

Nutfield Parish Council

Minutes of the Combined Committee Meeting

Wednesday 16th October 2013 at 8:00pm

Parish Office, Village Hall, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Dowden, Mr P Forbes, Mr I Reeve,
Mr K Sandiford

Clerk: R. Brown

Asst. to Clerk: S Hayes

Action By

1. APOLOGIES and reasons for absence:

Mr D Cullen & Mrs S Ford - holiday

2. Declarations of Interest

None

3. MINUTES

Approval of the Minutes of the last Combined Committee meeting on 25th September 2013

AGREED and signed by the Chairman as a true record.

4. Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda:

None

5. Assistant to the Clerk

Assistant Clerk Report to Combined Committee Meeting - 16 October 2013

Cemetery and Woodland Burial Area

Inspected with Clerk last week and he reports demand is high for Woodland Burial

The Woodland Burial Area is not a full member of the Natural Death Centre and there is a need to find the cost and work out the benefits which would help us to become the Woodland Burial site of choice in Surrey.

Marketing of local Funeral Directors will take place in the coming month.

A discussion on what to do to increase the capacity of the Cemetery and enquiries to be made as to the possibility of purchasing the field next to the cemetery.

There are a number of War Graves in the Cemetery and it is worth noting where they are and informing the Commonwealth Graves Commission. They do record 6 casualties, 3 from each war.

Their website posts an article about Trowbridge Parish Cemetery which has a number of War graves which the WGC has taken on: "The Commonwealth War Graves Commission has completed a full renovation of the war graves plot at Trowbridge Cemetery, Wiltshire. The plot, which contains 19 burials from the two world wars, was completely re-turfed, with new headstone borders also dug and planted. The CWGC worked with Wiltshire Council to ensure that the work was completed as quickly and efficiently as possible, with no disturbance to any planned services or burials at the cemetery.

Wiltshire Council described the renovation as a lovely tribute to the people from the Trowbridge area who gave their lives in the two world wars. The work - which was part of a bigger project following a general inspection in 2011 of all CWGC sites in the United Kingdom - was completed within two days. Trowbridge Cemetery will also receive a CWGC sign that indicates that there are Commonwealth war graves within the cemetery. The sign at Trowbridge is one of a number being put up by the CWGC as part of a project to highlight lesser-known sites containing war graves.

Would they do this for us?

SFH to investigate and make/compile a full list of War graves and inform the CWGC if they do not already have them.

SFH

There may also be a grant for us to maintain them

Allotments

All full allotments now taken and paid up. The last remaining half plot has an enquiry over it and it is hoped to let it this week. I will check all Allotments before the next meeting and chase up those people who seemed to have not maintained their allotment. Initial inspection would suggest this is very few if any. The idea of a best kept allotment prize/award/certificate to be investigated

Roads.

Mid Street has a number of pot holes which need repair. They are as follows: The junction with the A25 at the top, Just outside Dairy Cottage, Junction with Braes Mead, Junction with Trindles Road Just outside No. 1 Ridge Green. The potholes South of the Railway Bridge on the edge going south before the Avenue and the junction with the Avenue have been reported to SCC Contractors who were fixing The Avenue outside the Pub. He said he would let SCC know. The bend in the Copse just before the station is in dire need of repair. No other potholes on adopted roads.

END

6. PLANNING & DEVELOPMENT

6.1 Planning Decisions by Tandridge District Council since last Parish Meeting

TA/2013/742 Red Cottage, 1 Clay Lane, South Nutfield... Demolition of existing stable block and erection of new single storey ancillary outbuilding (C of L for Prop.Devl.)

Dated 18/06/13 – 21 days – NPC comment by 09/07/13

NPC Comment – No Objection – Neighbours + comment if approved, that the ancillary outbuilding cannot be sold as a separate dwelling & not to be used as domestic dwelling

TDC Decision – C of L refused Planning Application required

TA/2013/882 Woodlands, The Avenue, South Nutfield...Erection of single storey extension to side elevation

Dated 22/07/13...28 days... NPC comment by 12/08/13

NPC Comment – No Objection – Neighbours

TDC Decision - REFUSE

TA/2013/791 Former Nutfield Memorial Hall, High Street, Nutfield... Erection of building to provide hall/clubhouse

Dated 29/07/13...21 days... NPC comment by 19/08/13

NPC Comment – No comment

TDC Decision - APPROVED

TA/2013/1090 Dairy Cottage, 11a Mid Street, South Nutfield.. Erection of single storey rear infill extension

Dated 07/08/13...21 days... NPC comment by 28/08/13

NPC Comment – No comment

TDC Decision – APPROVED

TA/2013/224 Wood Cottage, Parkwood Road... Demolition of existing dwelling and erection of five detached dwellings, with associated access and parking (Outline application)

Dated 13/03/13 – 21 days – NPC comment by 03/04/13

NPC Comment – Objection The Council's decision, having read and considered all the documents:

Objection - Overdevelopment of plot - Loss of native trees – Adjoining Green Belt land – Increased vehicle movements on difficult access to A25 – bad sightlines

Objection – TDC Local Plan - Residential garden land development

TDC DECISION - REFUSE APPEAL

6.2 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2013/964 Upton Hollies, The Avenue, South Nutfield... Demolition of garage and utility room.

