

# Nutfield Parish Council

## Minutes of the Combined Committee Meeting

Wednesday 25<sup>th</sup> September 2013 at 8:00pm

I Morris Road, South Nutfield

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mrs S Ford,  
Mr P Forbes,  
Clerk R. Brown

**Action By**

1. **APOLOGIES and reasons for absence:**

Mr I Reeve – urgent work & Mr K Sandiford - holiday

2. **Declarations of Interest**

None

3. **MINUTES**

**Approval of the Minutes of the last Combined Committee meeting on 14<sup>th</sup> August 2013**

The item 6.2 Village Hall comment referring to the £2000 cost so far was struck out as incorrect **AGREED** and signed by the Chairman as a true record.

4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:

None

5. **Assistant to the Clerk**

Sean Hayes attended the meeting and discussion took place on the post for Assistant to the Clerk that had been offered to him. He was pleased to accept the position. He had already visited the Cemetery and Woodland Burial Area and had recently visited Warlingham Cemetery. He proposed that he visit local Funeral Directors advising them of, and marketing, the Woodland Burial Area. Also check if Council belonged to the correct Association and check that we are easily found when searching on the Web. He is happy to check the allotments, visit the parish and boundaries, and suggest a Google Diary be put in place to plan work booked, in conjunction with the Clerk. He considered the water troughs in the allotments to work well on the self-feed basis. Council welcomed his ideas and the Clerk looks forward to working with Sean.

SR to provide P46 for employment details, to be completed and returned.

**SR**

6. **PLANNING & DEVELOPMENT**

6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**

**SCC 2013/0113/IM Land Northeast & Southwest of Patteson Court Landfill, Cormongers Lane, Redhill...**a scheme detailing measures for reinstating the ground submitted pursuant to condition 4 of planning permission RE12/00285 dated 2 May 2012

Dated 26/7/13...28 days... NPC comment by 24/08/13

**NPC comment – No Comment, SCC to advise SCC Decision – APPROVE**

**TA/2013/528 Hurst House, Clay Lane, South Nutfield...**Repair and replacement of boundary wall

Dated 04 July...21 days... NPC comment by 25<sup>th</sup> July 2013

**NPC comment – No Objection - Neighbours TDC Decision – APPROVE**

**TA/2013/921 Priory Farm, Sandy Lane, South Nutfield...** Demolition of porch. Erection of extension to north elevation and erection of extension to east elevation

Dated 05 July...21 days... NPC comment by 26<sup>th</sup> July 2013

**NPC comment – No Objection TDC Decision – APPROVE**

**TA/2013/1113 Penbury, The Avenue, South Nutfield ...** Conversion of garage to habitable accommodation.

Dated 13/08/13 - 21 days - NPC comment by 03/09/13

**NPC comment – No Objection - Neighbours TDC Decision – Pp not reqd**

6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**

**APPEAL APP/M3645/A/13/2204096 TA/2013/224 Wood Cottage, Parkwood Road...** Demolition of existing dwelling and erection of five detached dwellings, with associated access and parking (Outline application)

Dated 13/03/13 – 21 days – NPC comment by 03/04/13

**NPC Comment – Objection** The Council's decision, having read and considered all the documents:

**Objection - Overdevelopment of plot - Loss of native trees – Adjoining Green Belt land – Increased vehicle movements on difficult access to A25 – bad sightlines**

**Objection – TDC Local Plan - Residential garden land development**

**TDC decision- Objection NPC further comment by 21/10/13**

**Comments made as before plus concern over loss of off-road parking facilities due to narrow width of road**

**TA/2013/1252 Little Gables, Parkwood Road, Nutfield...** Conversion of garage to habitable space  
Dated 11/09/13...21 days... NPC comment by 02/10/13

**NPC comment – No Objection - Neighbours**

**TA/2013/1254 67 Mid Street, South Nutfield...** Demolition of existing garages and utility area.  
Erection of 2 storey side extension, single storey rear extension, first floor rear/side extension and erection of new porch

Dated 11/09/13...21 days... NPC comment by 02/10/13

**NPC comment – No Objection - Neighbours**

**TA/2013/1264 Applegarth, The Avenue, South Nutfield..** Erection of a single storey side extension on the west elevation, including installation of 1 x rooflight on the west facing roof slope, and 1 x rooflight on the north facing roof slope

