

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 15th October 2014 at 8:00pm
1 Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Dowden, Mr K Sandiford, Mr. I Reeve, Mr D Cullen.
Clerk: R. Brown
Asst. to Clerk: S Hayes

Action By

1. **APOLOGIES and reasons for absence:** Cllr Sue Ford
2. **Declarations of Interest:** None
3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 27th August 2014
The Minutes were agreed and duly signed by the chairman as a correct record
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda

CLOSE MEETING

MEMORIAL HALL TRUST

OPEN MEETING

5. **Assistant to the Clerk-** Report on current items
Report attached but decisions taken were:
 1. New bench for Cemetery to be purchased - Agreed
 2. SH to rub down and apply preservative to wooden benches in Village that need treatment **SH**
6. **PLANNING & DEVELOPMENT**
 - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
As listed on planning schedule
 - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council**
 - **TA/2014/1328 The Black Barn, Crab Hill Lane, South Nutfield..** Raise existing barn by 1 meter in height
Dated 25/09/14 – 21 days – NPC comment by 16/10/14
RB to ring TDC Planning to ask for advice for Council to consider. Over-height issue **RB**
 - **TA/2014/882The Bungalow, High Beech, Coopers Hill Road, Nutfield..** Erection of single storey side extension with roof lights
Dated 25/09/14 – 21 days – NPC comment by 16/10/14
NPC Comment – No Objection – Neighbours
 - **TA/2014/1505 Little Cormongers Farm, Mid Street, South Nutfield..** Demolition of two agricultural buildings (Notification of Demolition)
Dated 01/10/14 – 21 days – NPC comment by 22/10/14
NPC Comment – No Objection – Neighbours
 - **TA/2014/893Wood Cottage, Parkwood Road, Nutfield. .Appeal to Secretary of State Ref No.: APP/M3645/A/14/2226154**
Dated 03/10/14 – New Comments to be submitted by 07/11/14
 - **SCC Ref 2014/0145/EP Patteson Court Landfill Site, Cormongers Lane, Nutfield, Redhill..**
The continued operation of a soil recycling facility for the processing & recycling of contaminated soils through bio-remediation to be used on site for the purposes of daily landfill covering material and for the supply of restoration soils; ancillary equipment and associated works all on some 3.74ha for a temporary period until the ceasing of landfill operations at the site with restoration to agriculture; without compliance with Condition 14 of planning permission RE/P/12/02153/CON dated 13/12/2013 so as to allow a higher tonnage of soils to be remediated at the site
Applicant: Biffa Waste Services. **Grid Ref:** 529048 150589
Dated 3/10/14 – 28 days – NPC comment by 31/10/14
NPC Comment – No Objection
 - **SCC Ref 2014/0146/EP Patteson Court Landfill Site, Cormongers Lane, Nutfield, Redhill..** The continued operation of an extension to a soil recycling facility for the processing & recycling of contaminated soils through bio-remediation to be used on site for the purposes of daily landfill covering material and for the supply of restoration soils; ancillary equipment and associated works all on some 1.28ha without compliance with Condition 13 of planning permission RE/P/12/02152/CON dated 12 July 2013, so as to allow a higher tonnage of soils to be remediated at the site
Applicant: Biffa Waste Services. **Grid Ref:** 529141 150568
Dated 3/10/14 – 28 days – NPC comment by 31/10/14
NPC Comment – No Objection
 - **TA/2014/1616124 Mid Street, South Nutfield..** Demolition of existing conservatory and dormer window. Erection of single storey rear extension and enlarged rear dormer window. (CofLforPropDevL)
Dated 07/10/14 – 21 days – NPC comment by 28/10/14
NPC Comment – No Objection – Neighbours

