

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 7th November 2012 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, Mr I Reeve, Mr K Sandiford,
District Councillors: None
Clerk: Mr R Brown
Police: PCSO L Wells
22 Residents present

Action By

143/12 Apologies for Absence.

Apologies received: Mrs G Black & Mrs D Vickers

144/12 Declarations of Interest.

None

145/12 Public Forum – Residents requests.

Local residents brought a video presentation showing Priory Events paintballing events in action and highlighting the noise levels. A paintball gun was shown plus smoke bomb and thunderflash. They showed pictures on the used items in the ancient woodland and surrounding fields. They have raised this previously with TDC Environmental Health. Cllr Chapman asked how many times they had complained since the previous application, as Council had at that time inserted strict guidelines on hours etc within the planning agreement. Informed that this is a recent occurrence and they have made numerous complaints about the paintballing noise, plus the other company using the fields, Pilgrim Group, operating hostage awareness courses on the land. A full discussion took place on the current issues, with information on time breaches as well as number and type of events taking place. The ancient woodland is a precious environmental asset locally and should be better protected. Council agreed to discuss this in the planning section later and would bear in mind this information given.

Chairman thanked them all for attending and for their informative presentation.

Residents from Nutfield Marsh advised Council that over 16 horses are now on Nutfield Marsh and that the travellers were deliberately untethering other traveller's horses. PCSO Lorraine Wells said she was aware of this and in other areas as well. Residents advised her that the travellers were also poaching in the fields behind The Inn on the Pond public house and PCSO Wells said she would investigate this.

She also advised Council on signs that can be erected for removal of these horses on private land. Mr Murray of KRAG updated Council on the Acoustic Report, which was in the process of being finalised this week. It is a thorough report on the RAL proposals and will cast doubts over some of their claims. He thanked Council for their support in paying for this survey, in conjunction with Salfords & Sidlow PC. He said he thought TDC and R&BBC were taking this latest application much more seriously than before with regards to opposing the plan. Cllr. Chapman was impressed with SCC Highways report over access problems that will occur on local roads. Mr Murray said TDC were grateful to all the local organisations for all their work against this application.

146/12 Report from County & District Council – For information.

No reports other than the emails from D Cllr. Gill Black concerning the accident to an elderly lady outside the Village Hall, where she fell, caused by a large hole in the pavement edge. She and the Clerk are investigating responsibility, i.e. Hall management or SCC Highways to rectify this damage.

147/12 Police report & issues –

PCSO Wells read the Police Report. See copy in Link. She also advised there were many shed and outbuilding thefts occurring at present with the loss of DIY tools and power tools. She recommended parishioners lock up their buildings using a shed alarm padlock. These can be obtained from stores such as Wickes, B&Q, Homebase and others from £7.99 to £35.00. The more expensive ones were recommended as good quality with loud alarms of up to 110db.

END OF PUBLIC FORUM

All residents left the meeting.

148/12 Approval of the Minutes of the Parish Council Meeting held on 3rd October 2012 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

149/12 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

150/12 COMBINED COMMITTEE

151/12 PLANNING & DEVELOPMENT

151/1/12 Planning Decisions by Tandridge District Council since last Combined Committee Meeting

TA/2012/659 Land adjacent to Braecroft, 106 Mid Street, South Nutfield..

Erection of 2 x 4-Bedroom detached dwellings with attached garage/car port (Outline Application)

Dated 28/5/12 - 21 days - NPC comment by 18/06/12

NPC Comment – No Objection - Neighbours

TDC Decision – Outline Permission

TA/2012/983 3 Ridge Green, South Nutfield.. Demolition of existing garage. Erection of single storey rear extension and detached double garage.

