

Please note these are draft minutes until approved and signed at the next meeting

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 7th March 2012 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mrs E Hames (Vice Chairman)
Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, Mr A Rees, Mr K Sandiford,
County Councillor: Mr A Elias
District Councillor: Mrs G Black
Clerk: Mr R Brown
Clerical Assistant: Mrs F Byrne
PCSO Lorraine Wells
5 Residents present

Action By

35/12 Apologies for Absence.

Apologies received – None

36/12 Declarations of Interest.

None

37/12 Public Forum – Residents requests.

A resident voiced their concern about a recent increase in problems arising on Nutfield March. PCSO Wells confirmed that the Police were aware and are taking action. Clerk has agreed with resident to email any relevant information.

RB

38/12 Report from County & District Council – For information.

D. Cllr Black – Nothing to report.

C. Cllr Elias confirmed that the South Nutfield Village Hall Committee has obtained a grant to install insulation in the roof space.

He also confirmed that SCC Highways & SCC Local Committee were currently meeting to review a number of speed limit requests including the A25 between Bletchingley, Nutfield and Redhill.

There is a meeting with Sibelco on Friday 9th March concerning the Minerals agenda, with reviews on an expansion to the west of the site and a proposed slip road onto the M25 at Junction 6.

Cllr Forbes asked C. Cllr Elias if he could confirm who the contact for Surrey Highways was, as his previous correspondence to that department had gone unanswered, re. vibration damage to residents properties.

Council viewed concern at the increase of lorries using the lay-by at the Cemetery. C. Cllr Elias asked the Clerk to email him copies re previous requests for the Parish Council to adopt the site. **RB**

39/12 Police report & issues – Attached

PCSO Wells confirmed there had been an increase in shed break-ins in the area and suggested the public increase their security. She also requested to advise residents that there were some Catalytic Converter etching kits and index plates to be given away and that they should contact her direct. She was concerned at the lack of lighting in Scout Hut Lane, none available. Discussion on horse numbers on the Marsh + fields behind Scout Hut. Report to Police any incidents or obstruction.

END OF PUBLIC FORUM

C. Cllr Elias, D. Cllr Black, PCSO Wells and 4 residents left the meeting.

40/12 Approval of the Minutes of the Parish Council Meeting held on 1st February 2012 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

The Minutes were **AGREED** and signed by the Chairman as a true record.

41/12 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

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42/12 COMBINED COMMITTEE

43/12 PLANNING & DEVELOPMENT

43/1/12 **Planning Decisions** by Tandridge District Council since last Combined Committee Meeting
TA/2012/68 140 Mid Street, South Nutfield... Erection of single storey extension to front & rear elevations and two storey extension to side/rear elevation. Erection of gable to front roof slope
Dated 16/01/12 – 21 days – NPC comment by 06/02/12

NPC Decision – No Objection – Neighbours **TDC Decision: Approved**

TA/2012/26 87 Mid Street, South Nutfield... Erection of a two storey side extension
Dated 23/01/12 – 21 days – NPC comment by 13/02/12

NPC Decision – No Objection- Neighbours **TDC Decision: REFUSED**

43/2/12 **Current Planning Applications** – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2012/293 The Nest, Bletchingley Road, Nutfield... Erection of part single, part two storey extension to side and rear elevations, 2 x dormer windows to side roof elevation, 2 x dormer windows to side elevation and conversion of garage to habitable accommodation

Dated 29/02/12 – 21 days – NPC comment by 21/03/12

NPC Decision – No Objection- Neighbours

43/3/12 **RACC** –

Nothing to report from previous NPC meeting.

43/4/12 **Other Matters** for discussion

None. Copies of the new Planning Portal information brochure were distributed to Councillors.

44/12 FINANCE & GENERAL PURPOSES

44/1/12 **Finance**

Agree Payment of February Invoices received

PAYMENTS FOR FEBRUARY 2012

Signed on 7th March 2012

Chq No.		£
002458		
002459	Clerks expenses	76.48
002460	H.M. Revenue & Customs - Income Tax + N.I. – as per contracted terms	
002461	Clerical Assistant Invoice – hours February	90.00
002462	Capita Symonds – Invoice 92361141	
	Charges for professional services	
	Traffic surveys at 2 locations as per Quote Q2731 and agreed	840.00
002463	Geekenbrau Design	
	Graphic Website design, site development and implementation	700.00
002464	Ken Hamilton – Invoice 329.40	
	Maintenance work Nutfield Cemetery 01/02/12 - 29/12/12	260.00
002465	Hedley's Solicitors LLP – Invoice 5662	
	Research into Nutfield Marsh	
	Preparation of application to Treasury Solicitor under Bona Vacantia	
	April 2011 to date	
	Various Disbursements	640.00
002466	Sutton & East Surrey Water - Bill no. 38	
	Water services to Cemetery 01/10/11 - 31/03/12	15.85
	Sutton & East Surrey Water - Bill no. 44	
	Water to Allotments 01/10/11 - 31/03/12	<u>63.49</u>
		79.34
002467	Tandridge District Council – A/c ref 70730095	
	Cemetery small business rates 01.04.2012 - 01.04.2013	
	Gross Charge (NCA)	85.95
	Small Business Relief (RV 191)	<u>-85.95</u>
		<u>0.00</u>
	<u>Total Payments</u>	<u>£ 3940.55</u>

RESOLVED: Proposed, Councillor Rees. Seconded, Councillor Forbes. AGREED

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44/1/12 Finance Contd..