- 6.3 Aviation Matters**
RACC Appeal decision
 Council was pleased about the refuse decision. It was suggested that a conciliatory letter should be sent to RAL and also to inform them D Chapman not now able to attend RACC. It was agreed to wait until the matter is settled and no more court action impending before making any public comment. DCu offered to represent NPC at RACC meetings until May 2015. **DCu**
- LGW Flight Path amendments** update
 Council awaiting an email from Ken Harwood to send complaints about aircraft noise on new flight paths. Clerk reported it had just arrived and he had circulated the email.
- 6.4 TDC Bye-laws for Nutfield Marsh** Update
 Notices have been placed on the Marsh and already two have already been removed. DCu is keeping a watchful eye over developments. **DCu**
- 6.5 Affordable Housing**
 Update
 Discussion took place on residents of Lower South Nutfield who attended the Parish Meeting. It was felt that there is a need to ask TDC to send representation to the next meeting. Discussion with Geraldine Keeping TDC Housing Enabling Officer before the meeting is essential to be sure of what needs to be said. RB to contact her for latest update and advice **RB**
 Reference was made to a letter sent by one resident about RAH. Important it is responded to before the next meeting. RB will speak with lawyers before it is sent. **RB**
- 7. FINANCE & GENERAL PURPOSES**
- 7.1 Accounts – updated accounts**
 These were circulated. DD asked about fee received for WBA over the summer. Not as busy as expected but some prospective clients have been contacted.
- 7.2 Council Internal Audit**
 Mulberry &Co Internal Auditors for 2014/15. Agree audit dates. Agree Engagement letter for signature Mark Mulberry offered to audit the accounts next year and council agreed for him to be instructed. Clerk to sign engagement letter **RB**
 Risk assessment for finance to be updated and put into action. **SR/RB**
- 7.3 Banking**
Agree payment of urgent invoices
002805 Cara Drainage – Invoice 2014/1206
 Remove tree blockage in drain and insert CIPP liner in pipe £1260
 Agreed to write a cheque for £50,000 to be paid into the Memorial Hall a/c when required
Transfer of all funds out from No.2 Community a/c to Current a/c and close – Update
 A letter to the Bank has been sent but still not transferred, RB SR check **SR/RB**
- 7.4 Finance Sub Committee – update**
 The committee needs to meet to set the budget for next year 2015/16.
 Meeting date to be decided by email.
- 7.5 SCC Community Improvements Fund – Grant for Memorial Hall playground- update**
 Rejected by SCC but can try next year and will be done when the scheme opens up.
- 7.6 Website**
 SR suggested we engage someone to actively update the website on a regular basis.
 RB suggested recording meetings for total accuracy with a digital recorder. Investigate costs **RB**
 Website to be updated ASAP and decide what to do from there. RB to report back. **RB**
- 7.7 Cemetery/Woodland Burial Area**
Parking- Purchase of land update- field for parking
 No response as yet after letters sent, this is to be revisited in the New Year.
Other work required
 New Seat, Tree work to be completed, contractor to be reminded
- 8.0 ENVIRONMENT & AMENITY**
- 8.1 Jubilee Fields + other Council owned land –**
Jubilee Field 3 – update
 Ditches dug wrong side of boundary hedge, Clerk contact land agent to rectify **RB**
Jubilee Field 2-planting projects – update
 KH will give the prices of hazel trees for planting in field 2
Entrance area - work to commence
 MF to be chased up to complete contracts
Fields, hedges & ditches condition
 As above, chase contractor plus SCC re broken stile in east corner and blocked ditch **RB**
S. Elson SCC
 Marsh group are calling a meeting with him on restoration plan and will report back soon.
 Land security – Bye-laws are up
Tree work to be carried out from Tree Survey
 Ken Hamilton starting this immediately
 Ash die back may be present and a horse chestnut needs urgent attention.
Contract work required & report on contractors
 Local contractor volunteered the work and has cleared hedges along the A25 footpath in west direction from Parkwood Road to Cormongers Lane. Request he quotes for other contract work. **RB**

8.2 Highways,Traffic & Parking

Roads & Highway incidents/Speeding/ School speed limit& parking

Letter to be sent to the school re parking problems and discuss with Police - No further news on 20mph speed limit outside school

DD

8.3 Nutfield Village Hall–Update

Kerb stones outside Village Hall may be delayed and they have put planters out to stop people parking. .

9. Clerks Report – Nutfield Link – November 2014 War Memorial + Hall, Dog Mess in playing fields, Poppies available, Website. Other items for publication

10. Other General Matters for discussion- For information only

Cllr. Ian Reeve will lay the NPC wreath on Remembrance Sunday

11. NEXT COMBINED COMMITTEE MEETING DATE: 19th November 2013 - venue tba