

Nutfield Parish Council
Minutes of the Parish Meeting 2
Wednesday 15th July at 7:30pm
The Memorial Hall, High Street, Nutfield

Present: Councillors: S Renaut (Chairman), S Ford, I Reeve K Sandiford, D Cullen, J Johnson, P Murray
D.Cllr: Tony Elias
C Cllr: Helena Windsor

Action By

116/15 Chairman open meeting

Appoint Minute Taker for the meeting

No volunteers were forthcoming, so SR would take Minutes.

As SR was also Chairing the meeting, it was decided to record the proceedings for clarity

SR

Public Session – Residents requests – 20 minutes

There were no residents present

Report from County & District Councillors – for information

JJ asked D Cllr Elias about the rushed timetable of the Green Belt Review, and pointed out that there was a map of the district with shaded areas of Green Belt shown. Cllr. Elias replied that there would be plenty of time given for Consultation, and that it was only the Methodology that had been so far agreed. C Cllr. Windsor reported an irregularity in surfacing of the A25 surface outside the Memorial Hall. The contractors would be asked to re-level that affected area.

Cllt Windsor further informed the meeting that there was a new planning application for Mercer's Farm – an update of Landscape and Ecology Management. She would monitor progress.

20mph restriction outside Nutfield Day Nursery had not been a condition of the recent planning permission, but she would ask for it to be added to the list, also 30mph extension to Kings Cross Lane. A Grit bin for Kings Cross Lane may be available from her County Councillor's allowance. She will follow up.

Damaged culvert in Kings Cross Lane – she will check progress of planned works.

END OF PUBLIC SESSION

117/15 Apologies and reasons for absence

Cllrs D Miller (on holiday), D Dowden (attending family function)

118/15 Declarations of interest

None

119/15 Approval of the Minutes of the Parish Council Meeting held on 1st July 2015 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

PM requested that a note in the record of the last public session be amended. After a short discussion the vote was 2 for and 4 against the amendment.

Approved and signed as a true record of the meeting.

120/15 Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

It was noted that those Councillors who had not yet been for training, should do so as soon as possible.

DM/PM

121/15 PLANNING & DEVELOPMENT

121/1/15 Planning Decisions by Tandridge District Council since last Combined Committee Meeting:

As listed on TDC planning schedule

121/2/15 Current Planning Applications – the following applications were considered and comments agreed for submission to Tandridge District Council:

121/3/15 TA/2015/1178 Priory Farm, Sandy Lane, South Nutfield RH1 5NR. Internal and external alterations and conversion of building for use as offices, product development and quality control for food preparation.

Dated 30/06/15 – 21 days – NPC comment by 21/07/15

NPC Comment – No Objection – Neighbours

121/4/15 TA/2015/1157 Four Farthings, Crab Hill Lane, South Nutfield RH1 5NR. Conversion of existing detached Garage to habitable accommodation for ancillary residential use.
Dated 02/07/2015 – 21 days – NPC comment by 23/07/15
NPC Comment – No Objection – if the application is granted, Council would recommend that a covenant is placed on the development that the building cannot be extended or sold separately – Neighbours

121/5/15 TA/2015/1214 41 Trindles Road, South Nutfield RH1 4JL. Erection of single storey side/rear extension. Dated 06/07/15 - 21 Days - NPC comment by 27/07/15.
NPC Comment – No Objection – Neighbours

121/6/15 TA/2015/1219 15 Morris Road, South Nutfield RH1 5SB. Variation of condition 3 of planning application TA/2015/582 to allow for alterations to external elevations.
Dated 09/07/15 - 21 Days - NPC comment by 30/07/15.
NPC Comment – No Objection – Neighbours

KS to compose letter to TDC with our decisions, signed by Assistant Clerk SH **KS**

121/7/15 TAG-A25 and Conservation Society Rep from NPC
Cllr S Ford agreed to represent NPC on both groups

122/15 ENVIRONMENT AND AMENITY

122/1/15 Overgrown Pavements

DC would write to J&J Franks to request they clear their overgrown pavements on the A25. **DC**
A letter had already been sent to Steve Cunnagh at SCC to request clearance of pavements along the A25.

