

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 19th March 2014 at 8:00pm
I Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Cullen, Mr D Dowden, Mr P Forbes,
Clerk: R. Brown
Asst. to Clerk: S Hayes

Action By

1. **APOLOGIES and reasons for absence:**
Cllrs D Chapman, S. Ford – Holiday, I Reeve – Work, K Sandiford - illness
2. **Declarations of Interest**
None
3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 19th February 2014
AGREED and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:
None
5. **Assistant to the Clerk**
Report on roads, potholes & verges SH/ DC, woodland burial and other parish matters
Report attached
6. **PLANNING & DEVELOPMENT**
 - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
None
 - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
 - **TA/2014/291 Beechfield Cottage, Church Hill, Nutfield..** Erection of single storey extension to side elevation and addition of Juliet balcony to first floor side elevation
Dated 04/03/14...21 days... NPC comment by 25/03/14
NPC Comment – No Objection - Neighbours
 - 6.3 **Aviation Matters**
No further updates on RAL Hard Runway. Visit to Police Helicopter unit very interesting and an excellent liaison exercise
 - 6.4 **TDC Bye-laws for Nutfield Marsh**
No updates received, suggest contact Sam Gyimah to see if he can move this along
7. **FINANCE & GENERAL PURPOSES**
 - 7.1 **Accounts – updated accounts**
Budget and updated accounts distributed and examined. Check income budget for WBA 2014/15
 - 7.2 **RAL appeal- Update on total finance costs paid**
PF & RB to compile final totals paid out. One Colin Smith invoice -Rose Grogan final legal fees - due for payment in April meeting for £795.25 + vat
 - 7.3 **Land - New field purchase & update PWLB loan + commencement of legal work**
Clerk reported PWLB agreed loan of £38,000 n=by letter received. All final application documents sent off to PWLB office for final % interest to be agreed 2 days prior to loan release date. Agreed Clerk ask Hedleys to go ahead with a Search on the land, to check boundaries and ownership of fences and hedges, Right of Way areas, and to hold back a 5 or 10% final payment until any work need is completed. Clerk to ask our contractor to check the field as brown bracky water in the ditches overflowing onto the Field.
 - 7.4 **Cemetery/Woodland Burial Area Parking**
Evonik UK Holdings Ltd – update on SR letter re use of field for parking....
Clerk spoken to Philip Farrell at JLL Birmingham acting as land agents for Evonik.
They are appointing a local agent to handle the sale of the land, and once appointed will instruct them to contact the Clerk to discuss the possibility of either renting or purchasing the entrance area alongside the Cemetery

Please note these are draft minutes until approved and signed at the next meeting

- 7.5 **Annual Meeting - Standing Orders**
Clerk to examine all Standing Orders and bring any updates to the April meeting
- 7.6 **Parish Assembly - Clerk update**
Clerk advised Parish Hall booked for 17th May. Having visited a lecture on Dementia and the Foundation Trust at East Surrey Hospital recently he was so impressed with the presentation that he asked if the medical team could attend the Parish Assembly to speak to our parishioners on how they treat Alzheimer's and Dementia plus the care available. They have agreed to attend with their Consultants and Lead nurses to make the same presentation as before.

CLOSE MEETING

8.0 MEMORIAL HALL TRUST – Re-build

New Building

Update on Accounts prepared showing Bank funds, income & expenditure.

Clerk report on delay still affected by TDC planning requiring further plans showing the extension to the building plus Tree protection areas affected by that. Richard Coffey and the Clerk called TDC Planning and after a lengthy conversation we agreed the documents that are needed by them, which will be delivered next week at a meeting with the Planning Officer which should allow work to commence after that. Ascot and base contractor have been advised

Conditions submitted to TDC Planning, M&E, Interior fit-out

As above

Utility providers update.

Thames Water agreement over combined surface water and waste water into sewer

Grants investigation by DD

Clerk spoke to Biffa at the last joint meeting re the refused grant on solar panels. Agreed draft a letter to them stating reasons why need, lorry disturbance etc. and re-think Grant

RB/DD

Memorial Field - Land works

Discuss when building work is nearing completion and ask landscaping companies for quotations

OPEN MEETING

9.0 ENVIRONMENT & AMENITY

- 9.1 **Jubilee Fields- Fields, Hedges, Right of Way area, Report on Campden BRI and land issues**
Report of paint tins dumped in ditch behind Scout Hut to be cleared. BRI still working on corner field. Clerk has contacted Sarah Jenman SCC Byeway's officer re footpath addition along eastern edge of Jubilee Field, plus kissing gate programme.

10. Clerks Report –

Nutfield Link – April & May 2014 Copy items, Trees and Highway issues

Link copy new Field, Parish Assembly, Highways, AOB

Any other items

20mph programme just through from SCC re school entrances, Clerk and PF to investigate & apply for a grant

11. Matters for reporting or inclusion on future agenda

None

12. Other General Matters for discussion-

For information only

None

12. NEXT COMBINED COMMITTEE MEETING DATE: 16th April 2014

Signed, Chairman.

Date.....