Dated 06/08/12 – 21 days – NPC comment by 27/08/12

NPC Comment – No Objection

TDC Decision – Approved

TA/2012/632 19 High Street, Nutfield... Variation of Condition 2 of TA/2010/1249 dated 8th

December 2010 to allow use of ground floor for events between 10am & 7pm (maximum 12 events per year), use of studio for classes until 9pm on Mondays, Tuesdays and Thursdays, use of gallery lounge or café for discussion groups until 9pm and use of ground floor for functions on Fridays or Saturdays until 9pm once a month

Dated 23/08/12 – 28 days – NPC comment by 13/09/12

NPC Comment – No Objection

TDC Decision – Temporary Permission

TA/2012/1104 61 Kings Mead, South Nutfield.. Erection of part single storey/part two storey front extension

Dated 29/08/12 – 21 days – NPC comment by 19/09/12

NPC Comment – No Objection

TDC Decision – Approved subject to conditions

TA/2012/983 3 Ridge Green, South Nutfield.. Demolition of existing garage. Erection of single storey rear extension and detached double garage. (Amended layout)

Dated 20/09/12 – 14 days – NPC comment by 11/10/12

NPC Comment – No Objection

TDC Decision – Approved

151/2/12 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2012/1273 Priory Farm, Sandy Lane, South Nutfield.. Variation of condition 3 & 4 of permission TA/2003/802 dated 23rd September 2004 to allow for clay pigeon shooting until 6pm on Saturdays and to extend the time for motorised events to 9.30am – 6pm on Saturdays and 9am – 4pm on Sundays and to vary condition 7 of same permission to move the location of paintballing activities

Dated 08/10/12 – 21 Days – NPC decision by 29/10/12 (extension applied for and agreed)

NPC Comment – Objection

Having listened to local residents comments at the November Parish Council meeting regarding this planning application, followed by a full and detailed discussion by Councillors, we wish to make the following comments:

Parish Council is not in favour of this application for Priory Events to extend existing trading hours for the reasons listed below:

Clay Pigeon shooting - Council is not in favour of extending the previously agreed permission of 40 days in any calendar year with hours restricted to 09.30am to 2.00pm on Saturdays.

Motorised events - Council is not in favour of extending the previously agreed permission with hours restricted to 09.30am to 2.00pm on Saturdays. The application for Sundays from 09.00am to 4.00pm should be refused.

Paintballing – The application to move the location of paintballing activities to the area hatched on the plan should be refused. This area is adjacent to an Ancient Woodland area. Council has listened to a presentation showing current noise levels in that area and is concerned at the disturbance to both neighbours and the surrounding area. The current users are not complying with the National Association of Paintballing guidelines to install netting to protect the area.

Council supports the Nutfield Conservation Society comments in their submission, regarding the omission of a biodiversity survey and the use of ancient woodland for the paintballing activity in this planning application.

REFUSE

TA/2012/1342 Land at Patteson Court Landfill, Cormongers Lane, Redhill.. Erection of two 6 metre high metal poles for the installation of a CCTV camera system for the monitoring of the landfill, ancillary structures within the site and the soil treatment facility for security purposes (SCCConsultn)

Dated 03/10/12 – 28 Days - NPC decision by 14/11/12

NPC Comment – No Objection

151/3/12 RACC

Update from KRAG report in Public Forum

151/4/12 Other Matters for discussion

None

152/12 FINANCE & GENERAL PURPOSES

152/1/12 FINANCE

i. Agree Current bank balances on all accounts

The latest copy of the Bank Recs had been sent to Councillors and was agreed
Copies of an updated set of accounts had also been sent to Councillors and these were agreed
Clerk to check that the Gatwick Airport Community Trust donation of £2000 had not been accounted for twice in the Playground Friends accounts and Councils accounts

ii. Precept & Budget 2012/13

Proposal to AGREE sub-committee Precept & Budget for year 2013/14

The Finance sub-committee meeting was held to consider the Budget and Precept requirement for the Parish for year 2013/14. After much careful consideration it was agreed to maintain the overall costs in line with this current year. The "Fighting Funds" from last year's budget, for any legal costs that may be incurred fighting against current local environmental issues, have been held over but not included in this year's precept. The Precept will therefore be set at £39,991.

