

Nutfield Parish Council
Minutes of the Parish Meeting
Wednesday 1st February 2012 at 7:30pm
The Village Hall, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman),
Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, Mr A Rees, Mr K Sandiford,
Clerk: Mr R Brown
Clerical Assistant: Mrs F Byrne
3 Residents present

Action By

19/12 Apologies for Absence.

Apologies received – Mrs E Hames (Vice Chairman).
PC James Green and PCSO Lorraine Wells
C. Cllr Tony Elias & D. Cllr. Gill Black

20/12 Declarations of Interest.

Signed by Cllr's Sandiford, Cullen and Dowden plus Clerk Roger Brown

21/12 Public Forum – Residents requests.

No requests made.

22/12 Report from County & District Council – For information.

None

23/12 Police report & issues – update.

No report received.

END OF PUBLIC FORUM

3 residents left the meeting.

24/12 Approval of the Minutes of the Parish Council Meeting held on 11th January 2012 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41).

The Minutes were **AGREED** and signed by the Chairman as a true record.

25/12 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda.

None

26/12 COMBINED COMMITTEE

27/12 PLANNING & DEVELOPMENT

27/1/12 Planning Decisions by Tandridge District Council since last Combined Committee Meeting

TA/2011/1325 Land adjacent to 107 Mid Street, South Nutfield.. Erection of detached six-bedroom dwelling with attached triple garage with accommodation over

Dated 13/10/11 - 21 days - NPC comment by 03/11/11

NPC Comment: No Objection – Neighbours

TDC Decision: REFUSE

TA/2011/1465 Four Farthings, Crab Hill Lane, South Nutfield... Erection of single storey extension to rear elevation

Dated 28/11/11 – 21 days – NPC comment by 19/12/11

NPC Comment: No Objection – Neighbours

TDC Decision: Approved

TA/2011/1465 60 Kings Mead, South Nutfield... Erection of two storey side extension

Dated 06/12/11 – 21 days – NPC comment by 27/12/11

NPC Comment: No Objection – Neighbours

TDC Decision: Approved

TA/2011/1533 57 Trindles Road, South Nutfield... Erection of single storey extension to rear elevation and alterations and extension of roofline (Amended Plans)

Dated 29/11/11 – 21 days – NPC comment by 20/12/11

NPC Comment: No Objection – Neighbours

TDC Decision: Approved

27/2/12 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2012/68 140 Mid Street, South Nutfield... Erection of single storey extension to front and rear elevations and two storey extension to side/rear elevation. Erection of gable to front roof slope
Dated 16/01/12 – 21 days – NPC comment by 06/02/12
NPC Comment: No Objection - Neighbours

TA/2011/1622 Ryecroft, 2 Kings Mead, South Nutfield... Conversion of existing garage into habitable accommodation and erection of attached garage
Dated 20/01/12 – 21 days – NPC comment by 10/02/12
NPC Comment: No Objection - Neighbours

TA/2012/26 87 Mid Street, South Nutfield... Erection of a two storey side extension
Dated 23/01/12 – 21 days – NPC comment by 13/02/12
NPC Comment: No Objection - Neighbours

27/3/12 RACC –
Nothing to report since previous PC meeting.

27/4/12 Other Matters for discussion
None

28/12 FINANCE & GENERAL PURPOSES

28/1/12 Finance
Agree Payment of January Invoices received

PAYMENTS FOR JANUARY 2012

Signed on 1st February 2012

Chq No.		£
002449	Clerks salary - as per contracted terms	
002450	Clerks expenses	50.39
002451	H.M. Revenue & Customs - Income Tax + N.I - as per contracted terms	
002452	Clerical Assistant Invoice – hours January	95.00
002453	Allianz Engineering – Invoice 14131900/34	
	Annual Memorial Playground Insurance & Inspection	260.15
002454	Ken Hamilton – Invoice 329.28	
	Maintenance work Nutfield Cemetery 01/01/12 - 31/01/12	255.00
002455	Nutfield Village Hall Management – Invoice	
	Hire of Hall 05/10/11 £14.00	
	02/11/11 £14.00	
	07/12/11 <u>£14.00</u>	42.00
002456	Sussex Associations of Local Councils – Invoice 5134	
	3 x New Councillor Packs	<u>54.00</u>
	<u>Total Payments</u>	<u>£ 2,011.27</u>

RESOLVED: Proposed, Councillor Chapman. Seconded, Councillor Sandiford. AGREED

Agree Current bank balances on all accounts

Clerk distributed current bank balances for Councillors information – Cllr. Renaut (Chairman) signed.
See attached copy

28/2/12 Land off Mid Street, South Nutfield

Letter received from HM Gov. Communities and Local Government approving borrowing. Clerk to complete final application forms and send to Public Works Loan Board following distribution to Councillors for agreement. Enclose a blank cancelled cheque verifying details of the bank account to which funds are made. Loan transfer to be requested on 22nd February 2012. **RB**

Clerk to contact Roger Taylor at Hedley's Solicitors requesting that they check with the vendors Solicitors and Sales Agents to confirm that all works listed in the Stewardship Scheme will be carried out by current land owner as described in the Memorandum of Sale. To advise that this work to be completed urgently due to seasonal cutting of hedges and ploughing schedule. **RB**

28/3/12 Cemetery

Agree Proposed Fees for 2012 – to be discussed at Combined Committee Meeting.

