

**Nutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 15<sup>th</sup> May 2013 at 8:00pm**  
**Dairy Cottage, Mid Street, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes  
Mr I Reeve, Mr K Sandiford,  
Clerk R. Brown

**Action By**

1. **APOLOGIES and reasons for absence:** Mr C Williams – work.
2. **Declarations of Interest**  
None
3. **MINUTES**  
**Approval of the Minutes of the last Combined Committee meeting on 20<sup>th</sup> March 2013**  
**AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:  
None
5. **PLANNING & DEVELOPMENT**
  - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**  
None
  - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**  
None
  - 5.3 **RACC**  
Cllr Chapman reminded Council of the RACC AGM on Saturday 30<sup>th</sup> May at Village Hall.  
Posters on meeting to be placed on noticeboards. **RB**
  - 5.4 **GATCON**  
Nothing further to report
6. **FINANCE & GENERAL PURPOSES**
  - 6.1 **Accounts**  
Update on bank funds, income and expenditure.  
Bank balances agreed on schedule distributed,
  - 6.2 **Nutfield Marsh Crown Estates**  
Discussion on Crown Agents current situation, SCC Simon Elson talk at Parish Assembly and what Mr Komosa TDC legal can achieve to speed up the process. Present update at Parish Assembly.
  - 6.3 **Parish Assembly**  
Clerk and Chairman discussed Agenda, Reports and speakers, copies of reports minimum 5 of each
  - 6.4 **New Councillor**  
Mrs Sue Ford sent CV to Clerk, emailed to Councillors. All agreed Mrs Ford would make an excellent Councillor and a vote was taken to propose she joins Council, Agreed unanimously. Clerk to contact Mrs Ford of her appointment and advise TDC Standards accordingly. **RB**
  - 6.5 **Other General Matters for discussion-**  
For information only  
Chairman has investigated various bank accounts to achieve maximum % interest on Council's finances and to split balances to 3 accounts. Discussion on various Banks and Building Societies. It was proposed to recommend opening an account with Holmesdale with a balance of £50,000 on 60 day's notice, the balance to be spread between one 30 day account and the existing current account.  
Clerk and Chairman to investigate these and other banks. **RB/SC**

**7.0 ENVIRONMENT & AMENITY**

**7.1 Village Halls**

**South Nutfield Village Hall Ltd**

Survey

Maintenance costs to be incurred following the survey should be taken from current income, contact Mr Murray and Mr Lansley be requested to start works asap. **RB/PF**

Agreed to offer a grant of £6235.00+ Vat for remedial drainage works to be carried out as identified in the survey. Directors examining the quotation received and are endeavoring to obtain further quotations for this work. Clerk to place grant on June Parish meeting agenda for approval. **RB**

Agreed to request from the Directors a Business Plan for the Hall and send to Council. Other tenders could be obtained but suggest that they proceed with the Survey company as the repairs are urgent. Cllr Forbes reported that the directors have agreed to keep the company as a Limited Liability Company but will alter the Articles to state that only Parishioners can be Trustees in future.

**Memorial Hall**

Finance – Bank funds

No updated bank statements since last meeting.

Clerk to complete HMRC form on line and submit ASAP **RB**

Ascot Building Plans

Sub Committee met and discussed Solar Voltaic Panels as a possible heat source, CW investigate Ascot Planning application in at TDC, call to see if solar panels can be added + clock tower. Remind them to bring 3D pictures for Parish Assembly display. Clerk to call Geoff Finch at TDC Planning to discuss plans and options. Check local landscape companies for ground works and planting/design. Open up car park at lower area for more parking spaces.

**7.2 Jubilee Fields**

Corner field & other land – Campden BRI meeting update

Kissing gate to be installed by SCC, Clerk to meet Sarah Jenman to plan work

Nothing further from BRI since meeting

Fields state – update on work

Sarah Jenman to discuss footpath relocation at meeting

Hedges maintenance

Some brambles cut back from edges but main hedges to wait until Autumn

Entrance Right of Way area & Footpaths – work schedule

Awaiting meeting with SCC for location of kissing gates and main gate

**7.3 Highways, Traffic & Parking**

**Roads, Pavements and Verges**

Report on roads, potholes & verges

Sandy Lane closure signs up for resurfacing work

Hedge along Mid Street opposite Braes Mead needs cutting back, contact householders

Chase SCC re potholes on pavement edge at Village Hall

**Village Gateway project**

Update

Awaiting SCC confirmation of work commencement

**The Pound**

Further work – signs, planting

Base surface completed, new sign to be erected, possible clematis planting to be done

**7.4 Nutfield Marsh**

Update

Chasing Burges Salmon for Crown Estates decision and TDC Legal officers on bye-laws to be placed on the Marsh.

**7.5 Other General Matters for discussion-**

For information only

Clerk to contact UKIP County Councillor to update on roads, lay-by and Marsh. Attend next meeting

**8. NEXT COMBINED COMMITTEE MEETING DATE: 19<sup>th</sup> June 2013 – Venue Parish Office**

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Signed, Chairman.

Date.....