

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 19th March 2014 at 8:00pm
I Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Cullen, Mr D Dowden, Mr P Forbes,
Clerk: R. Brown
Asst. to Clerk: S Hayes

Action By

1. **APOLOGIES and reasons for absence:**
Cllrs D Chapman, S. Ford – Holiday, I Reeve – Work, K Sandiford - illness
 2. **Declarations of Interest**
None
 3. **MINUTES**
Approval of the Minutes of the Combined Committee meeting held on 19th February 2014
AGREED and signed by the Chairman as a true record.
 4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:
None
 5. **Assistant to the Clerk**
Report on roads, potholes & verges SH/ DC, woodland burial and other parish matters
Report attached
 6. **PLANNING & DEVELOPMENT**
 - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
None
 - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
 - **TA/2014/291 Beechfield Cottage, Church Hill, Nutfield..** Erection of single storey extension to side elevation and addition of Juliet balcony to first floor side elevation
Dated 04/03/14...21 days... NPC comment by 25/03/14
NPC Comment – No Objection - Neighbours
 - 6.3 **Aviation Matters**
No further updates on RAL Hard Runway. Visit to Police Helicopter unit very interesting and an excellent liaison exercise
 - 6.4 **TDC Bye-laws for Nutfield Marsh**
No updates received, suggest contact Sam Gyimah to see if he can move this along
 7. **FINANCE & GENERAL PURPOSES**
 - 7.1 **Accounts – updated accounts**
Budget and updated accounts distributed and examined. Check income budget for WBA 2014/15
 - 7.2 **RAL appeal-** Update on total finance costs paid
PF & RB to compile final totals paid out. One Colin Smith invoice -Rose Grogan final legal fees - due for payment in April meeting for £795.25 + vat
 - 7.3 **Land -** New field purchase & update PWLB loan + commencement of legal work
Clerk reported PWLB agreed loan of £38,000 n=by letter received. All final application documents sent off to PWLB office for final % interest to be agreed 2 days prior to loan release date.
 - 7.4 **Cemetery/Woodland Burial Area Parking-** Evonik UK Holdings Ltd – update on SR letter re use of field for parking
 - 7.5 **Annual Meeting -** Standing Orders
 - 7.6 **Parish Assembly -** Clerk update
- CLOSE MEETING**
- 8.0 **MEMORIAL HALL TRUST – Re-build**

Please note these are draft minutes until approved and signed at the next meeting

New Building - Update on Accounts prepared showing Bank funds, income & expenditure.
Clerk report on delayed start date, Conditions submitted to TDC Planning, M&E, Interior fit-out.
Utility providers update. Grants investigation by DD
Memorial Field - Land works

OPEN MEETING

9.0 ENVIRONMENT & AMENITY

9.1 Jubilee Fields- Fields, Hedges, Right of Way area, Report on Campden BRI and land issues

10. Clerks Report – Nutfield Link – April & May 2014 Copy items, Trees and Highway issues

Any other items

11. Matters for reporting or inclusion on future agenda

12. Other General Matters for discussion-
For information only

6.3 Aviation Matters

Gatwick Airport – Flight Path Consultation

Clerk with Cllrs. Ford and Forbes completed a report that was sent to the Consultation Group, a copy of which is on the website

RAL appeal

Cllr Forbes advised Council of the TDC Core Strategy CSP16 which was accepted as out of date and suggested he draft a note to be sent to TDC to request what they are going to replace it with. Clerk will send a request to S&SPC for their 50% contribution towards Cole Jarman costs **RB**

7. FINANCE & GENERAL PURPOSES

7.1 Accounts

Update on bank funds, income and expenditure.

No report

Propose to prepare Accounts bi-monthly

Discussed and proposal agreed

7.2 RAL appeal

Update on Inquiry, site visits and any outstanding issues

Cllr Forbes proposed Council hold a post Inquiry Meeting with refreshments at the Village Hall on possibly Saturday 1st March? TBA **PF/RB**

7.3 Land

New field purchase & update PWLB loan + commencement of legal work

Clerk reported on Public Works Loan Board application documents which he had completed. Council checked each document to be sent, including past copies of Minutes and accounts as required.

The Chairman and Clerk both signed and dated the application forms which the Clerk will post next day to SCAPTC in Lewes for them to process **RB**

Clerk will also complete documents received from Hedleys Solicitors to be sent confirming the purchase of the land **RB**

7.4 Cemetery/Woodland Burial Area Parking

Evonik UK Holdings Ltd – update on SR letter re use of field for parking

No answer to previous correspondence, no reply to date. Contact the person directly. **RB**

CLOSE MEETING

8.0 MEMORIAL HALL TRUST – Re-build

New Building

Update on Accounts prepared showing Bank funds, income & expenditure

Clerk passed round copies of the latest accounts which had been previously emailed to Council. Balances read and total funds less payments already made to date is £98,515.16. Copy attached Clerk report on delayed start date, Conditions submitted to TDC Planning, M&E, Interior fit-out

Clerk made a report and update on progress. Delayed start due to Conditions by TDC which have all now been submitted to TDC. Awaiting OK to re-commence base construction.

Clerk had held meetings with Richard Coffey to try to resolve the Official Room size, need more interior space. Mr Coffey had drawn a revised plan which extended the hall length by 2m and also shows a revised external Store Room of 2mx5m size, which will not impede tree areas. Councillors

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studied this and agreed that the Clerk contact TDC tomorrow to present this to them to obtain their agreement. He had already spoken to the planning officer who will discuss this with him at their offices

RB

Utility providers update

Thames Water have agreed to allow surface water to enter main existing drains, a huge saving on soak-aways.

Grants investigation by DD

Cllr Dowden had apologised as he has Flu so will update at main meeting

DD

CHARLES MAW TRUST

Clerk passed round copies of the latest accounts which had been previously emailed to Council.

Balances read and total in account is £17,378.82

Memorial Field

Nutfield Football Club

Payment received for 2013/14 season for field use.

Land works

No clearance work needed yet

OPEN MEETING

9.0 ENVIRONMENT & AMENITY

9.1 Jubilee Fields

Fields, Hedges

Clerk & Cllr Reeve reported Fields state good, ditches were flooded but now draining

Right of Way area

RofW no longer a requirement when we purchase the new field, so quotes stood down and check gates/kissing gates once the field purchase in completed. SCC Officer already contacted re kissing gates and footpaths

Report on Campden BRI and land issues

Clerk spoken to BRI and matters are in hand for repairing fences and hedges/fallen trees.

Corner Field still in due process but positive feedback from them.

9.2 Nutfield Marsh

Update on Byelaws

Still awaiting the decision.

Cllr Forbes mentioned Conservation Socy update on CPRE and TDC housing policy.

10. Clerks Report –

Nutfield Link – March & April 2014 Copy items

TDC Winter Servicing Pavement scheme – update

Flooding, Trees and Highway issues

Woodland Burial area

Any other items – possibly RAL decision if released in time

11. Other General Matters for discussion-

For information only

Cllr Reeve has walked all the footpaths and will now compile a report on any issues outstanding

12. NEXT COMBINED COMMITTEE MEETING DATE: 19th March 2013

Signed, Chairman.

Date.....