

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 2nd May 2012 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman),
Mr D Chapman, Mr D Dowden, Mr P Forbes, Mr A Rees, Mr K Sandiford,
District Councillor: Mrs G Black
Clerk: Mr R Brown
Clerical Assistant: Mrs F Byrne
PC James Green
PCSO Lorraine Wells
PC Lucy Edwards
Sgt Mike Simmonds
3 Residents present

Action By

67/12 Apologies for Absence.

Apologies received – Mrs E Hames (Vice Chairman), Mr D Cullen, C. Cllr A. Elias

68/12 Declarations of Interest.

None

69/12 Public Forum – Residents requests.

A resident asked a question of D. Cllr Black concerning a planning decision by TDC. Mrs Black to investigate.

70/12 Report from County & District Council – For information.

D. Cllr Black informed Council that the Redhill Aerodrome Committee will not appeal against the latest planning decision but will be submitting a new application in the near future.

71/12 Police report & issues – Attached

PC Green introduced PC Lucy Edwards. She will be taking over from PC Green as he has a temporary 3 month appointment controlling the Tandridge Neighbourhood Watch Teams. PC Green pointed out to residents that the recent article in the Surrey Mirror concerning Nutfield Marsh did not make it clear that the problems were over a 2 year period and that recently things had improved. PC Green also reassured all present of the continued monitoring of the situation. It was suggested that wood litter bins could be provided on the Marsh area, contact Richard Coles.

END OF PUBLIC FORUM

D. Cllr Black, Sgt. Simmonds, PC's Green, Edwards & PCSO Wells and 3 residents left the meeting.

72/12 Approval of the Minutes of the Parish Council Meeting held on 4th April 2012 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

73/12 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

74/12 COMBINED COMMITTEE

74/1/12 ENVIRONMENT & AMENITY

74/2/12 Village Halls

South Nutfield Village Hall – Cllr Forbes waiting for minutes from the last meeting.

Memorial Hall – Cllr Forbes and Cllr Renaut attended the last meeting. It was suggested that Councillors try to attend the Trustees AGM. Chairman thank Cllr Forbes for his recent excellent work with and to the Trustees.

74/3/12 Nutfield Playground Friends – Proposed New Playground

Update on committee structure and equipment choice – Clerk showed Councillors the proposed equipment. Councillors accepted plan except for the shelter, Clerk to come back with measurement details. Clerk to check with C. Cllr Elias regarding the SCC Local Committee grant.

RB

74/4/12 Nutfield Marsh – No update.

74/5/12 Allotments

Letters concerning the rent increase in fees were sent today to tenants by the Clerk. A quotation for 4 x water troughs has been received. Cllr Dowden suggested getting a quotation for one on trial. **RB**

74/6/12 Traffic & Parking

TAG-25 – SCC have acknowledged the increase in vehicles and emissions in the area.

SCC Highways – Clerk to contact SCC regarding adopting the cemetery lay by. Also contact Biffa for a grant to use on the cemetery entrance and lay by plus a building with toilet facility. **RB**

Speed restrictions & highway maintenance – Cllr Forbes to write to SCC concerning speed reduction through Nutfield due to Speedwatch average 37mph on vehicles passing through Nutfield. **PF**

74/7/12 Queen’s Diamond Jubilee

Beacon, Celebration and planning update – Priory Farm are responsible to light the beacon. Tickets for the Dance are selling well.

74/8/12 Surrey Hills ANOB Board – update – A letter has been sent but no reply yet.

74/9/12 Health & Safety Inspections: Completed. A letter needs to be sent to the football club regarding the amount of litter left after matches. **RB**

74/10/12 Other Matters for discussion

None

75/12 FINANCE & GENERAL PURPOSES

75/1/12 Finance

Agree Payment of February Invoices received apart from the Hedleys payment to be discussed separately in the meeting.

