

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 11th January at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman),
Mr D Chapman, Mr D Dowden, Mr P Forbes, Mr A Rees, Mr K Sandiford,
District Councillor: Mrs G Black
Clerk: Mr R Brown
Clerical Assistant: Mrs F Byrne
Residents present 4

Action By

01/12 Apologies for Absence.

Apologies received – Mrs E Hames (Vice Chairman) and Mr D Cullen.
PC James Green
C. Cllr. Tony Elias

02/12 Declarations of Interest.

None

03/12 Public Forum – Residents requests.

A resident made Council aware of the amount of rubbish left on the pavements and roads after the weekly refuse and recycling collection. He had complained previously to Tandridge District Council but noted no change. Cllr Black assured the resident that she would email the Director of the Amenity Services with these concerns but explained the truck volume would be high as the last collection was prior to Christmas. Chairman suggested the Parish Clerk put a note in the Nutfield Link with reference to residents being visually aware of their own rubbish if putting it out the night before. **RB**

Two residents reported a serious assault in Kings Mead and advised the area in question was badly lit. A new street light had previously been requested from TDC & SCC Highways but both had been rejected due to lack of funds. Council confirmed that the lights were Scanska's responsibility and NPC had no budget left for this. The Parish Clerk has already contacted C Cllr Elias with this renewed concern and he is investigating what can be done.

A question was directed at D Cllr Black, from a resident, concerning the imposed absence of D. Cllr Myland at the recent Redhill Aerodrome Planning application meeting. D. Cllr. Black confirmed that D. Cllr. Myland was not allowed to attend due to a letter she had written to the Planning Officer and had therefore incurred a Prejudicial and Personal Interest.

Cllr Chapman said Paul Murray from KRAG had apologised for non-attendance but would like to attend the Parish meetings regularly to keep Council updated. Chris Hoskins asked that it been noted that the ticket machine at Nutfield Station produces the incorrect tickets for London via Tonbridge, thereby increasing the cost. Clerk to write and advise Southern Railway. **RB**

04/12 Report from County & District Council – For information.

D. Cllr Black – No report from TDC. A resident has complained to her re. the Cruisers Bus travelling through the village at approx. 8.00am on week days, that it's speed is too fast and is dangerous to vehicles and pedestrians. PCSO Wells noted this.

05/12 Police report & issues – Attached.

The Crime Prevention Meeting will be held at 10.00am in the Village Hall on 11th February 2012. A resident suggested putting a note in the Nutfield Link encouraging residents to report all and any concerns, crimes or problems to the police.

END OF PUBLIC FORUM

D. Cllr Black, PCSO Loraine Wells and 4 residents left the meeting.

06/12 Approval of the Minutes of the Parish Council Meeting held on 7th December 2011 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41).

The Minutes were **AGREED** and signed by the Chairman as a true record.

07/12 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda.

None

08/12 COMBINED COMMITTEE

09/12 PLANNING & DEVELOPMENT

09/1/12 Planning Decisions by Tandridge District Council since last Combined Committee Meeting

TA/2011/1015 Redhill Aerodrome, Kings Mill Lane, South Nutfield.. construction of a hard runway to replace existing grass runways and ancillary infrastructure comprising realignment of existing taxiways, a new taxiway link, drainage improvements, replacement runway lighting and new approach lighting

Dated 09 August – 28 Days – NPC comment by 07/9/11

NPC Decision – Reject – see separate letter and Statement TDC Decision – REFUSED

TA/2011/76 Nutfield Day Nursery, Evelyns, Church Hill, Nutfield... Change of use of two ground floor rooms from residential (Use Class C3) to provide additional nursery school accommodation (Use Class D1) with access ramp, revisions to vehicular access and erection of bin store (amended vehicle access

Dated 15 August – 21 days – NPC comment by 05/09/11

NPC Decision – No Objection – Neighbours TDC Decision – APPROVED

TA/2011/657 The Bungalow, High Beech, Coopers Hill Road, Nutfield...Erection of Conservatory to west elevation (CofL for Prop Devl)

Dated 01/11/11 – 21 days – NPC comment by 22/11/11 **TDC Decision – Clopud, no pp reqd**

TA/2011/657 The Bungalow, High Beech, Coopers Hill Road, Nutfield... Erection of Conservatory to east elevation (CofL for Prop Devl) (Amended Description)

