

Nutfield Parish Council

COMBINED COMMITTEE MEETING

Planning & Development, Environment & Amenity & Finance & General Purposes

Minutes

Wednesday 20th May 2015

Nutfield Memorial Hall, High Street, Nutfield

Present: Councillors: Mrs S Renaut (Chairman) D Dowden, K Sandiford, I Reeve, S Ford, D Cullen,
D Miller, P Murray, J Johnson
Clerk: R Brown Assistant to the Clerk: S Hayes

1. **APOLOGIES and reasons for absence:**
None

2. **Declarations of Interest:**
None

As there were residents present, the Chairman decided to allow a short Public Session.

Several residents objected to any proposal The Parish Council might make to prohibit dog walking on the Football pitches at the Memorial Hall. It was pointed out that the land was owned by the Charles Maw Trust, not The Council.

3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 15th April 2015
Signed as a true record of the meeting

4. **Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda**
None

5. **PLANNING & DEVELOPMENT**

5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
As listed on planning schedule

5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council**

- **2015/773 Kings Lodge, Nutfield Park, South Nutfield.** Convert 3 facility rooms into bedrooms. (Certificate of lawfulness for a proposed use)
Dated 06/05/15 – 21 days – NPC comment by 30/05/15
NPC Comment – No Comment
- **2014/1957RNIB, Redhill College, Philanthropic Road, Redhill.** Full planning application and listed building consent for conversion, extension and refurbishment of Tudor House and Garden Cottage; demolition of all other buildings and redevelopment to form 102 new dwellings in total (25 dwellings for blind and partially sighted people and 77 open market houses; Hub facility (B1, D2 and D3 uses); new landscaped open space; surface vehicle and cycle parking; access and associated and ancillary development.
Dated 22/04/15 Received 06/05/15 – 21 days – NPC comment by 30/05/15
NPC Comment – same comments as previously submitted “Council is concerned that traffic will dramatically increase, both during the construction process and after completion, from both directions out of the development and will pass through Nutfield lanes and roads. Also Council is concerned about the increased impact on already full local Schools, Doctors’ Surgeries and Hospitals”
- **2015/825 Ridgeside, Eastfield Road, Redhill.** Demolition of existing fence. Erection of replacement fence measuring two metres high to north elevation of main dwelling
Dated 06/05/15 – 21 days – NPC comment by 30/05/15
NPC Comment – Objection. The boundary 2 meter high fence is out of keeping along Philanthropic Road and Eastfield Road. There is a potential boundary issue with neighbours land, poor sightlines would occur driving out of Eastfield Road. NPC would object to the removal of the hedgerow and its replacement with inappropriate structure in height and form.

5.3 RACC

No report.

SF attending a meeting at Gatwick on 22 May re. Westerly wrap around on take-off. Easterly wrap around to be reviewed when Heathrow flight paths are agreed.

PM had spoken to S&SPC representative and relationships are still good with KRAG and NPC.

DM reported long standing tenancies had been given notice to quit Redhill Aerodrome, following the fire in the restaurant.

5.4 Letter to TDC re JJ Franks preferred route

Council agreed to send the letter to TDC on preferred routes for large lorries exiting site on to A25

5.5 Update on RAH and TVHA

Follow up correspondence sent. No reply in two weeks. DM to draft letter for Clerk to send ASAP

6. FINANCE & GENERAL PURPOSES

6.1 Agree payment of any urgent invoices

None

Proposition to change review of accounts from quarterly to bi-monthly.

AGREED to put this on the June CC meeting agenda

6.3 Assistant to the Clerk

Report–SH

Attached& circulated

Health & Safety Inspection– Update- SH

To be completed after June Parish meeting

6.4 Website

Update on new website progress- KS

KS reported it was proceeding well. Now in a position to review and check detail.

More items to be added ie Minutes, Audit. SR would like the new clerk to update the site and it was agreed it would be easier with limited people uploading. The target date for going live is soon, ensure it is running correctly before committing. Proposed Councillors check for two weeks then go live if there are no problems. KS to set up timeline from 21 May. RB to upload documents in PDF form. KS to put on minutes in PDF form.