PAYMENTS FOR April 2012

Signed on 2nd May 2012

Chq No.	£
002481 Elegance Services – Invoice 578	
Jubilee Mobile Toilets deposit	
As agreed at Jubilee Committee 10/04/12	120.00 PAID
002482 Cancelled cheque.	
002483 Quayside Clothing Ltd Invoice – Invoice 4477536	
Jubilee Aprons x 100	
As agreed at Jubilee Committee 10/04/12	914.40 PAID
002484 Clerks salary – as per contract terms	
002485 Clerks expenses	559.65
002486 H.M. Revenue & Customs - Income Tax + N.I. – as per contract terms	
002487 Clerical Assistant Invoice – hours April	60.00
002488 Ken Hamilton – Invoice 333.53	
Maintenance work Nutfield Cemetery 01/04/12 - 30/04/12	470.00
002489 Nutfield Village Hall Management - Invoice	
Hire of Hall	
11/01/12	£15.00
01/02/12	£15.00
07/03/12	<u>£15.00</u>
	45.00
002490 Nutfield Village Hall Ltd - Invoice	
Parish Assembly	
Hire of Hall	19/05/12
	35.00
002491 Redhill Farm Services – Invoice 5871	
H&S Inspection – submit report	30.00
002492/3 Cancelled cheques	
002494 Hedleys Solicitors Client Account	
Purchase of Land off Mid Street	£78,000.00
Land Registry fee	80.00
Local Search fee	299.00
Hedleys costs & disbursements	
As per invoice ref RST/NUT0024 attached	<u>864.00</u>
	£ 79,243.00

Total Payments

£82,988.86

RESOLVED: Proposed, Councillor Chapman. Seconded, Councillor Sandiford. AGREED

Agree the Year End 2010-11 accounts for audit – These were produced at Combined Committee Meeting 25th April 2012, proposed Cllr Chapman Seconded Cllr Sandiford and **AGREED**.

It was suggested that the remaining balance in the Nutfield Playground Friends Account could go towards a sign, Clerk to contact Steve Hyder, TDC. **RB**

Agree Current bank balances on all accounts – no current statements received to date.

75/2/12 Audit

Arrange meeting date with Internal Auditor Mulberry & Co – To be discussed at next meeting.
BDO LLP audit documents – To be discussed at next meeting.

75/3/12 Insurance 2012-13 renewal

Discuss alternative schedules and policy cover reviews. Clerk to get a further two quotes before the next Combined Committee Meeting. **RB**

75/4/12 Land off Mid Street, South Nutfield

Finance Update

Legal update – Read and **AGREED**. Contracts were signed and Clerk to return to Hedleys **RB**

Land maintenance costs – Clerk to arrange for rubbish to be cleared by current owners. **RB**

75/5/12 Allotments

Grounds maintenance costs – as discussed see 74/5/12

Water trough prices – as discussed see 74/5/12

Security + lighting along lane – to be discussed at next meeting

75/6/12 South Nutfield Recreation Ground – Proposed New Playground

Finance update – as discussed see 74/3/12

75/7/12 Queens Diamond Jubilee

Update on finance & equipment hire deposits made. – as discussed see 74/7/12.

75/8/12 Parish Assembly

Update Structure, Presentations & Refreshments costs – Quotation request from Stuffins Caterers.

Update to Council from Clerk – The Assembly Notices are now on the notice boards. Clerk to add RSPCA representative to make a presentation on Horse standards and care **RB**

75/9/12 Other matters for discussion

None

76/12 PLANNING & DEVELOPMENT

76/1/12 Planning Decisions by Tandridge District Council since last Combined Committee Meeting

76/2/12 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

SCC ref 2012/0038/SM Land at Patteson Court Landfill, Cormongers Lane, Redhill.. Temporary use of two areas of land within Patteson Court Landfill site known as Compound 1 (on an area of 0.3ha) and Compound 2 (on an area of 0.3ha) for the provision of compounds for the siting of contractors Portacabins and associated plant & equipment for purposes ancillary to the landfilling of Patteson Court site

Dated 18 April - 28 days – NPC comment by 09/05/12 - **No Objection.**

TA/2012/559 Oak Tree Cottage, Kings Cross Lane.. Demolition of three storage buildings.

