

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 4th December 2013 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Dowden, Mr P Forbes, Mr I Reeve, Mr K Sandiford
County Councillor: Mrs Helena Windsor
District Councillors: Mrs G Black
Clerk: Mr R Brown
Police: No Police present
6 Residents present

Action By

168/13 Apologies for Absence.

Councillors Mr D Cullen & Mrs S Ford
District Councillors: Mr T Elias, Mrs D Vickers

169/13 Declarations of Interest.

None

170/13 Public Forum – Residents requests.

Resident reported catapult incidents reported to Police
D Cllr Black reported the JJ Franks planning application for sand extraction on the Marsh has been received at TDC and will be distributed shortly
Discussion with local shop owner, re Street Trading Licences and his wet fish trader. Points noted by D Cllr Black and will be taken to TDC for clarification

171/13 Report from County & District Council – For information.

D Cllr Black said a TDC Planning Officers site visit had been made to the RNIB site re new housing planning application.
D Cllr. Elias said he will be speaking at the RAL Public Inquiry against the application. He thought the Byelaws on Nutfield Marsh should be in place by March 2014. Paul Barton from TDC had met local residents to discuss this process. Application now with DCLG for final approval.
C Cllr Windsor asked Clerk if all the grit bins were fitted, clerk advised 2 from SCC yet to be delivered. She also said she had heard that the JJ Franks planning application for Marsh Extraction had just been submitted to TDC Planning

172/13 Police report & issues –

No Report sent

END OF PUBLIC FORUM

District Councillor and residents then left the meeting.

173/13 Approval of the Minutes of the Parish Council Meeting held on 6th November 2013 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

174/13 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

175/13 COMBINED COMMITTEE

176/13 Assistant to the Clerk – brought forward from Agenda

Report... Sean Hayes read his report and copy of this is below:

Assistant Clerk Report to Full Parish Council – December 2013

Cemetery and Woodland Burial Area

- It has been quite a busy month for the WBA and Cemetery and recent clients have been most appreciative of the area and its presentation.
 - There was a sad burial of a little baby this week but both parents pleased with how it all went and have reserved plots next to the baby for themselves.
 - Further work with the CWG has been conducted and an enquiry about PO Kevin Wilson buried in 1940 has been received.
 - Collaboration with St. P & P cemetery is now ongoing into research particularly with the anniversary of WWI imminent.
- Allotments**
- One allotment has become vacant upon the passing of one of the tenants. Chasing of non attended plots yet to be started.

Roads

- Mid street resurfacing has yet to happen and I enquired today re the lack of work. The officer was due to get back to me but has not. I will chase it up tomorrow.
- The Turners who live in Bower Hill Close where their hedge abuts onto the path along Kings Cross Lane have been contacted and will endeavour to get the hedge cut back.
- Salt is to be strategically placed tomorrow so as to be ready for Snow Angels to burst into action when required.

