

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 19th July 2013 at 8:00pm
I Morris Road, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mrs S Ford,
Mr P Forbes, Mr I Reeve, Mr K Sandiford,
Clerk R. Brown

Action By

1. APOLOGIES and reasons for absence:

None

2. Declarations of Interest

None

3. MINUTES

Approval of the Minutes of the last Combined Committee meeting on 19th June 2013

AGREED and signed by the Chairman as a true record.

4. Matters and action points arising from Minutes – for updating and noting only. Any items requiring attention will be on the agenda:

None

5. PLANNING & DEVELOPMENT

5.1 Planning Decisions by Tandridge District Council since last Parish Meeting

TA/2013/1719 Kings Mill Lodge, Kings Cross Lane, South Nutfield... Erection of single storey extension and pitched roofs over 2 existing dormer windows to east elevation

Dated 23/01/13 – 21 days – NPC comment by 13/02/13

TDC DECISION - GRANTED

5.2 Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:

TA/2013/884 The Lodge, Coopers Hill Road, Nutfield... Change of use of land from Class B1 to residential amenity land Class C3

Dated 03 July...21 days... NPC comment by 24th July 2013

NPC Comment – No Objection - Neighbours

TA/2013/528 Hurst House, Clay Lane, South Nutfield... Repair and replacement of boundary wall

Dated 04 July...21 days... NPC comment by 25th July 2013

NPC Comment – No Objection - Neighbours

TA/2013/921 Priory Farm, Sandy Lane, South Nutfield... Demolition of porch. Erection of extension to north elevation and erection of extension to east elevation

Dated 05 July...21 days... NPC comment by 26th July 2013

NPC Comment – No Objection

5.3 RACC

Cllr Chapman - no update or report

5.4 Planning issues

Nutfield Park Care Home

Cllr Dowden proposed that Council made its decision on the original Care Home application and that there should be no change to the original decision made. All agreed

Aviation

Cllr Sandiford noted the recent email re no height loss restriction of 1000ft and he had noted that recent flights had been passing over the village at 2500ft which were recorded

6. FINANCE & GENERAL PURPOSES

6.1 Accounts

Update on bank funds, income and expenditure.

No further statements had been received Bank balances prior to the meeting

6.3 Insurance

Update

Cllr Forbes commented on partial disablement cover for Councillors on council business

Aon policy to be compared to new Came & Co in new Policy documents. Also vehicle use cover on business as well. Clerk and Cllr Forbes to investigate.

RB/PF

**6.4 Nutfield Marsh
Crown Estates**

Update

Still no contact by Burges Salmon re Title, Clerk to chase once again

6.5 Book-keeper

Following the main July Meeting proposal by the Clerk and the Chairman to appoint a book-keeper, the appointment letter had been sent and had been confirmed by the appointee and accepted.

Work on the Sage update and finance will commence immediately

6.6 Other General Matters for discussion-

For information only

As Council is closed for business during August it was agreed that the Clerk issue a pay cheque for July to be signed, which was agreed and duly signed. To be ratified at September meeting

Discussion on Assistant Clerk holidays clashing with Clerks booked weeks. Agreed in future that the assistant clerk's holiday dates must be confirmed to the clerk, agreed and to follow that up in writing Meeting to be arranged with the assistant clerk to verify this and other matters.

7.0 ENVIRONMENT & AMENITY

7.1 Village Halls

South Nutfield Village Hall Ltd

Maintenance Plan & Survey

Cllr Forbes reported that following the Survey, the main priority was the waste water downpipes that were blocked and were being cleaned out now. PM instigated a new roof design and all electrics to be PAT tested. Gas appliances poor and considering new system. Proposal to install new gas boiler to heat water and heating. Article's being de drafted. Accounts balances end March deficit £100, end June £1000 in credit. Cooker and boiler flue blocked and cooker needs re-siting.

Memorial Hall

Memorial Hall Finance + new Bank accounts + Bank funds

Bank account balances reviewed, new bank accounts to be agreed for funds. Cllr Ford investigated all proposed companies and it was agreed to proceed with Virgin and United Trust Banks, £80k in each achieving better % interest

Ascot Building Plans and progress

Plans now complete and sent in to TDC Planning for approval. Additional items included. Clerk reported that Richard Coffey has offered his assistance on fit-out and equipment once the project gets underway. CCTV and security lighting must be installed.

7.2 Jubilee Fields

Entrance Right of Way area & Footpaths – work schedule

Clerk to contact SCC footpath officer Sarah Jenman for second meeting

Corner field & other land – Campden BRI meeting update

No further updates from BRI

Fields state – update on work

Fields sprayed with herbicide to reduce weeds and warning signs displayed

CCTV and lighting - update

Clerk meet with residents and Scouts to discuss power sources and find costs of CCTV and lighting

7.3 Highways, Traffic & Parking

Roads, Pavements and Verges

Report on roads, potholes & verges

Traffic and parking were discussed and various options considered. Cllr Forbes advised Mercers Farm haul route put on back burner. Survey into M25 high air pollution due to current road works

S&ESWCo

New water mains works High Street

Update + storage of spoil + compensation

Meeting with managers from S&ESWCo took place and a suitable location was agreed for spoil which will be removed on a daily basis. Resurfacing the car park costs too high for total area as compensation, however the will reinstate the entrance area + consider further works required on site

TDC Snow clearance scheme – update from Clerk

Clerk attended the meeting at TDC with Scott Coughlan, arranged in June with other Clerks, and latest information on supplies/storage/ equipment will be sent shortly

Village Gateway project

Update on SCC to start work

Awaiting SCC confirmation of work commencement for width restriction.

Village Green

Proposals update

Article to be produced on Green by Cllr Reeve, and clerk seeking costs for new bench and signs

7.5 Nutfield Marsh

Crown Estates report

No recent contact from Burges Salmon

TDC – Byelaws

Clerk in contact with TDC Legal Dept. and Police

Agencies

Letter to PCC prepared and ready to be sent. Copy MP plus all other interested parties. Liaise with Marsh group. Look at websites on challenging gypsy horses on land

Fly tipping and horses

Covered in letter to PCC

Action Plan – Marsh Group

Meetings held with Police and other agencies for help and advice

7.6 Clerks report

British Legion Quiz Night, numbers needed but no one available to attend.

Mid Street Parking, spoken to Steve Hyder at TDC re grasscrete parking on the Recreation Ground.

He was concerned on entrance width and parking on the field, space for cars and playground proximity. He mentioned drop off zones in other parishes and Clerk will investigate this. May be worth talking to new Chairman of Governors at school re. parking. Clerk advised to re-visit Steve Hyder to explain the problem in greater depth and attempt to resolve this.

Neighborhood Watch meeting on Saturday 20th and attendees arrive at 0930pm to assist setup

7.7 Other General Matters for discussion-

For information only

None

**8. NEXT COMBINED COMMITTEE MEETING DATE: 26th September 2013 – Venue Parish Office
Unless meeting required in August**

Signed, Chairman.

Date.....