

**Nutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 20<sup>th</sup> March 2013 at 8:00pm**  
**Dairy Cottage, Mid Street, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr I Reeve. Mr K Sandiford,  
Mr C Williams  
Clerk R. Brown

**Action By**

1. **APOLOGIES and reasons for absence:** Mr D Dowden, Mr P Forbes
2. **Declarations of Interest**  
None
3. **MINUTES**  
**Approval of the Minutes of the last Combined Committee meeting on 20<sup>th</sup> February 2013**  
**AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:  
None
5. **PLANNING & DEVELOPMENT**
  - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**

**TA/2013/13 Four Farthings, Crab Hill Lane, South Nutfield..** Erection of first floor extension to side elevation  
Dated 08/01/13 – 21 days – NPC comment by 29/01/13  
**NPC Comment – No Objection – Neighbours**                      **TDC Decision – Approve**

**TA/2013/24 116 Mid Street, South Nutfield..** Erection of 2.1m high front garden wall between house and garage with piers and railings (Retrospective) with 2.5m high gate. **Grant**  
Erection of 2m high brick piers and railings to front boundary. **Refuse - out of character**  
Dated 14/01/13 – 21 days – NPC comment by 04/02/13  
**NPC Comment – No Objection – Neighbours**                      **TDC Decision – Split Decision**

**TA/2013/23 107 Mid Street, South Nutfield...** Erection of 2 x detached dwellings with associated garaging  
Dated 24/01/13 – 21 Days – NPC comment by 14/02/13  
**NPC Comment – No Objection – Neighbours**                      **TDC Decision – Approve**

**TA/2013/107** Land at Patteson Court Landfill, Cormongers Lane, Nutfield, Redhill.. Operation of a soil recycling facility for the processing and recycling of contaminated soils through bio-remediation to be used on site for the purposes of daily landfill covering material and for the supply of restoration soils; ancillary equipment; and associated works on some 3.76ha for a temporary period until the ceasing of landfill operations at the site with restoration to agriculture without compliance with Condition 14 of planning permission reference: RE07/0786 dated 6 February 2008 to allow the working of machinery upon the top of any stockpile or bund. (Surrey County Council Consultation).  
**NPC Comment – No Comment**    **TDC Decision – No Objection**

**TA/2013/121** Land at Patteson Court Landfill, Cormongers Lane, Nutfield, Redhill.. The construction, installation and operation of an extension to a soil recycling facility for the processing and recycling of contaminated soils through bio-remediation to be used on site for the purposes of daily landfill covering material and for the supply of restoration soils; ancillary equipment; and associated works on some 1.28ha without compliance with Conditions 13, 15 and 16 of planning permission reference: RE12/00445 dated 28 May 2012 to allow the working of machinery upon the top of any stockpile or bund; and that odour emissions and odour management plan need not be submitted. (Surrey County Council Consultation).  
**Comment as sent to SCC is:**  
The Council's decision, having read and considered all the documents, is as follows:  
**Objection to any amendments to the original application. Council are concerned at the current level of odours in the area surrounding Cormongers Lane and have received complaints as far as the Nutfield - Bletchingley borders and must question why this has changed? Council demand that SCC takes air samples over a measured period of time and requests access to monitoring data in the future.**  
**NPC Comment – Objection**    **TDC Decision – No Objection**

**5.2 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**

**TA/2013/285 Patteson Court Landfill site, Cormongers Lane, Nutfield, Redhill..** Continuation of a waste disposal facility with provision for the extraction of landfill gas & phased restoration of the whole site, and alteration to the boundary of the site without compliance with Condition 1 of planning permission ref: RE11/0187 dated 20/05/11 to allow the replacement of the restoration & filling plans (Surrey County Council Consultation)

Dated 06/03/13 – 21 days – NPC comment by 27/03/13

**NPC Comment – No Objection**

**TA/2013/217 5 Mid Street, South Nutfield...** Erection of single storey extension to front elevation and porch to side elevation