Dated 08/11/11 – 21 days – NPC comment by 29/11/11

NPC Decision – No Objection – Neighbours. TDC Decision – Clopud, no pp reqd

TA/2011/1416 1 Nutfield Court, Church Hill, Nutfield.. Proposed roof lights to rear & side roof elevation Dated 01/11/11 – 21 days – NPC comment by 22/11/11

NPC Decision – No Objection – Neighbours. TDC Decision – APPROVED

TA/2011/1468 Lyndon, The Avenue, South Nutfield... Erection of ground floor infill extension & first floor extension to rear elevation and erection of front porch to front elevation

Dated 16/11/11 - 21 days - NPC comment by 07/12/11

NPC Decision – No Objection – Neighbours. TDC Decision – APPROVED

TA/2011/1485 Priory Farm, Sandy Lane, South Nutfield... Conversion and change of use of barn to retail unit and extension to north east elevation Dated 25/11/11 – 21 days – NPC comment by 16/12/11

NPC Decision – No Objection – Neighbours. TDC Decision – APPROVED

TA/2011/1533 57 Trindles Road, South Nutfield...Erection of single storey extension to rear elevation and alterations and extension of roofline

Dated 29/11/11 – 21 days – NPC comment by 20/12/11

NPC Decision – No Objection – Neighbours. TDC Decision – APPROVED

09/2/12 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2011/1533 57 Trindles Road, South Nutfield... Erection of single storey extension to side/rear elevation & alterations & extension to roofline. Erection of flat roofed extension to rear elevation. (amended plans)

Dated 22/12/11 - 21 days - NPC comment by 12/01/12

No Objection – Neighbours

TA/2011/1654 Hamme House, Kings Mill Lane, South Nutfield... Erection of building comprising garage & shed. Erection of porches to east & west elevations

TA/2011/1655 Hamme House, Kings Mill Lane, South Nutfield... Erection of building comprising garage & shed. Erection of porches to east & west elevations (Listed Building Consent)

Dated 28/12/11 – 21 days – NPC comment by 18/01/12

No Objection – Neighbours

TA/2012/9 2 New Cottages, Nutfield Marsh Road, Nutfield... Erection of single storey extension to rear elevation

Dated 04/01/12 – 21 days – NPC comment by 25/01/12

No Objection – Neighbours

09/3/12 RACC –

No update since last meeting.

09/4/12 TDC Planning Meeting - RAL Hard Runway Redhill Aerodrome decision

Planning has been REFUSED. Cllr Chapman noted that the CEO of Redhill Aerodrome Ltd said they have 6 months to appeal. This information will be checked.

Parish Clerk to obtain the minutes of the Planning meeting held in December from TDC and the previous minutes from the Reigate and Banstead Council planning meeting.

KRAG, Chris Hoskins is Chairman and Paul Murray Secretary.

09/5/12 Other Matters for discussion

Nutfield Park Farm TPO planning application, to be discussed at the next Combined Committee, should be looked at by Council's Tree Officer first.

MF

10/12 FINANCE & GENERAL PURPOSES

10/1/12 Finance

Agree Payment of December Invoices received

PAYMENTS FOR DECEMBER 2011

Signed on 11th January 2012

Chq No.	£
002440 Clerks salary – as per contracted terms	
002441 Clerks expenses	62.46
002442 H.M. Revenue & Customs - Income Tax + N.I. - as per contracted terms	
002443 Fiona Byrne - Clerical Assistant Invoice – hours December	90.00
D/D BT – Inv. Q018 SO	
Internet Services	102.56*PdD/D
D/D BT – Inv. Q061 LP	
Telephone 01737 823191	109.93*PdD/D
002444 BTCV – Nutfield Parish Tree Wardens Group ID 69295	
- Zurich Municipal Insurance policy	233.01
002445 Ken Hamilton – Invoice 329.24	
Maintenance work Nutfield Cemetery 01/12/11 - 31/12/11	310.00
Ken Hamilton – Invoice 329.25	
Woodland Burial Area	
Maintenance work 01/09/11 – 31/12/11	<u>95.00</u>
	405.00
002446 Town & Country Marble Ltd – Invoice 1532	
1 x 30mm Granite Tablet – David Ford	120.00
002447 Redhill Farm Services – Invoice 5806	
Memorial Playground	
Pressure wash play area	356.40
Redhill Farm Services – Invoice 5807	
H&S Inspection – submit report	
Clear fallen tree from Mid Street	<u>69.60</u>
	426.00
002448 SLCC Membership renewal 2012	
- Clerks membership	<u>157.00</u>
Total Payments	£ 2,960.69

RESOLVED: Proposed, Councillor Sandiford. Seconded, Councillor Chapman. AGREED

Agree Current bank balances on all accounts.