Dated 13/09/13 – NPC further comment by 04/10/13

**NPC comment – No Objection - Neighbours**

**TA/2013/1031 Netherleigh Lodge, Kings Cross Lane, South Nutfield..** Demolition of existing garage. Erection of new double garage, to the south-east, to include conversion of loft space into habitable accommodation

Dated 17/09/13...21 days... NPC comment by 08/10/13

**NPC comment – No Objection - Neighbours**

### 6.3 **Aviation Matters**

PF said S&SPC have recommended a planning consultant, Colin Smith, who could advise the joint groups on planning issues at the Enquiry. S&SPC are attending a meeting with Mr Smith to sketch out the main issues. DD said it makes sense for both Parish Councils to work together, especially on funding. He said we should meet Colin Smith, and it was suggested that we make contact with him. PF said we should attend joint meeting but research Mr Smith credentials on web. Chairman was concerned over costs which could be applied to Rule 6 applicants. PF said this could be discussed at the meeting. Agreed PF contact S&SPC chairman Dave Brown to affirm that we use joint funds on this appeal and need to hold a joint councils meeting with Mr Smith.

Agreed Clerk apply for Rule 6 on Thursday 26<sup>th</sup> or Friday 27<sup>th</sup> which is within the timescale **RB**

SF was concerned over any costs that may fall back onto NPC if the case against the appellant is lost. Clerk to take legal advice on this **RB**

## 7. **FINANCE & GENERAL PURPOSES**

### 7.1 **Accounts**

Update on bank funds, income and expenditure.

No report as updated bank statements not yet received

Bank signature record sent round to update records

Saffron Building Socy details discussed. All agreed good rate so proceed with account opening. 4 signatures required agreed SR, SF, DCu and DCh.

### 7.2 **Budgets**

Appoint sub-committee to propose 2014-15 budgets

Budget committee meeting arranged for 9<sup>th</sup> October 8pm

## 8.0 **ENVIRONMENT & AMENITY**

### 8.1 **Nutfield Marsh**

TDC – Byelaws and legal matters

Agreed to pursue with Burges Salmon on acquiring the Marsh and to write to them quoting Council were dissatisfied with all the delays and the need to complete the process of acquisition ASAP.

DD offered to draft a letter

BBC report

Chairman thanked Clerk and the other District & Parish Councillors who attended the 07.00am broadcast by BBC Surrey on marsh matters

### 8.2 **Village Halls**

**South Nutfield Village Hall Ltd**

Maintenance Plan & Survey

PF advised that the Hall directors had been examining other local Halls' rates and had agreed an increase was needed to bring the Village Hall in line with these other rates.

**Memorial Hall**

Memorial Hall Finance + new Bank accounts + Bank funds

UTB & Virgin Account applications sent in with cheques for £80,000 in each account, and both accounts now open.

Ascot Building Plans and progress

Awaiting planning permission

- 8.3 Jubilee Fields**  
Update  
Clerk to contact Sarah Jenman of SCC Footpath Officer for news on replacement kissing gates and Corner field work **RB**
- 8.4 Highways, Traffic & Parking**  
**Roads, Pavements and Verges**  
Report on roads, potholes & verges DC  
Road report completed by DCu and work list discussed  
**S&ESWCo**  
**New water mains works High Street**  
Update + storage of spoil + compensation  
Works still in progress along High Street, major car park damage. Will need to be totally restored when work is finalized by S&ESWCo.  
**TDC Snow clearance scheme**  
Update from Clerk  
Salt stock delivered and safely stored, new grit bins located at two new locations. Kentwyns Rise and outside Village Hall  
**Village Gateway project**  
Update on SCC to start work  
Planting  
Clerk contacted Ken Hamilton for planting suitable shrubs there. Need costs for next 2014/15 Budget
- 9. Clerks report**  
None  
Chairman asked Clerk to re-send the new Register of Interests forms to Council again as these need to be completed and sent to TDC Standards Dept. ASAP **RB**
- 10. Other General Matters for discussion-**  
For information only  
None
- 11. NEXT COMBINED COMMITTEE MEETING DATE: 16<sup>th</sup> October 2013 – Venue tba**

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Signed, Chairman.

Date.....