

**INutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 27th August 2014 at 8:00pm**  
**1 Morris Road, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman Mr D Dowden, Mrs S. Ford, Mr K Sandiford  
Clerk: R. Brown  
Asst. to Clerk: S Hayes

**Action By**

**1. APOLOGIES and reasons for absence:**

None

**2. Declarations of Interest:**

None

**3. MINUTES**

**Approval of the Minutes of the Combined Committee meeting held on 23<sup>rd</sup> July 2014**

Approved and signed as a true record

**4. Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda

None

**5. Assistant to the Clerk** - Report on current items

See separate report

H&S This is due to be carried out with IR as soon as practicable.

**IR/SH**

**6. PLANNING & DEVELOPMENT**

**6.1 Planning Decisions by Tandridge District Council since last Parish Meeting**

As listed on planning schedule

**6.2 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council**

**TA/2014/1140 114 Mid Street, South Nutfield..** Erection of gate & wall with a maximum height of 2.5 meters to east elevation of attached carport. (Cert of Lawfulness for prop. use or development)

Dated 29/07/14 – 21 days – NPC comment by 19/8/14

**NPC Comment – No Objection – Neighbours**

**TA/2014/1224 7 Ridge Green Close, South Nutfield..** Erection of single storey extension to south west elevation (Cert of Lawfulness for prop. use or development)

Dated 09/07/14 – 21 days – NPC comment by 19/8/14

**NPC Comment – No Objection – Neighbours**

**TA/2014/1228 124 Mid Street, South Nutfield..** Demolition of existing conservatory and dormer window. Erection of single storey rear extension and enlarged rear dormer window

Dated 01/08/14 – 21 days – NPC comment by 22/08/14

**NPC Comment – No Objection – Neighbours**

**TA/2014/1281 5 Ridge Green, South Nutfield..** demolition of existing conservatory, detached garage and dormer window. Erection of single storey extension to west elevation, 2 storey extension to east elevation with integral garage and first floor south facing balcony. Erection of second floor dormer windows to north and west elevations

Dated 21/08/14 – 21 days – NPC comment by 11/9/14

**NPC Comment – No Objection – Neighbours**

**TA/2014/1288 Crab Hill Farm, Crab Hill Lane, South Nutfield.** Erection of stable block comprising 4 stables, attached hay store and tack room and formation of hard-standing

Dated 20/08/14 – 21 days – NPC comment by 10/9/14

**NPC Comment – No Objection – Neighbours**

**6.3 Aviation Matters**

**RACC Appeal decision**

No further information on the appeal apart from the fact that they can appeal against the judgement.

**LGW Flight Path amendments**

Appeal letter sent in by 14 August

**6.4 TDC Bye-laws for Nutfield Marsh**

Update

DCu reported that DCLG seems to be looking for obscure points in the proposed Bye-laws. Nothing has happened for a number of months and the promise to have the Bye-laws in place by August has not materialised.

DCu to update time line of events and RB to forward to Sam Gyimah within 5 days.

**DCU/RB**

**7. FINANCE & GENERAL PURPOSES**

**7.1 Accounts – updated accounts**

DD queried funding received. SR replied it was a loan.

DD noticed low returns on WBA. Clerk said this is seasonal and will pick up later in the year.

RB suggested review of prices for Cemetery and WBA. DCh increase for non-parishioners.

**RB**

It was noted that the overheads have been kept under control. An advert is booked in SCC Magazine

- 7.2 Council Audit**  
Councils Annual Return for y/e 31 March 2013  
Update  
RB explained recent enquiries from Auditors on asset values in the Return. Agreed OK
- 7.2 Banking**  
Update -Transfer all funds out from No.2 Community a/c to Current a/c and close Bank to be chased up and ask why no transfer to date **RB**
- 7.3 Land – Jubilee Field 3 – update**  
Been cut and bailed and ready to be ploughed and seeded.  
Cost will be properly accounted with MF  
**Jubilee Field 2** - planting projects – update  
Ken Hamilton has will give quotes to put in Hazel trees by September.  
3-5 year turn round and coppiced for fencing.  
KH to be chased up by RB **RB**  
**Entrance area** - work to commence  
MF to start imminently on preparation and should be done by next 3C meeting.  
Kissing gates need to be chased up for SCCC as to who is in charge. **RB**
- 7.4 Community Improvements Fund – Grant for Memorial Hall playground – RB**  
Grant application for £25000 gone in.
- 7.5 Cemetery/Woodland Burial Area**  
**Parking-** Purchase of land update- field for parking  
Nothing to be done till September as requested.  
RB to find out if land is still for sale that NPC wanted. **RB**  
**Other work required**  
Trees will be cut back at entry to cemetery in autumn.
- 7.6 Nutfield Fireworks Committee**  
Update sponsorship 2014 Fireworks  
Dean to come back with quotes for fireworks.  
NPC to cover cost of toilets.