Dated 06/03/13 – 21 days – NPC comment by 27/03/13

**NPC Comment – No Objection – Neighbours**

**TA/2013/224 Wood Cottage, Parkwood Road...** Demolition of existing dwelling and erection of five detached dwellings, with associated access and parking (Outline application)

Dated 13/03/13 – 21 days – NPC comment by 03/04/13

**NPC Comment – Objection** The Council's decision, having read and considered all the documents is;

**Objection - overdevelopment of plot**

**Objection - loss of native trees**

**Objection – adjoining Green Belt land**

**Objection – increased vehicle movements on difficult access to A25 – poor sightlines**

**Objection – TDC Local Plan - Residential garden land development**

**TA/2013/243 Lyttel Hall, Coopers Hill Road...** Conversion of Landlords retained area to provide 1 additional flat and provision of two extra car parking spaces (Retrospective)

Dated 13/03/13 – 21 days – NPC comment by 03/04/13

**NPC Comment – No Objection – Neighbours**

**5.3 RACC**

Still no date for decisions by TDC or R&BBC. Noted recent Surrey Mirror article.

Clerk check with D.Cllr. Black if Portsmouth Consultancy report has been received yet

**RB**

**5.4 GATCON**

No Update

**5.5 Other matters:** Query re Glebe Cottage, Bletchingley Road, Nutfield - Cattery sign by roadside.

Clerk to check if planning consent has been given by TDC.

**RB**

**6. FINANCE & GENERAL PURPOSES**

**6.1 Accounts**

Update on bank funds, income and expenditure.

Clerk had not received any further bank statements since main meeting but read out invoices received to date and income received and estimate of current balances on accounts.

**6.2 Cemetery/Woodland Burial Area**

Update on Cemetery/Woodland Burial Area

Clerk reported Ken Hamilton has commenced thinning trees in both copses to enable more light to the specimen trees. Ground still very wet in both areas.

Request for phased payment plan

Clerk had received a request for stage payment on WBA fees from a Carer at Clapham Hospice. He had advised her to check local Funeral Directors as he thought they may offer that service.

Agreed NPC will not offer a similar scheme.

**6.3 Email Guidelines**

Update on verification by CW.

Cllr Williams had read through the guidelines and agreed they were acceptable.

Place on Annual Meeting Agenda for approval.

**RB/KS**

**6.4 Standing Orders**

Committee Terms of Reference & other Standing Orders

Clerk working on these now and checking NALC updates, bring drafts to April meeting.

**RB**

**6.5 Other General Matters for discussion-**

For information only - None

## 7.0 ENVIRONMENT & AMENITY

### 7.1 Village Halls

#### South Nutfield Village Hall Ltd

##### Survey

Discussion on the Hall Survey report from Surveyor. One of the main areas of concern was the roof and the roof tiles. This is not new as attempts have been made previously to repair this but failed, it needs a new roof. Clerk reported that a woodworm survey has been instructed following the Report and also that the CCTV drains survey is booked as well. That will then finalise the full Survey report. Cllr Reeves stated it may be possible to obtain grants for better insulation, especially if the roof is replaced.

##### **Memorial Hall**

##### Finance – Bank accounts - transfer of signatories

All forms have been completed and gone to both Barclays and Lloyds Bank. They should be completed shortly. Then consider amalgamation of accounts to obtain better % interest.