PROPOSAL: To finalize & agree the draft Precept for 2013/14, as recommended by the Finance Sub-Committee, of £39,991

Proposed Cllr. Sandiford. Seconded Cllr. Cullen. Voted and AGREED

iii. Proposal to AGREE payment to South Nutfield Bonfire Spectacular

Following communication with Councillors prior to this meeting, it was agreed that Council donate to the Bonfire Committee sufficient funds to cover the costs of the fireworks and toilets for this year's display on Saturday 10th November 2012 – to be paid under Local Government Act 1972 Section 137. Costs being Toilet Hire @ £144 incl. vat and Fireworks @ £1800 incl. vat
Total payment being £1944.00

PROPOSAL: To agree to the payment of £1,944.00 to the South Nutfield Bonfire Spectacular to cover the costs for Toilet Hire and Fireworks

Discussion took place and it was agreed not to pay for the fireworks as Council is not the main sponsor but to pay for the mobile toilets only. **Proposal was refused**

PROPOSAL: To agree to the payment of £144.00 incl. vat for mobile toilets to be used at the South Nutfield Bonfire Spectacular.

Proposed Cllr Dowden. Seconded Cllr. Reeve. Voted and AGREED

iv. Agree Payment of October Invoices received

Discussion took place on the proposed payment of £50 for a donation to the Royal British Legion – Nutfield Branch and whether this should be increased, as it had been paid at this amount for a number of years. It had been budgeted in the 2013/14 precept for a figure of £150 and it was agreed that this year's donation should be increased to £100.

AGREED unanimously. The payment below is shown at the agreed increased donation.

PAYMENTS FOR OCTOBER 2012

Signed on 7th November 2012

Chq No.		£
002554	Roger Brown – Clerks salary – as per contracted terms	
002555	Roger Brown – Clerks expenses	735.90
002556	H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002557	Ken Hamilton – Invoice 358.13	
	Maintenance work Nutfield Cemetery 01/10/12 - 31/10/12	480.00
D/D	Public Works Loan Board – PWLB Ref – 412 08546	
	Loan number 499350 D/D debited 12/10/12	
	New Fields	3,050.40 *
002558	Nutfield Conservation Society	
	Minelly Report Transport Statement A25	
	50% donation to £600 fee paid by Conservation Socy	300.00
002559	Redhill Farm Services – Invoice 6084	
	War Memorial	
	Supply materials, replace broken paving stone	
	Woodland Burial Area	
	Fabricate notice stand fix WBA direction notice & erect	180.00
002560	Royal British Legion - Nutfield Branch	
	- Poppy Appeal	100.00**
	Total Payments	£ 6,358.11

Note:

* Paid by Direct Debit

** Payment for British Legion Wreath payment made under Section 137 LGA 1972

RESOLVED: Proposed, Councillor Cullen. Seconded, Councillor Forbes. AGREED

152/2/12 Insurance 2012-13

Finance sub-committee - new cover + check existing cover for year 2013/14

Clerk to take the policy documents to Cllr Forbes tomorrow so that he can assess any increase in cover that may be required

PF/RB

152/3/12 New Councillors

New Parish Councillors update

Chairman had spoken to a parishioner and thought she might be approached as a potential candidate. She will contact her.

SR

Clerk had received no response to the full page advert in last month's Nutfield Link, re-submit.

RB

Cllr. Reeve offered to write an article for the Link in which he will state his impressions as a new Councillor and the benefit he has found since joining Council. Agreed a very nice offer and all were delighted that he is enjoying being a member of Council.

IR

152/4/12 New Code of Conduct and Transition

Update

Clerk to check on latest updates on this with TDC Standards Dept. and also to contact our neighboring Parish Councils to obtain their comments and decisions on this latest proposal, which at present Councillors are unhappy to complete

RB

152/5/12 Land off Mid Street, South Nutfield

Land proposals and costs including fencing entrance area and current position

Clerk is awaiting quotations from contractors to fence off the Right of Way area within the new first field, to include gates and footpath kissing gates, which may be provided by SCC Environment

RB

152/6/12 Allotments

Maintenance completed and required

Clerk reported hedges will need cutting back and the Parish Gardeners were inspecting these and also the flooded ditches. Chairman asked about lighting along the lane and Clerk has to contact one resident and the Scouts to obtain their proposals and ours. Review at next Combined Committee

RB

Scout Hut Lane lighting - Clerk asked to find Minutes relating to this issue, where NPC had agreed to provide lighting, before Mr. Austin had offered to help with payment.