Clerk read out current bank balances for Councillors information.

Meeting was suspended at 9.00pm to discuss Charles Maw Trust

Meeting re-opened at 9.20pm

10/2/12 Land off Mid Street, South Nutfield

Clerk confirmed all documents for the loan have been completed and sent to SCATPC offices.

These have been received and Council should hear back within 2/3 weeks.

10/3/12 South Nutfield Recreation Ground – Proposed New Playground -

Finance – Over 50.00 was collected outside Holborn's Store before Christmas. This now makes the account balance £6455.99.

There is a Valentine's Dance fund raising function being planned.

10/4/12 NPC Website –

Clerk met Geekenbrau today and confirmed the mock-up of the website looks good. Now required files to be sent and uploaded and the site will be ready to go live. He has contacted 4U Hosting and ordered the following domain names: nutfieldpc.co.uk and .com. Cllr Sandiford to transfer existing domain name to the new website.

RB/KS

10/5/12 New Councillors –

Prospective new Councillor has contacted employers for permission to be a Councillor. Confirmed will be sending a CV. Clerk to draft a letter to employer confirming the lawful structure of the Council. Clerk to hand deliver letter to other prospective new Councillor.

RB

10/6/12 Other matters for discussion

Clerk asked each Councillor to sign an 'Authorised Signatures' form for security purposes. Clerk received a letter from NatWest with a 'Review of Customer Information' form to be completed. Clerk asked Councillors if there should be an increase on Cemetery and Woodland Burial fees 2012/13, this was confirmed as previously agreed. Clerk also requested within review of Financial Regulations, including the limit on Councillors individual budget. Cllr Renaut suggested a review on the current amount in Regulations.

11/12 ENVIRONMENT & AMENITY

11/1/12 Nutfield Marsh –

Update email received from Hedley's. Clerk to reply.

11/2/12 Traffic & Parking

TAG-25 –

The traffic survey was carried out on 23rd December 2011. One interesting finding was a 40% increase in traffic on Cormongers Lane since 1994. The next TAG-25 meeting is 12th January 2012, were the results of the survey will be discussed.

There is also a meeting on the 20th January 2012 with MP Sam Gyimah and the TAG-25 reps from Nutfield, Godstone and Bletchingley Council.

There has also been a request to SCC Highways for a vibration test in Nutfield on the A25.

PF

SCC Highways – Community Pride Fund – VAS sign –

Cllr Forbes is to contact PC Moira Cocks concerning the proposed new sign. Clerk is awaiting a reply from C. Cllr Elias regarding the Community Pride Fund budget and approval of VAS sign. SCC Highways and TDC are reviewing the speed limits through Nutfield.

PF

11/3/12 Village Halls

South Nutfield Village Hall – response to Chairman's letter & update

Clerk to check if Cllr. Hames has drafted a letter to the Trustees.

RB/EH

Memorial Hall –

Cllr Forbes is awaiting further information from the Hall's Insurance Company. Cllr Forbes to request a copy of the Constitution and of the Minutes of the previous meeting. It was also suggested that there was an imbalance in the content of Trustees. Clerk to check with Charity Commission on the number of Trustees required and structure/content.

PF/RB

11/4/12 SCA Rural Affordable Housing Survey -

No report

11/5/12 Queen's Diamond Jubilee Beacon & Celebration

Chairman and the Clerk have found volunteers to join a working group to assist with the celebrations.

Nutfield Village School has confirmed in writing that their School Fete will be held in May. Clerk is to request the use of the school during the Jubilee Celebration.

RB

12/12 Health & Safety Inspections: update

Report due this month

13/12 Other Matters for discussion

None

14/12 Correspondence received – List for information only

Letter from J.J. Franks re. Investigation for Archaeological Evaluation on Mercers Farm, 3 weeks, site re-instated.

15/12 Clerks Report

None

Please note these are draft minutes until approved and signed at the next meeting

16/12 Matters for reporting or inclusion on future agenda
Memorial Hall report

17/12 Other matters- for information only
None

18/12 Dates of next meetings:

Combined Committee Meeting - P&D, E&A, and F&GP – 18th January 2012 – 8 Ridge Green.

Council Meeting – 1st February 2012 - Committee Room, Village Hall - 7.30pm

MEETING CLOSED 10.45pm

Signed, Chairman, 1st February 2012

**Cc: County Councillor Elias
District Councillor Black
District Councillor Myland**