##### AGM – structure of event, presentation & finance proposals incl. playground

Discussion on meeting and agreed that the sub-committee of Cllrs Dowden, Forbes and Sandiford meet to compile a presentation and consider 1 year's running costs. Clerk to ask Tim Bellars if he has the new layout plan for the football pitches, to include a Junior pitch and parking. **RB**

Clerk obtain costs for playground equipment. **RB**

##### Ascot Buildings Design & Planning application fee – agree immediate payment

It was AGREED that a cheque for £975.00 be written and signed, for the design and planning service. This was duly completed and will be posted by Clerk **RB**

Clerk to ask Ascot if they could produce a power point presentation for the AGM **RB**

### 7.2 Jubilee Fields

##### Corner field – footpath state: SCC

Clerk to contact SCC Footpaths and Byeways again re poor state of broken stile and the corner field being impassable. Contact BRI field owners to see if Council could acquire field. **RB**

##### Hedges maintenance

RFS will attempt once more to cut some of the hedges back however the wet state of the fields may prohibit this.

##### Entrance Right of Way area & Footpaths – disabled kissing gate

Clerk had obtained quotations for this work which included a kissing gate, a disabled kissing gate and a farm gate in steel plus timber fence and animal wire. Agreed quotation, work to start ASAP

##### Urgent maintenance work on footpaths, clear brambles

Clerk written to SCC Footpaths re. diversion of diagonal footpath, awaiting answer. Write again re poor state of the footpaths surrounding the Jubilee Field, broken stiles and rubbish. **RB**

### 7.3 Highways, Traffic & Parking

#### Roads, Pavements and Verges

##### Report on roads & potholes

Cllr Cullen to draft a report to go to SCC Highways on the poor state of village roads and main roads in the area, surfaces and potholes and poor repairs failing **DCu**

Cllr Reeve reported that the turning circle at N Station Parade is still in poor condition, Clerk to check with nearby resident who previously reported it and Network Rail **RB**

##### Report on verges

Verges due for TDC cut shortly, RFS instructed to clear Bower Hill Close to The Avenue footpath **RB**

##### Action

As above

#### Village Gateway project

##### SCC Response

Unhelpful response received. Clerk to take copy of SCC letter on Village Gateway project to meeting with TDC lawyers Marsh Meeting **RB**

#### TDC Pavement Snow Clearance scheme

##### Recommendation to adopt the scheme – previously circulated

Full discussion and all agreed a worthwhile scheme to assist vulnerable residents to access pavements on snow and icy pavements. AGREED for the Clerk to contact TDC to state Council would like to participate in this scheme, thanking them for including Nutfield and advise how to proceed further. **RB**

#### The Pound

##### Parking – vehicles action

The van appears to have been moved so no further action required at present **RB**

Clearance work/fence required – quotes to be considered and agreed

Quotations received for this work. It was agreed to accept the quotation for the full fence replacement, clearance of brambles shrubs and roots. It was proposed that a further quotation be requested for the ground to be re-surfaced and to allow a total budget of £2000 for the total project. Clerk to instruct the work to commence

**RB**

**Village Green**

Agreed that the Clerk request that the Queens Head PH remove their signboards from the Village Green, as it is unlawful to place them there. Also Clerk check Water Trough condition and planting, consider revamp with new plants and a new bench either around the Oak Tree or on the Green

**RB**

**7.4 Marsh**

Report from Residents meeting

No further report since Police Panel

Police & further action

All agreed that the Police Report produced by PC Alice Bennett was excellent work and most useful. Once concluded, agreed that a letter thanking Alice be sent to Chief Constable + PCC

District Council and Police involvement

Meeting arranged with Andrew Komosa of TDC Legal Dept. to go through new proposal from TSol on acquiring the Marsh. Clerk to report back to all parties

**RB**

Hedleys – costs to date, further discussion on service to date

Letter to be sent re time and costs to date

**RB**

**7.5 Other General Matters for discussion-**

For information only

It has been established by Council's Internal Auditors, Mulberry & Co, that the purchase of a building from Ascot at the Memorial Hall site could be VAT zero rated, agreed to request that their accountant complete a zero rated certificate.

**8. NEXT COMBINED COMMITTEE MEETING DATE: 17<sup>th</sup> April 2013 – Venue tba**

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**Signed, Chairman.**

**Date.....**