28/4/12 Woodland Burial Area

Agree Proposed Fees for 2012 – to be discussed at Combined Committee Meeting.

28/5/12 Allotments

Agree Proposed Fees for 2012

Discussion took place on current charges locally.

Councillors Proposal that the fee for 2012-13 full plot be raised to £35 per annum. **Voted. Agreed.**

28/6/12 South Nutfield Recreation Ground – Proposed New Playground

Finance update

Fund raising events held & planned – A Valentine Dance is to be held on 11th February 2012.

28/7/12 NPC Website –

Clerk and Web company still inputting data but website should be completed by mid-February 2012.

28/8/12 New Councillors –

Prospective new Councillor had attended the public meeting and for part of the main meeting to view the workings of Council. Awaiting confirmation of acceptance from employers.

28/9/12 Other matters for discussion

Councillor Sandiford still has hockey nets and posts in store, to be used in the Hardcourt. Check users?

29/12 ENVIRONMENT & AMENITY

29/1/12 Nutfield Marsh –

No further news.

29/2/12 Traffic & Parking – Mid Street

Clerk has received no further quotes so will contact new contractors.

RB

TAG-25 – Report

Cllr Forbes reported that the meeting on 20th January was extremely positive. MP Sam Gyimah attended.

SCC Highways – Community Pride Fund – VAS sign

Clerk to contact C Cllr Elias again concerning the Community Pride Fund.

RB

29/3/12 Village Halls

South Nutfield Village Hall – response to Chairman's letter & update

Cllr Hames has supplied a report to Councillors but has not yet drafted the letter. Clerk to obtain CRB check forms for himself plus Cllrs. Cullen and Forbes

RB

Memorial Hall – update

A reply was received to Council's letter from Trustee Brian Lyus. However Council agreed to send a further letter to all Trustees stating the following:

With reference to my email and letter, copy see attached, sent to Brian on 27th Jan 2010 re Hall re-build. Council acknowledges Brian's response but still requires receiving the information gathered so far and plans by 14th February, so that this can be discussed at the Combined Committee meeting the following evening.

RB

29/4/12 SCA Rural Affordable Housing survey

Clerk to contact Mona Johansson concerning the exclusion of Park Works Lane and request a re-examination of the site by TDC

RB

29/5/12 Queen's Diamond Jubilee Beacon & Celebration

Clerk to arrange a meeting with the Deputy Head teacher of Nutfield Church School for final confirmation for the use of the school grounds during the celebrations. Also a meeting is to be arranged with committee volunteers who have contacted the Clerk plus Cllrs. Chapman, Dowden and Renaut who will attend on behalf of The Council.

RB

29/6/12 Surrey Hills ANOB Board

Assessment of Nutfield land for AONB & AGLV status received from Liz Ramsey who attended a recent meeting at SCC. Council needs to contact Tim Harrold at SCC, in regard to Nutfield boundaries shown on the documents received and considered inaccurate? **RB**

29/7/12 Health & Safety Inspections:

Mr Fletcher will be carrying out an inspection this month.

29/8/12 Other Matters for discussion

Cllr. Cullen reported on the use by HGV's of the cemetery lay-by and the damage recently caused, again. Clerk to contact SCC Highways with photographs, a report of the damage and an answer to what can be done to prevent this. **RB**

Cllr Sandiford commented that damage on a BT cover on Mid Street, close to Kentwyns Rise. Collapse is increasing. Clerk to report to BT or SCC Highways. Cllr Sandiford also asked the Clerk to check the ownership of the hedgerow at the west side of Kings Mill Lane, as it appears to have been damaged with loose branches. **RB**

30/12 Correspondence received – List for information only

31/12 Clerks Report

Clerk requested a possible sub-committee meeting to update all of Councils lawful regulations before 1st April. Cllr Renaut suggested Clerk sends the details round to Councillors for their comments first.

32/12 Matters for reporting or inclusion on future agenda
None

33/12 Other matters- for information only

Police Public meeting on Saturday 11th February 10.00am attendees Cllrs Dowden, Renaut, Sandiford & Clerk.

34/12 Dates of next meetings:

Combined Committee Meeting - P&D, F&GP and E&A – 15th February 2012 – venue TBA

Council Meeting – 7th March 2012 - Committee Room Village Hall - 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section

MEETING CLOSED 22.30pm

Signed, Chairman, 7th March 2012

**Cc: County Councillor Elias
District Councillor Black
District Councillor Myland**