Erection of single storey side extension to east elevation and single storey rear extension to south elevation, forming assisted living accommodation. Insertion of ground floor window to west elevation.

Construction of front porch roof

Dated 01/10/13...21 days... NPC comment by 22/10/13

NPC Comment – No Objection – Neighbours

TA/2013/1280 60 High Street, Nutfield... Vehicle crossover. Installation of hard standing.

Installation of fence.

Dated 07/10/13...21 days... NPC comment by 28/10/13

NPC Comment – No Objection – Neighbours

Comment- NPC is concerned over parking with close proximity to A25 / Mid Street junction

6.3 Aviation Matters

PF reported on extremely constructive meetings between NPC, KRAG, S&SPC and Colin Smith Planning. The estimated costs for his work to submit a joint Rule 6 statement at approx. £7300 + vat. He recommended that the parish councils concentrate on Localism and Noise and it was agreed that this is the best option to focus on.

It was proposed that NPC instruct Colin Smith Planning to produce a joint Parish Council Rule 6 Statement plus a proof of evidence paper at a cost of £8000 in total, resulting in NPC paying 50% of that costs - £4000

Proposed Cllr Forbes, Seconded by Cllr Sandiford – all AGREED. Ratify at November Main Meeting

PF was in favour of proceeding with Vernon Cole of Jarman Cole Consultants for an Acoustic Consultancy re RAL Hard Runway and agree to pay 50% of approx. £5,000 ie £2,500 max **Agreed**

Also to consider legal representation at the Inquiry, Colin Smith has had discussion with Thirty Nine Essex St Chambers and provided details of 3 levels of advocate. **PF** suggested Rose Grogan would be perfectly adequate for our purposes rather than someone at QC level. Her total costs would not exceed £6500 + VAT.

It was agreed for **PF** to investigate potential legal fees from Rose Grogan to attend at the Inquiry with a 50/50 split with S&SPC **PF**

It was Proposed that Council in principal agrees to these costs being incurred, to respond by Friday to the consultants and to Ratify that Councils spends up to £10,000 on Inquiry Appeal costs

Proposed Cllr Forbes Seconded Cllr Sandiford, AGREED

7. FINANCE & GENERAL PURPOSES

7.1 Accounts

Update on bank funds, income and expenditure.

No Bank Statements received

Saffron Building Society account.

Account now open and passbook received

7.2 Budget

Sub-committee to proposal for 2014-15 budgets and consider proposal to November council meeting

Discussion on budget proposals. WBA down on previous year but Clerk expected them to rise this current year due to recent enquiries. Need to increase Tree Work costs following the recent Tree Survey work listed as Urgent and Medium. A safe needs to be purchased to house the burial records, obtain quotation for one then compare to photographing/microfiche the records

7.3 RAL appeal

Budget proposal for fighting fund in conjunction with S&SPC and KRAG

See previous minute £10,000 agreed

7.4 Land

New field purchase

Discussion on the 6.7 acres of land offered by Mr Dickenson via land agent Philip Stone at £10,000 per acre. Councillors divided on thoughts on this and agreed Clerk to ask for more time to allow Council to consider this offer, plus request if any price adjustment and refund still due for poor ploughing/seeding when Jubilee Fields were purchased from land owner. Discuss at November main meeting

RB

7.5 Village Hall

New tariffs

Clerk had received a copy of the new tariffs, Committee Room rental now £20 per session

8.0 MEMORIAL HALL TRUST – Re-build

Planning permission, start date, build costs, Interior fit-out, extras

Agreed to call a sub-committee site meeting on 26th October with Ascot, invite Richard Coffey MBE

Bank new accounts

One account open and second one to be opened shortly, transfer funds from Lloyds accounts to allow adequate funds

9.0 ENVIRONMENT & AMENITY

9.1 Memorial Hall site

New Playground

Clerk to obtain prices and designs

Clearance team

Discuss at site Meeting

10. Clerks Report –

Nutfield Link - December Copy items

Clerk to circulate to Council

TDC Winter Servicing Pavement scheme – update

New equipment in location. SCC funds available for 2 further grit bins and requesting funds for 2 more for Nutfield High Street

Woodland Burial area

Client visits booked and grass cut back

Jubilee Fields –Update

No further update

Any other items

None

11. Other General Matters for discussion-

For information only

None

12. NEXT COMBINED COMMITTEE MEETING DATE: 20th November 2013 – Venue tba

Signed, Chairman.

Date.....