

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 21st May 2014 at 8:00pm
I Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman Mr D Dowden, Mr P Forbes,
Mrs S. Ford, Mr I Reeve, Mr K Sandiford
Clerk: R. Brown
Asst. to Clerk: S Hayes

Action By

1. **APOLOGIES and reasons for absence:** Mr D Cullen and these were accepted
2. **Declarations of Interest**
None
3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 16th April 2014
AGREED and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:
None
5. **Assistant to the Clerk**
Report on allotments, roads/potholes/verges, cemetery/woodland burial, other parish matters
Report attached
It was proposed to pay Mr Hayes a fee of £50.00, a similar amount to that of Councils gravedigger, for digging an ashes plot in the Woodland Burial Area to inter a client's ashes
6. **PLANNING & DEVELOPMENT**
 - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
As listed on planning schedule
 - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
 - **TA/2014/724 Cedarwood, Kings Cross Lane, South Nutfield..** Erection of single storey infill extension to south elevation
Dated 08/05/14...21 days... NPC comment by 29/05/14
NPC Comment – No Objection - Neighbours
 - **TA/2014/465 Land to West of Adlington Cottages, Nutfield Road, Nutfield..** Demolition of two garages and garden shed. Erection of double garage.
Dated 04/04/14...21 days... NPC comment by 25/04/14
NPC Comment – No Objection - Neighbours
 - 6.3 **Aviation Matters**
RACC
AGM 10.00am on 7th June in Village Hall
 - 6.4 **TDC Bye-laws for Nutfield Marsh**
Still awaiting decision
7. **FINANCE & GENERAL PURPOSES**
 - 7.1 **Accounts – updated accounts**
No updated accounts as bi-monthly
 - 7.2 **Council Audit**
Councils Annual Return for year ended 31 March 2013
Section 1 to be completed in readiness for Audit
Meeting with Internal Auditor Mulberry & Co
Arranged for 6 June at 10.00am
 - 7.3 **On-line Banking**
Latest progress
Advise Council of financial compensation scheme, awaiting information from TDC Finance
 - 7.4 **Land - New field purchase & update legal items**
Quotations received for fencing work once the purchase is completed
Awaiting confirmation from Hedleys that the vendor will fence off his adjoining field

- 7.5 **Cemetery/Woodland Burial Area Parking-** Evonik UK Holdings Ltd – update field for parking
Agreed to bid for this land.
It was proposed by Cllr Chapman and seconded by Cllr Dowden that Council send in a bid to Smiths Gore, Oxford for this 3 acre plot for a figure of £15,003.00. AGREED
- 7.6 **Parish Assembly** - Clerk report
It was agreed that the Assembly content was on great interest and that the event had been a great success
- 7.7 **Southern Counties Show-** Marquee display unit, graphics, brochures, equipment reqd. Attendance roster, ticket allocation, other requirements
All ready to go to the Show, tickets distributed, roster complete

CLOSE MEETING

- 8.0 **MEMORIAL HALL TRUST – Re-build**
New Building -
Accounts update, Clerk report on start date, Conditions submitted to TDC, M&E Interior fit-out.
Clerk reported that the planning now agreed. Foundations build started. M&E plans being drawn up by Design Appeal. Main services suppliers and fit out quotations being prepared by Richard Coffey
Grant received from Gatwick Airport Community Trust for £2000. Further grants to be researched by Cllr Dowden. **DD**

OPEN MEETING

- 9.0 **ENVIRONMENT & AMENITY**
- 9.1 **Parish Council Land**
Jubilee Fields – Sub-committee update: Fields, hedges, ditches condition; Land security
Clerk to chase Sarah Jenman on kissing gates for area. SR reported holes in fence adjoining Network Rail land. Clerk to contact
Triangle Wood tree survey showed trees alongside road needing attention Clerk contact KH re work needed and when **RB**
Allotments- Update
Assistant to Clerk report. Advertise allotments to rent in Link **RB**
Consider use of main field by Scouts. Clerk had spoken to their leader, follow up **RB**
Cemetery & Woodland Burial Area – update
Assistant to Clerk report. Toilet still not taken back by Hire a Loo. Clerk/SH contact **SH/RB**
- 9.3 **Highways,Traffic & Parking**
Roads & Highway incidents/Speeding
No report
10. **Clerks Report – Nutfield Link – July / August 2014 Copy items- Any other items**
Allotments, Memorial hall report, fields,
11. **Matters for reporting or inclusion on future agenda**
KS reported debris on A25 towards Redhill and also Nutfield direction, foam blocks look like bricks.
Clerk to contact Biffa and request another road clean up
12. **Other General Matters for discussion-** For information only
Clerk showed proposed plans for new Rural Affordable Housing. Discussion followed.
13. **NEXT COMBINED COMMITTEE MEETING DATE: 25 June 2013 – Venue tba**

Signed, Chairman.

Date.....