122/2/15 Memorial Hall Trees

It was agreed to spend £380 for removal of soil build up around 2 trees (T9 and T10) to comply with instructions from the Tandridge Tree Officer. Work to be undertaken as a priority.
Ken Hamilton to oversee the works.
Decision to be ratified at next Council meeting

122/3/15 Poppies

Sean to be asked to put up large poppies around the village. PM can supply ties. **SH/PM**

122/4/15 Memorial Hall Playground

SF reported that there had been a good response to the survey, but she doubted if it was enough to support a grant application. It was decided to investigate the possibility of Matched Funding by TDC, and submit an application to Biffa to see if it might be successful. In the meantime, to look at the cost of refurbishing the present area as an interim measure. **SF**

122/5/15 Grave Ornaments

Photographs of a grave with numerous monuments were viewed. The family had also turfed the area around the grave, without permission, and put a bench in place. They had placed a rope around the area, which encroached on neighbouring graves.
This was generally deemed to be unacceptable. A request for additional monuments in the form of angels was also discussed, but a decision was taken to refuse, in line with current cemetery guidelines.

It was agreed to allow some time to elapse to see if the rope is removed. IR to visit the site to ascertain if the bench is a new one placed there by the family, or an existing one moved to their graveside. **IR**

It was further reported that unauthorised planting and momentos were being placed in the Woodland Burial area, and SH would be asked to remind families that these were not allowed in the area.
He would carefully remove them and store them prior collection by the families concerned **SH**

122/6/15 Meeting with Anne Bartaby

After discussion it was agreed that DC would send a letter to neighbouring councils to ask if they would be interested in joining NPC in a meeting with Anne Bartaby (RAL) and based on the response decision would then be made at the next NPC meeting whether we would invite Ann Bartaby to a meeting or not. **DC**

122/7/15 Request via Village Hall Management for Showtimers to use Parish Office 1st-5th Sept

Agreed, but point out that files and furniture were to be returned to office from Roger's home, and that space may be restricted. **SR**

- 122/8/15 Biffa Meeting**
SH had attended and given a short report. Minutes to be circulated when available, by SF **SF**
- 122/9/15 Parking Enquiry at Memorial Hall**
Agreed to allow Reigate Ramblers to park on the evening of 22nd July as a concession. **SR**
- 122/10/15 Allotments**
Following the theft of keys from the allotments, it was decided to purchase 2 coded padlocks for the gates, and inform allotment holders of the code. This to be changed periodically. **SH**
- 122/11/15 Jubilee Fields**
A neighbouring resident had enquired when the ditches would be cleared and fencing repaired.
IR and DC to meet with Redhill Farm Services to discuss work schedule and possible new contract. **IR/SC**
- 123/15 Finance and General Purposes – emergency items**
Agreed to pay urgent invoices and salaries in August, and ratify at September meeting
- 124/15 Assistant to the Clerk – No Report - Assistant Clerk on holiday**
- 125/15 Clerks Report –Nutfield Link – Sept copy. Items to be sent to IR** **All**
- 126/15 Matters for reporting or inclusion on future agenda**
Ratify August urgent payments and salaries
Ratify payment for soil removal at Memorial Hall, in the sum of £380.
Report of meeting with RFS
Allotment padlocks
Public Session discussion – request by DM (delayed due to DM on holiday for this meeting)
- 127/15 Other matters- for information only**
- 128/15 Dates of next meetings:**
Parish Meeting 1 (Finance and Planning) – 2nd September 2015
Memorial Hall, Nutfield @ 7.30pm
- Parish Meeting 2 – (Planning & Environment) – 16th September 2015.**
Memorial Hall, Nutfield @ 7.30pm

Section 2: Any Tenders that need consideration or decision must be read in this section