Agree Current bank balances on all accounts -

01.03.12

Current Account	£ 200.00
Reserve Account	£126,404.65
Community Reserve	<u>£ 12,080.85</u>
	£138,685.50
Charles Maw Trust	£16,846.22

44/2/12 Land off Mid Street, South Nutfield

Finance Update – the money has now been received and is in the NPC Reserve Account.

44/3/12 South Nutfield Recreation Ground – Proposed New Playground

Finance update – account has not changed from previous meeting.

Fund raising events held & planned – none confirmed.

It was suggested that a letter be written by NPF to South Nutfield Village Hall Committee, from the Playgroup Committee requesting leniency on the cancellation fee. Clerk to draft letter.

Proposal from Feb CC meeting: That Council Agree to transfer £10,000 to Tandridge District Council Nutfield Playground Fund account.

After discussion the proposal was amended as follows:

“That Council Agree to £10,000 being transferred directly to Tandridge District Council “Nutfield Playground Account” on the condition that a transfer of the bulk of the Nutfield Playground Fund account will be made simultaneously”. Voted. AGREED

Clerk to write to Nutfield Playground Friends group advising them of this transfer and to chase the outstanding promises of funds urgently.

RB

44/4/12 Queens Diamond Jubilee

Proposal from Feb CC meeting: That Council Agree to under write costs of up to £3000 for the Queens Diamond Jubilee Celebrations and that a separate Parish Council I&E Finance spreadsheet be kept. **Voted. AGREED.**

44/5/12 Standing Orders

Update and discuss at next CC meeting

44/6/12 NPC Website – update

Cllr Sandiford to create a re-direct from the old NPC website. Clerk to enquire from Geekenbrau if two blank pages can be created for The Conservation Society.

RB/KS

44/7/12 New Councillors –

No update. Applicant in discussion with his employers.

44/8/12 Other matters for discussion

None

45/12 ENVIRONMENT & AMENITY

45/1/12 Nutfield Marsh –

Previously discussed during Public Forum.

45/2/12 Traffic & Parking

TAG-25 – Report

It was agreed by Council to donate £100 to TAG-25.

SCC Highways – Community Pride Fund – VAS sign

C. Cllr Elias had confirmed the Community Pride Fund could not fund the VAS sign however he may have another fund which might have finance for this project.

45/3/12 Village Halls

South Nutfield Village Hall – response to Chairman’s letter & update

All agreed draft letter, Clerk to send out immediately

RB

Memorial Hall – update

Updated prices have been emailed for Councils information. Check AGM procedures

RB

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45/4/12 Land off Mid Street, South Nutfield

Legal update – This is currently in progress.

Land maintenance – Clerk to look into the possibility of a grant for land maintenance.

Fields in Trust – Cllr Renaut presented a Jubilee Scheme The Fields in Trust, however Councillors were not in favour due to future restrictions.

45/5/12 SCA Rural Affordable Housing survey

No update as yet.

45/6/12 Queen's Diamond Jubilee Beacon & Celebration

Clerk confirmed the Beacon lighting has been confirmed

45/7/12 Surrey Hills ANOB Board

Assessment of Nutfield land for AONB & AGLV status – The Conservation Society is to work on this matter on behalf of Council

45/8/12 Health & Safety Inspections

Next inspection will be April.

45/9/12 Other Matters for discussion

Cllr Cullen raised concerns about the overhanging and loose branches along Mid Street hill.

Cllr Sandiford suggested RFS to carry out this work. It has already been reported twice to SCC Highways. Obtain costs for this work

Cllr Sandiford commented on the amount of rubbish on Cormongers Lane. Biffa to be contacted to be made aware and to clean this up. **RB**

RB

46/12 Correspondence received – List for information only

Two brochures received.

47/12 Clerks Report

No report.

48/12 Matters for reporting or inclusion on future agenda

None

49/12 Other matters- for information only

None.

50/12 Dates of next meetings:

Combined Committee Meeting - P&D, F&GP and E&A - 21st March 2012 – venue TBA

Council Meeting – 4th April 2012 - Committee Room Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 22.45pm

Signed, Chairman, 4th April 2012

**Cc: County Councillor Elias
District Councillor Black
District Councillor Myland**