RB

152/7/12 Other matters for discussion

None

153/12 CHARLES MAW TRUST

Meeting suspended to discuss Charles Maw business and then re-opened.

154/1 ENVIRONMENT & AMENITY

154/1/1 Village Halls

South Nutfield Village Hall – update

Joint Meeting with Directors – report

Meeting held and separate minutes issued.

Maintenance update – Structural Survey plus other works

Cllr. Forbes updated Council on the meeting that took place on Monday 5th November and reported on comments and decisions made following the joint meeting. The surveyors arranged by Clerk for the full structural survey of the Hall, Fairclough & Co, had been cancelled by Mr. King and the second choice surveyor, Redmond & Co were not considered. It was agreed the Clerk contact Redmond & Co and cancel the survey, with apologies, and advise Mr. King by email that he can instruct either Councils choice of companies or find his own Surveyors. It was also reported that the Showtimers require access to the Parish Office for child changing rooms twice a year. After further discussion it was agreed that the Clerk include councils comments in the email re Surveyors, advising him that the Parish Office will shortly be upgraded with more desks, chairs and office equipment, as stated to the Directors at the joint meeting, and that space may be restricted due to these changes. Advise Mr. King to contact Council at the appropriate time.

RB

Memorial Hall – update

Finance – Bank details and signatories

Trust documents transfer

Clerk had contact Trustees office at Lloyds TSB & Barclays re the bank account changes.

Discovered that the previous trustees were still signatories and had not requested removal from accounts. Clerk to contact Mr. Lyus to request that he contact the Banks ASAP and have their signatures removed. Cllr. Forbes advised of new bank accounts offering higher rates of interest and it was agreed he investigate further and advise the clerk.

PF

154/2/12 Nutfield Marsh – update

Clerk to contact Hedleys to find the contact at HM Gov Treasury Dept re delay in obtaining valuation of land and title of Marsh

RB

154/3/12 Tree Wardens Jubilee Trees

No update from Mrs. Ramsey re. Jubilee trees

154/4/12 Traffic & Parking

TAG-A25 – Report

No update

SCC Highways - update

Speed restrictions & highway maintenance

Parking restriction sign damaged at Cemetery Lay-by. Contact SCC and advise them.

154/5/12 Cemetery/Woodland Burial Area

Nutfield Gateway project:

Awaiting response from C.Cllr. Elias re SCC permission to commence work.

Entrance Signs update:

Clerk has fitted the gate and direction signs.

Donated equipment:

Bench ready to be installed plus plaques and tablets

154/6/12 Nutfield Link

Storage of equipment in Village Hall

Link advised that they can move equipment into the old shower room off committee room. Once removed, new furniture can be installed plus other equipment. Clerk obtaining quotes for the removal of shower units and installation of electric sockets but could not find mains water stopcock, advised located in electricity cupboard. **RB**

154/7/12 Parish Office

Update

As above

154/8/12 Health & Safety Inspections: update

November report received. No major problems. War Memorial and surrounding grounds will be tidied ready for Remembrance Service on Sunday 11th November

154/9/12 Other Matters for discussion

Rubbish not being cleared outside 81 Trindles Road, Clerk to contact TDC Amenities to arrange **RB**

155/12 Correspondence received – List for information only

Various mailing brochures shown plus AONB documents already circulated

156/12 Clerks Report –

Link December copy

Clerk to submit job advert for Assistant to the Clerk

Other TDC mailings to be included including Benefit information

Cover in absence

Agreed

HR

As above

157/12 Matters for reporting or inclusion on future agenda

None at present

158/12 Other matters- for information only

Change of date for Combined Committee to Wednesday 28th November

159/12 Dates of next meetings:

Combined Committee Meeting – 28th November 2012 venue Dairy Cottage, Mid Street 8.00pm

Council Meeting – Next meeting 5 December 2012 - Committee Room, Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 23.15pm

Signed, Chairman, 05 December 2012

**Cc: County Councillor Elias
District Councillor Black
District Councillor Vickers**