Chairman and Council thanked Sean for his comprehensive report

176/13 PLANNING & DEVELOPMENT

176/1/13 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

- **TA/2013/1206 1 Nutfield Court, Church Hill, Nutfield..** Erection of extension to existing conservatory & replacement of existing glass roof with tiled roof
Dated 28/08/13 – 21 days – NPC comment by 18/09/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1231 Maryland, Kings Cross Lane, South Nutfield...** Demolition of dwelling. Erection of 2 detached dwellings with associated parking and access. (Application to extend time limit for implementation of planning permission TA/2009/741
NPC Comment – No Objection TDC DECISION - APPROVED
- **APPEAL APP/M3645/A/13/2204096 TA/2013/224 Wood Cottage, Parkwood Road...** Demolition of existing dwelling and erection of five detached dwellings, with associated access and parking (Outline application)
Dated 13/03/13 – 21 days – NPC comment by 03/04/13
NPC Comment – Objection The Council's decision, having read and considered all the documents:
Objection - Overdevelopment of plot - Loss of native trees – Adjoining Green Belt land – Increased vehicle movements on difficult access to A25 – bad sightlines
Objection – TDC Local Plan - Residential garden land development
TDC decision- Objection NPC further comment by 21/10/13
- **TA/2013/1252 Little Gables, Parkwood Road, Nutfield...** Conversion of garage to habitable space
Dated 11/09/13...21 days... NPC comment by 02/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1254 67 Mid Street, South Nutfield...** Demolition of existing garages and utility area. Erection of 2 storey side extension, single storey rear extension, first floor rear/side extension and erection of new porch
Dated 11/09/13...21 days... NPC comment by 02/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1264 Applegarth, The Avenue, South Nutfield..** Erection of a single storey side extension on the west elevation, including installation of 1 x rooflight on the west facing roof slope, and 1 x roof-light on the north facing roof slope
Dated 13/09/13 – NPC further comment by 04/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1031 Netherleigh Lodge, Kings Cross Lane, South Nutfield..** Demolition of existing garage. Erection of new double garage, to the south-east, to include conversion of loft space into habitable accommodation
Dated 17/09/13...21 days... NPC comment by 08/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1018 Brookside Cottage, Crab Hill Lane, South Nutfield ...** Demolition of existing outbuildings. Erection of a detached 3 bay timber garage with first floor habitable accommodation
Dated 20/09/13 - 21 days - NPC comment by 11/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - REFUSED
- **TA/2013/1365 Hall Lands Cottage, Nutfield Marsh Road, Merstham..** Erection of fence and formation of vehicular access
Dated 24/10/13 – 21 days – NPC comment by 15/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - APPROVED
- **TA/2013/1074 Redwood, High Street, Nutfield...** Erection of single storey infill extension to south/east courtyard, erection of part first floor/part two storey extension to east elevation of dwelling. Alterations to roofs and fenestration of dwelling including insertion of roof light windows. Conversion of outbuilding in to habitable accommodation and conversion of garage into games room; and erection of single storey and roof extensions to both buildings. Excavation of swimming pool and erection of pool house building
Dated 26/10/13 – 21 days – NPC comment by 17/10/13
NPC Comment – No Objection – Neighbours. TDC DECISION - SPLIT Decision
- **TA/2013/1075 Redwood, High Street, Nutfield...** Repairs and alterations to folley tower (Listed Building Consent)
NPC Comment – No Objection Building poor access TDC DECISION – REFUSED

- **TA/2013/964 Upton Hollies, The Avenue, South Nutfield...** Demolition of garage and utility room. Erection of single storey side extension to east elevation and single storey rear extension to south elevation, forming assisted living accommodation. Insertion of ground floor window to west elevation. Construction of front porch roof
Dated 01/10/13...21 days... NPC comment by 22/10/13 **TDC DECISION - APPROVED**
- **TA/2013/1280 60 High Street, Nutfield...** Vehicle crossover. Installation of hard standing. Installation of fence.
Dated 07/10/13...21 days... NPC comment by 28/10/13 **TDC DECISION – REFUSED**

176/2/13 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

- **TA/2012/1273 Priory Farm, Sandy Lane, South Nutfield..** Variation of condition 3 & 4 of permission TA/2003/802 dated 23rd September 2004 to allow for clay pigeon shooting until 6pm on Saturdays and to extend the time for motorised events to 9.30am – 6pm on Saturdays and 9am – 4pm on Sundays and to vary condition 7 of same permission to move the location of paintballing activities
Dated 1/08/13 – NPC further comment by 10/09/13
NPC Comment – Objection REFUSE; TDC DECISION – REFUSED; APPEAL Secretary of State Appeal date adjourned & reset for 22 January 2104 - new evidence to be considered
- **TA/2013/882 Woodlands, The Avenue, South Nutfield...** Erection of single storey extension to side elevation
Dated 22/07/13...28 days... NPC comment by 12/08/13
NPC Comment No Objection Neighbours. TDC Decision REFUSE. APPEAL Secretary of State
- **TA/2013/1579/TPO The Glebe House, Bletchingley Road, Nutfield...** TPO 122 (T) – Section fell 1 London Plane to ground level
NPC Comment - No Comment
- **TA/2013/1617 Penbury, The Avenue, South Nutfield..** Conversion of part of garage to habitable accommodation (CofL)
Dated 11/11/13 – 21 days - NPC comment by 02/12/13
NPC Comment No Objection Neighbours.
- **TA/2013/1584 Hawkesbury, Coopers Hill Road, Nutfield..** Conversion of existing barn to provide additional parking and storage in connection with host dwelling and maintenance of land
Dated 14/11/13 – 21 days – NPC comment by 05/12/13
NPC Comment No Objection Neighbours.
- **TA/2013/1549 Land Adj to 107 Mid Street, South Nutfield ..** Variation of condition 2 of planning application TA/2013/23 dated 13 March 2013 for the formation of a vehicular access from highway to plot 2
Dated 15/11/13 – 21 Days – NPC comment by 06/12/13
NPC Comment No Objection Neighbours.
- **SCC 2013/0201 Patteson Court Landfill, Cormongers Lane, Redhill..** Non material amendment to Planning Permission ref RE07/0786 dated 06/02/08 comprising construction of a temporary screening bund between the soil treatment area and the soil stockpile area to remain in place until 31 December 2030 or until cessation of RE07/0786 whichever is the sooner
Dated 21/11/13 – 14 days – NPC comment by 05/12/13
NPC Comment - No Objection

