

COMBINED COMMITTEE MEETING
Planning & Development, Environment & Amenity & Finance & General Purposes
Minutes

Wednesday 15th April 2015

Parish Office, Nutfield Village Hall, Mid Street, South Nutfield at 8.00pm

Present: Councillors: Mrs S Renaut (Chairman), Cllrs D Dowden, K Sandiford, I Reeve, S Ford,
D Cullen, D Miller
Clerk: R Brown
Assistant to the Clerk: S Hayes

1. APOLOGIES and reasons for absence:

None

2. Declarations of Interest:

None

3. MINUTES

Approval of the Minutes of the Combined Committee meeting held on 18th March 2015

Agreed as a true record

4. Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda

None

5. PLANNING & DEVELOPMENT

5.1 Planning Decisions by Tandridge District Council since last Parish Meeting

As listed on planning schedule

5.2 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council

- **2015/590/TPO(GOD) 5 Ridge Green, South Nutfield..** Fell 1 Cypress & replace with Magnolia
Dated 26/03/15 – 21 days – NPC comment by 16/04/15
NPC Comment – Needs investigating due to previous history as a former arboretum and tree is protected
- **2015/614 Crab Hill Farm, Crab Hill Lane, South Nutfield..** Erection of 2m high entrance gates with 2 x 2m high piers
Dated 27/03/15 – 21 days – NPC comment by 17/04/15
NPC Comment – No Objection – Neighbours
- **2015/624 24 Kings Acre, Kings Cross Lane, South Nutfield...** Erection of dormer to rear slope in association with conversion of loft space into habitable accommodation
Dated 30/03/15 – 21 days – NPC comment by 20/04/15
NPC Comment – No Objection – Neighbours
- **2015/664/TPO 81 Mid Street, South Nutfield.. TPO 67 (T) – T1 Oak:** Crown clean removing any dead, dying or broken branches. **T2 Cedar:** Reduce lateral branches to give 3m clearance from the dwelling; crown thin by 20% & crown lift 1.8m above ground level removing only secondary growth
Dated 02/04/15 – 21 days – NPC comment by 23/04/15
NPC Comment – No Objection – Neighbours

5.3 Rural Affordable Housing

Update from TDC meeting and further information.

Noted no Housing Association on board yet possibility of judicial review

Important that conditions set out by TDC are followed accurately

DC suggested TVHA be invited to NPC to hear their case. Write to them stating Council would work together once planning agreed.

5.4 Neighbourhood Plan

Report on progress –**SF**

SC cancelled her attendance, SF attended

Woldingham PC has contacted SF plus Caterham TC on Neighbourhood plan.

Decision how to proceed after election. SF will investigate funding. Report back.

5.5 RACC

DC circulated report. RAL proposing to straighten the perimeter road. Keep aware on this. Gatcom meeting 30 April. SH request who can attend.

- 5.6 HELA and Green Belt Review**
DC examined papers. Suggested poor sites for development. KS proposed Council write to state same agree with their assessment. SR to get surveys copied. DC examine and circulate summary.
- 6. FINANCE & GENERAL PURPOSES**
- 6.1 Agree payment of any urgent invoices**
Payment to RAC for airflow certificate in the Memorial Hall
SF reported donation cheque to be collected at BIFFA
- 6.2 Annual Parish Assembly**
Paul Barton to speak on Marsh restoration
- 6.3 New Clerk Recruitment**
Discuss. Agreed accept SALC quote
Ideally someone from the village, technology sound plus finance trained. Adverts to go in Notice Board and Link.
- 6.4 Assistant to the Clerk**
Report - Attached
Health & Safety Inspection – Update: benches painted
- 6.5 Website**
Proposal: To instruct Blue Pixel Designs Ltd to proceed with website development, as per quotation. AGREED to proceed with edited pages. Update public at Parish Assembly and ratify at the next Parish meeting.
- 7.0 ENVIRONMENT & AMENITY**
- 7.1 Highways, Traffic & Parking**
Roads & Highway incidents/road repairs & potholes – DC
Mid Street SCC agreed resurfacing
DC to contact SCC A25 road signs need cleaning
- 7.2 Dog Fouling**
Correspondence and planned action
IR report Met Police and Sutton boroughs promoting good housekeeping on dog fouling. NPC to discuss with walkers what problems occur. IR responded to a parishioner's message re dog worrying sheep, to contact tenant farmer to check sheep OK. Also contact Mr Barber and agree a discussion date. Also contact PCSO Seymour, to ask if TDC could adopt Sutton/Met Police method
- 7.4 Volunteer Force**
Update – IR
Two more interested report and update Parish Assembly. IR and SH to look possibility of Power-Point presentation.
- 7.5 New Jubilee Field**
Update on work completed and to be completed
Instruct contractor to remove fencing along footpath to BRI plus fence removal lower Jubilee 3 MF. Spare padlock keys needed, RB contact MF. Fencing along top field to be completed plus west side of field. Ditching awaited completion on 1 and 2 – too wet. Ask MF to erect Heras fence south of allotments. Chase letter sent to Land Agent as no reply received.
- 7.6 Mid Street bend by field**
Need grit bin on icy pavement and road alongside Little Cormongers field, also bin at Nutfield Park junction.
- 7.7 Re-instatement of Nutfield Marsh**
By-laws, Horses, work to be completed
All horses removed. Meeting at NCC hall Simon Elson attend. DC and RB attend for update. Marsh Residents have funds and TDC should cover costs. Residents will organise a litter pick. DC report.
- 8. Clerks Report –Nutfield Link – May & June 2015– Annual Meeting delay, Parish Assembly, Annual meeting to be held prior to June 3C meeting at the Memorial Hall. RB to check availability. Note on new Clerks post to be included for the Link.**
- 9. Other General Matters for discussion- For information only**
- 10. NEXT COMBINED COMMITTEE MEETING DATE: 20 May 2015 - venue Parish Office**

11. Memorial Hall

Final works

Liz Ramsay met RB and SH on site, reported on groundworks needed. Grass seeding in autumn. Remove weeds embedded in bank by weed killer and manual labour for the more resistant species eg brambles. She will organise volunteers from Nutfield Tree Wardens. Start when weeds are at a good height. Recommended extending perimeter path on north west corner to avoid trampling on newly laid seed or turf.

Need to get page in link advertising regular bookings.

Official Opening Ceremony

See above but also Copy for link for advertising crafts and cash.

12. Village Hall AGM

DM gave a summary. SF presented a village hall health check from seminar attended and will contact PF to hand over a spare copy of the report. This will help with grants and allow funding for village volunteers that IR wishes to set up.