Erection of detached storage building (Part retrospective)

Dated 24 April – 21 days – NPC comment by 15/06/12 - **No Objection – Neighbours.**

76/3/12 RACC

As per D. Cllr Blacks comments see 70/12.

76/4/12 Other Matters for discussion

None

77/12 Correspondence received – List for information only

78/12 Clerks Report –

Copy for Link article – Jubilee Celebrations/announcement of Land purchase/Update on Playground.

Please note these are draft minutes until approved and signed at the next meeting

79/12 Matters for reporting or inclusion on future agenda

80/12 Other matters- for information only

81/12 Dates of next meetings:

Parish Assembly – 19th May 2012 – Village Hall – 10.00am

Combined Committee Meeting - P&D, F&GP and E&A – 16th May 2012

Council Meeting – 6th June 2012 - Committee Room Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 22.45pm

Signed, Chairman, 6th June 2012

**Cc: County Councillor Elias
District Councillor Black
District Councillor Myland**

Reported Crimes for Nutfield and South Nutfield for dates bet 7/3/12 - 2/5/12

South Nutfield

Fraud by false representation from as address in Thepps Close bet 1/9/09 - 14/3/12.

Theft of batteries stolen from a cabinet in Coopers Hill Rd bet 13/2 -22/3 . Locks damaged.

Child bitten by a dog that was known to her in Recreation ground in Mid Street on 29/3 @ 16.30. This was not a dangerous dog out of control but overfriendly. Dog owner spoken to and agreed to keep dog on lead in future.

Arson to parked vehicle on driveway in Kings Cross Lane on 31/3 bet 23.00-23.15.

Theft of 64 personal items incl. bank cards, cash, clothing retained in an unattended barn in Sandy Lane on 30/3 bet 11.00 - 13.00.

Laptop stolen from doorstep in Kingsmead bet 3/4 - 4/3 bet 23.30-00.00.

Criminal damage to parked vehicle by garages in Mid Street bet 7/4-8/4 bet 17.00-07.30. Wing mirrors and rear offside bumper stolen.

Theft of front index plate from parked vehicle in Kings Mill Lane bet 9/4 - 10/4 bet 12.30-06.37.

Criminal damage to passing vehicle on 16/4 bet 13.45-13.49. Rear windscreen shattered from projectile.

Criminal damage to parked vehicle in Mid Street on 19/4 bet 19.00-21.17. Car appeared to be keyed.

Arson to parked vehicle on Mid Street on 27/4 @ 21.50.

Total amount of reported crimes = 11
.....same dates last year = 15

Nutfield

Burglary to outside shed in Nutfield Marsh Rd bet 8/3-9/3 bet 11.00-16.00. 10 items of garden equipment stolen.

Theft of car parts from garage in Church Hill on 10/3 @ 11.15. 2 males arrested.

Burglary to farm outbuilding in Nutfield Marsh Road bet 23/3 - 24/3 bet 22.30-09.00. 2 doors damaged. Male arrested.

Theft of exhaust system from parked vehicle in Nutfield Road bet 29/3-30/3 bet 22.30-06.30.

Drink/drive in Nutfield Marsh Road on 8/4 @ 14.10. Male arrested.

Criminal damage to tent on Nutfield Marsh Road on 11/4 bet 22.50-23.11.

Offensive weapon in a public place in High street on 1/5 bet 10.00-10.15. Male arrested.

Robbery from shop premises in High street on 1/5 bet 08.45-08.50. Items of jewellery stolen.

Total amount of reported crimes = 8
.....same dates last year = 4