

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 23rd July 2014 at 8:00pm
1 Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman Mr D Dowden, Mrs S. Ford, Mr K Sandiford
Clerk: R. Brown
Asst. to Clerk: S Hayes

Action By

1. **APOLOGIES and reasons for absence:** None
2. **Declarations of Interest :** None
3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 25th June 2014
AGREED and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:
DD drafted letter to Liz Cutter concerning the Ardingly show. Suggested it is checked and then sent out to other councillors. A new idea was put forward that when a letter is drafted it is emailed to all councillors who will have five days to respond to clerk before it is sent it on. Agreed
5. **Assistant to the Clerk**
Report on allotments, roads/potholes/verges, cemetery/woodland burial, other parish matters
Rowlands Funeral Directors want many more brochures. The outstanding debt has been paid from probate. In the allotments, no deer culling will be taking place. Ken Hamilton reported that the oak in the lane is getting dangerous and he will trim parts of it off in the autumn. Gas pipe line road works in KXLane
6. **PLANNING & DEVELOPMENT**
 - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
As listed on planning schedule
 - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
 - **TA/2014/975 1a Mid Street, South Nutfield.** Erection of two storey side extension and single storey front extension
Dated 03/07/14 – 21 days – NPC comment by 17/7/14
Same comment as previous application, Objection
 - **TA/2014/1051 107 Mid Street, South Nutfield.** Variation of condition 2 of planning application TA/2013/23 to allow for an additional vehicular access to plot no. 2
Dated 10/07/14 – 21 days – NPC comment by 31/07/14
NPC Comment – No Objection – Neighbours
 - 6.3 **Aviation Matters**
RACC Appeal decision
Appeal decision disappointing and wait to see what happens. TDC likely to go higher and appeal as they may be liable for costs. Judgement yet to be fully published.
 - 6.4 **TDC Bye-laws for Nutfield Marsh**
John Sowton's letter to Eric Pickles was read out and noted it was sent to his constituency. DCu attended the meeting with the MP and technical issues prevent the Bye Laws coming out. Paul Barton from TDC was meant to be informed. A special advisor from Guildford is due to start at Sheridan Westlake. He wants to collate all the evidence since this all started four years ago. Suggested all correspondence is taken when meeting him. There was a feeling that contacting the press could be counterproductive. Suggested that we try a FOI request with Tim Brown and wait to see what he comes back with. Press is a last resort and DCu to co-ordinate.
Comments discussed on latest report for mineral extraction at Nutfield Marsh and confusion over the application that could be agreed at SCC. Bletchingley and Nutfield Parishes to pass severe objection comment and Clerk at Bletchingley to be contacted. **RB**
7. **FINANCE & GENERAL PURPOSES**
 - 7.1 **Payments**
Agree payment of salaries for July and any other urgent payments due to Council closure in August
Proposed Cllr Cullen Seconded Cllr Sandiford -
Payments list to be sent round by email at end of month. **RB**
 - 7.2 **Council Audit**
Councils Annual Return for year ended 31 March 2013
Sign off all documents, discussed and agreed – duly signed and Clerk to post immediately **RB**
 - 7.3 **Bank.**
Transfer all funds out from No.2 Community a/c to Current a/c and close
Discussed and agreed - Proposed Cllr Dowden Seconded Cllr Ford

Please note these are draft minutes until approved and signed at the next meeting

DD queried whether there was available finance money for tree work later in agenda, Clerk stated only a few trees will be felled so reduced the costs

Decision made to review Field fees rent for Football Club when new hall is finished.

Prefab building for equipment removal to be discussed with Football Club.

7.4 Land – Jubilee Field 3 - New field purchase work to be commenced

Jubilee Field 2 - planting projects

Entrance area - work to commence

Solicitors contacted re lack of work on ditches. Solicitors are contacting Dickinson's solicitors to request it is completed in seven days. DD thinks that this is drifting and Council needs to act on this as our solicitors were unable to hold monies against sale of land. Contractor to put up temporary fences.

Entrance area - work to commence imminently.

Contractor to plough the new field and seed it which will assist better growth. He will also break up the dams by allotments.

Contractor has cut field other 2 fields and made a profit and there should be one more cut this year. The idea that anyone from the parish who wants to use the field can do so was proposed and they should ask the Clerk. Agreed

Contractor to investigate smell in field next to Bri.

Field 2 and planting projects:

Stuart Surridge looked at willow planting but a 20 year growing cycle is too long + deer could eat it. Hazel and chestnut coppicing was proposed and Ken Hamilton suggested putting a field of hazel in as there is a large market for it. He is to look into process and costs of starting this

Contractor to look at ditches and sort out a culvert in gate between fields. Clerk contact SCC Footpaths officer re kissing gates required. SR asked to add a kissing gate in the east corner Trees in Triangle off Mid Street to be pruned

7.5 Cemetery/Woodland Burial Area Parking- Purchase of land update- field for parking

No contact made yet

Other work required

None

7.6 Nutfield Fireworks Committee

Request for sponsorship to purchase 2014 Fireworks

Dean Holborn asked about NPC sponsorship of fireworks night and suggestions of how NPC can help out.

Council agreed to pay for toilets and look into purchasing the fireworks.

CLOSE MEETING

8.0 MEMORIAL HALL TRUST – Re-build

New Building -

Update of construction process & Utilities Services connections:

DAC sent note round that all had seen and building progress good.

Accounts update:

Nothing to report

Build Finance available; Transfer funds from Instant Access a/c to Treasurers a/c

Transfer completed

M&E Interior fit-out.

Five companies approached and quotes requested. One has dropped out but others are being considered

Grants investigation by DD

Discussion on playground and redesigned area.

DD and RB requesting quotations

DD to send letter to Sandra Fine and RB to draft.

Letters to local resident and BRI to be drafted

OPEN MEETING

9.0 ENVIRONMENT & AMENITY

9.1 Jubilee Fields – Sub-committee update; Fields, hedges, ditches condition; Land security

Discussed above

9.3 Highways, Traffic & Parking

Roads & Highway incidents/Speeding/ School speed limit

PC Moira Cox will send on letter from RB and will be contacted for agreement on planned changes

Letter to PCC Kevin Hurley to be sent.

9.4 Community Improvements Fund – D. Dowden to report

9.5 Nutfield Village Hall - S. Ford to report

SF reported that they have a problem with the heating and will ask Council to pay for this.

The boiler is in the first phase of repairs and the Parish Hall need more money to see them through this project

DD suggest a presentation at the next meeting.

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The minutes of their last meeting show some money came through that was not mentioned at their committee meeting.

SF to no longer to go to the meeting to represent Council. PF to be contacted to ask if the Directors can present a plan to next Parish Meeting in September. Hall committee looking for financial help of approx. £6,000. NPC will wait until the request comes in from Chairman Sheila Coombes. PF to be told it was discussed and awaiting formal request in writing.

10. **Clerks Report** – Nutfield Link – August / September 2014 copy items; Poppies; Any other items
11. **Other General Matters for discussion-** For information only
12. **NEXT COMBINED COMMITTEE MEETING DATE: 27th August 2013 - venue tba**