

Meeting with Sam Gyimah MP being arranged by marsh residents

99/5/13 Cemetery/Woodland Burial Area

Report on Cemetery/Woodland Burial Area

Nothing to report, enquiries still coming in, Cemetery burial booked.

99/6/13 Tonbridge to Reigate Community Rail Partnership

Report from Cllr Reeves will be placed in The Link on Redhill Station proposal and other updates

100/13 Correspondence received – List for information only

101/13 Clerks Report –

Nutfield Link July copy items – to be agreed shortly

102/13 Matters for reporting or inclusion on future agenda

None

103/13 Other matters- for information only

104/13 Dates of next meetings:

Combined Committee Meeting – P&D, F&GP and E&A – 19th June 2013 8.00pm – Parish Office

Council Meeting – 3rd July 2013 - Committee Room, Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 23.00pm

Signed, Chairman, 03 July 2013

**Cc: County Councillor Windsor
District Councillor Black
District Councillor Elias
District Councillor Vickers**