176/3/13 Aviation matters

Cllr. Forbes had previously sent round his report to Councillors as follows:

AERODROME CAMPAIGN UPDATE

1. NPC evidence for Appeal has been drafted by PM with the focus upon Community Opinion/Localism and Green Belt.
2. SSPC evidence has been drafted by Colin Smith with emphasis on policy issues concerning breach of green belt by the RAL planning application.
3. Noise evidence has been drafted by Vernon Cole and submitted to NPC/RG for approval
4. Meeting held with legal counsel (Rose Grogan) on Tuesday 3 December to go through the 3 evidence drafts and for RG to provide feedback from a legal perspective.
 - a) SSPC evidence to be altered to include SSPC statement by Jim Blackmore (in absence of Chairman) and also to include community concerns
 - b) NPC evidence to be altered to reduce narrative and maintaining focus on community view
 - c) Noise evidence to altered slightly to avoid any uncertainty in some areas
 - d) Residents' statements to be collated after council evidence completed.
5. Final drafts of evidence to be submitted to RG by Friday 6 December
6. RG to decide on running order at Planning Appeal in January but likely to be:
 - Reigate & Banstead
 - Tandridge
 - Colin Smith (witness)

Close meeting

Memorial Hall

Insurance - Insurance on Memorial Hall site prior to commencement of works

Clerk had contacted Ascot and they have full insurance during construction on site. PF asked clerk to check Charles Maw Trust to see what insurance is in use there, if so it needs to be revised and added to the Policy.

New Building – Progress

Revised plans are awaited. Clerk held a meeting with Richard Coffey to examine the plans and they will commence requesting quotations from Contractors for the base and other items required and then examine any quotations to find the best value. M&E will be started once Plans are agreed

New Charity Bank accounts - Advise on UTB and Virgin savings accounts

Funds not yet transferred to either account due to transfer delays at Lloyds Bank

Re-Open meeting

178/13 ENVIRONMENT & AMENITY

178/1/13 Jubilee Fields, South Nutfield

Fields Hedges & Ditches condition –update

Contractor has continued to cut back overgrown hedges which has increased the field's area considerably. Sub Committee meet as soon as possible for discussion on future land projects.

178/2/13 Highways,Traffic & Parking

Roads report

Formal complaints have been made to the Police re parking outside school and near miss accidents. Also lorries using Church Hill from Cormongers Lane to avoid traffic lights on High Street, Police aware and WPC Moira Cocks will investigate.

178/3/13 Nutfield Marsh

Further Action Plan – latest meeting update

Meeting not yet reported

Bye-laws

Still with DCLG for final approval plus 30 days public notice.

178/4/13 Clerks Report –

Nutfield Link - January copy items - land, Snow angels, Mem Hall close off + playground,

Council Meeting date for visit by TDC Chief Executive Louise Round

Ms Round unable to attend the February meeting, Clerk suggested Parish Assembly

TDC Winter Servicing Pavement scheme – update

2 more grit bins ordered for High Street

Woodland Burial area

Clerk and Sean Hayes have checked for any tree damage, minimal so far, and also in Cemetery.

Any other items

None

179/13 Matters for reporting or inclusion on future agenda

None

180/13 Other matters- for information only

Sean Hayes contract discussed

181/13 Dates of next meetings:

Combined Committee Meeting – P&D, F&GP, E&A – if required

Council Meeting – 8th January 2014 - Committee Room, Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 22.50pm

Signed, Chairman, 8th January 2014

**Cc: County Councillor Windsor
District Councillor Vickers
District Councillor Black
District Councillor Elias**