#### CLOSE MEETING

- 8.0 MEMORIAL HALL TRUST – Re-build**  
**New Building -**  
Update of construction process & Utilities Services connections,  
RC has gone with a firm in ???.  
The plumber, KD Jones, has done a check of quotes and can work out many areas of savings including boilers. Best prices to be negotiated with Redhill plumbers by contracted plumber. DD to check tomorrow with his firm that it all stacks up.  
Accounts update; Build Finance available; Transfer funds Instant Access to Treasurers a/c – update  
Paper presented showing latest accounts.  
M&E Interior fit-out - update  
Biffa grant application to go out soon  
Grant finance investigations - London Marathon and others – **RB**  
Grant application gone off today.  
Thoughts of combing Mem Hall trust and Charles Maw trust was raised and will be looked into with charities commission. **RB**  
DD asked what will happen if we do not get any money in. A limited opening would be possible but changing facilities will not function. We still can take out a public works loan to the trust.  
Donation received from couple in Holmesdale park of £50. SF thanked them for their donation.  
Cost of pricing for sports areas discussed at length and strategies to cope with underfunding discussed. Various granting bodies have been approached.  
Renting out discussed and the need to set up a committee to run hall as bookings are starting to come in. Maria Reeve has agreed to be a key holder and booking secretary and llela to be cleaner. The aim is to get representatives of various bodies to join. It was decided to have a tight control from NPC for the first year. Discussion took place on who else could be involved in helping out.

#### OPEN MEETING

- 9.0 ENVIRONMENT & AMENITY**  
**9.1 Jubilee Fields + other Council owned land –**  
Fields, hedges, ditches condition; Land security

SR noted the big ash tree on the corner of the field next to BRI looks dangerous and needs checking for ash die back.

Tree work to be carried out from Tree Survey

Contract work required & report on contractors- **RB**

SR recommends cutting off wire from fence along path in field three for H& S reasons.

H & S report to be done with IR as a qualified health and safety inspector in the near future. **IR SH**

**9.3 Highways, Traffic & Parking**

Roads & Highway incidents/Speeding/ School speed limit & parking

Bins outside house in Trindles Road next North Station Approach not put back. Note in link to remind people to take bins back. **RB**

the idea of a 20 mph speed limit outside school is gaining approval from residents.

RB suggest he speaks with police to put this in motion. **RB**

Back up from new head at village school would help.

**9.4 Nutfield Village Hall – SF & RB report**

Plea for funding from village hall for heating. DD asked what they are doing for applying for grants. One grant was used on planters in front of the hall. Discussion on how much money NPC given over last few years. KS suggest everything is set out set out clearly for next parish meeting and decision can be made on whether or not to pay more money. Suggestions put forward as to part pay or fund all phase three. DD enquired about the state of their bookings.

DD suggested he would go to the next meeting as an observer on 8 September as SF is unavailable.

RB will inform village hall that this is happening as SF will be away on holiday. **RB**

All correspondence must to go by clerk and not through personal email.

**9.5 Blacklands Meadow – SR**

A parishioner saw SR about a neighbours dispute.

One resident has built a shed and storing petrol for a motorbike. Can a letter be sent to EHO at Tandridge about the situation and for them to check the situation at 22 Blacklands Meadow. **RB**

**10. Clerks Report – Nutfield Link – October 2014 copy items; RBL - Poppies; Any other items**

The poppies seem to be working well with many favourable comments from both within and without the village.

**11. Other General Matters for discussion- For information only**

None

**12. NEXT COMBINED COMMITTEE MEETING DATE: October 2014 - venue tba**