PM asked about publication of draft meeting Minutes. Advised that it was not advisable to put them in out before being signed. Decision can be made to put them up within a stated time period. At present after the following meeting.

DD asked if correspondence from parishioners should be put on the web site. Agreed it was not good practice and SALC agreed it should not be published.

KS Need to get Memorial Hall text for the web site up to date. DD has the information.

KS proposed the purchase of an Apple TV unit to be used to make presentations on the whiteboard screen. All agreed NPC buy one.

6.5 Parish meetings venue

Discussion on the merits of holding alternative meetings in Nutfield and South Nutfield Halls following comments received from Parishioners

After a long discussion it was:

AGREED to proceed with a trial period of alternating meetings with the Village Hall from next month.

Parish Meetings to be in the Memorial Hall in June, Village Hall in July. No meeting in August.

September in Memorial Hall, October in Village Hall, November and December in Memorial Hall

AGREED it will then be reviewed for the year 2016 taking into account attendances.

6.6 Parish Email list

DM reported following the Parish Assembly one suggestion was Mailchimp company. He has investigated this and it seems suitable as it is safe, secure, well known and minimal cost. It should be kept up to date by the clerk. A discussion took place on any problems. **AGREED** there is a need to be cautious on how it is set up. A subcommittee to be set up with NPC and other societies in the village and it will be taken forward to the next meeting. PM volunteered his help. Present a proposal for July 1st meeting

7.0 ENVIRONMENT & AMENITY

7.1 Highways, Traffic & Parking

Works commenced on Mid Street and after that High Street

7.2 Dog Fouling

Discussion following advice from SSALC Ltd, IR to outline his proposal previously circulated. Lengthy discussion took place on what is the best way forward with the problem of dog fouling on the Memorial Hall fields and other areas. A solution to the problem is needed, and as a Public Health issue The Council has a duty to protect other users of the field. TDC are considering placing dog control orders on most of their amenities. RB will check with TDC about their current plans. The response to Mr Barber's email was discussed at length with an initial draft produced by DC. DM will draft a reply based on this, and send to Councillors for approval and immediate dispatch when in agreement.

7.3 SMHA survey

CF completing. New submission date 22nd May

CF has completed the survey and submitted to the Council for approval. DM suggested a letter of thanks to TDC for the extension to May 22 but there was still little time. Council were also keen to have input from Nutfield Conservation Society. It would help to have cooperation with R&BDC to add value to the response.

A point of reference for the survey was needed and KS agreed to put his details forward as Chair of Planning Committee. Council were happy for CF to submit the survey.

DM mentioned the green belt review as a long term project and he suggested having a dedicated session when it comes out. Consult CF along with other parishes and groups.

It was noted that there will be an inaugural CPRE meeting for the area at South Godstone Community Centre on 4th June 2015.

7.4 Volunteer Force

Four more volunteers now on the list.

7.5 New Jubilee Field

A meeting with SR, IR and Mike Fletcher was suggested.

7.6 Mid Street bend by field

No response from Philip Stone Land Agent for Cormongers Farm. The leaking land drain seems to have dried up. It was decided to resend the letter to Philip Stone.

7.7 Re-instatement of Nutfield Marsh

No news from TDC since Parish Assembly.

8. Clerks Report –Nutfield Link – June/July 2015

Avert for new clerk to be sent to the Link ASAP plus display on noticeboards.

Advertising for allotments should be under a separate heading. There will also be a report on the Annual Meeting plus alternating Parish Meetings with the two Halls.

9. Other General Matters for discussion- For information only

A discussion took place on parking outside the Village Hall.

10. NEXT COMBINED COMMITTEE MEETING DATE: 17 June 2015 - venue Parish Office

11. Memorial Hall

Report on Official Opening Ceremony.

£780.50 was raised in the raffle for the new playground. Any expenses should be paid from the Memorial Hall account.