

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 17th April 2013 at 8:00pm
Dairy Cottage, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes
Mr K Sandiford, Mr C Williams
Clerk R. Brown

Action By

1. **APOLOGIES and reasons for absence:** Mr I Reeve – work.
2. **Declarations of Interest**
None
3. **MINUTES**
Approval of the Minutes of the last Combined Committee meeting on 20th March 2013
AGREED and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda:
None
5. **PLANNING & DEVELOPMENT**
 - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
None
 - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
TA/2013/366 10 Kings Mead, South Nutfield.. Erection of two-storey side extension
Dated 25/03/13 – 21 days – NPC comment by 15/04/13 (requested extension due to Easter post)
NPC Comment – No Objection – Neighbours
TA/2013/339 Avenue Cottage, The Avenue, South Nutfield.. Erection of detached double garage & detached garden outbuilding (C of L for Prop devl.)
Dated 02/04/13 – 21 days – NPC comment by 23/04/13
NPC Comment – No Objection - Neighbours
 - 5.3 **RACC**
Still no decisions by TDC or R&BBC. Advised TDC May meeting for decision.
RAL MD John Horne will be missed as leaving to be MD of Cardiff Airport, remains a director of RAL
 - 5.4 **GATCON**
Clerk contacted by Ken Harwood re aircraft height monitoring equipment to be located on his house garage roof, install by weekend and 24hr monitor for 4 – 5 Days **RB**
6. **FINANCE & GENERAL PURPOSES**
 - 6.1 **Accounts**
Update on bank funds, income and expenditure.
Bank balances discussed and need to open new accounts to better distribute funds from risk
 - 6.2 **Nutfield Marsh**
Crown Estates
Agree Payment to Hedleys Solicitors of £750 - Contribution to Crown Agents legal fees
AGREED to write cheque at meeting and Ratify at May Meeting
 - 6.3 **Cemetery/Woodland Burial Area**
Update on Cemetery/Woodland Burial Area
Ground dryer and trees have been coppiced by Ken Hamilton
 - 6.4 **Standing Orders**
Committee Terms of Reference & other Standing Orders
These will be presented at the Annual Meeting
 - 6.5 **Annual Meeting**
Agenda items
Add new standing orders to be agreed

6.6 Parish Office

Security items

It was felt that the purchase of a safe was too costly, it may be sensible to photograph each page

6.7 Parish Assembly

Update and presentation, Chairman's report

Clerk working on presentations, speakers, food and hall booked, display units will be erected

6.8 Other General Matters for discussion-

For information only

None

7.0 ENVIRONMENT & AMENITY

7.1 Village Halls

South Nutfield Village Hall Ltd

Survey

Drain survey now completed and copy of report to go to new directors.

AGM

Discussion on meeting and new board of directors, keys being returned. Heating to be checked and new director will be able to monitor it. Joint meeting arranged with new board to discuss forward planning, to be held on 23 April at 7.30pm.

Accounts

These will be discussed at joint meeting

Memorial Hall

Finance – Bank funds

Need to spread total funds into smaller amounts in new bank accounts. Investigate best options.

AGM – structure of event, presentation & Finance proposals incl. playground

Ascot to make a powerpoint presentation and bring revised floor plans on 27th April.

Football Club to donate between £35-40,000 towards build. New playground to be purchased

Site visit report

Councillors agreed the playground should be moved nearer to the new hall site and that the area should be landscaped after the build. Obtain quotes from local companies. The steps down to the field to be replaced

Ascot Buildings Plans

Planning permission will go in from their design section and the interior can be still modified, need toilets to be re-planned and disabled access.

7.2 Jubilee Fields

Corner field & other land – Campden BRI meeting

Fields state – discuss options to harrow & heavy fertilizer/ re-seed. Hedleys re cost recovery

If Agreed then Proposition to instruct contractor to commence work immediately

Discussion on field state, lateness of sowing by Mr Dickenson's contractor and Council advised that it needs re-seeding. Send copy of invoice to him for repayment. Note field state prior to work.

Agreed to instruct RFS to carry out the work urgently, as well as clear overgrown brambles

Hedges maintenance

As above but no hedges cut as too late into spring, schedule work for autumn

Entrance Right of Way area & Footpaths – work schedule

Agreed only one kissing gate and not to consider disabled as access onwards will be poor, but check legislation with Simon Elson at SCC

Urgent maintenance work on footpaths, clear brambles

As above

Campden BRI

BRI site visit preferred for 9th May, time tba with Mrs Cairns. She will ask RFS to quote for ditch clearance and fence check

7.3 Highways, Traffic & Parking

Roads, Pavements and Verges

Report on roads & potholes

Cllr Cullen finding it hard to complete the survey due to time commitments so agreed Clerks

Assistant to assist in completing the task.

Report on verges

As above

Village Gateway project

Update

No further news

AH

Please note these are draft minutes until approved and signed at the next meeting

TDC Pavement Snow Clearance scheme

Update on TDC Pavement snow clearance scheme

Clerk submitted councils acceptance to take part in the scheme, awaiting response and will confirm.

The Pound

Clearance work/fence installation – update

Signs on order, work in hand to replace fence panels and base landscape. New signs to be made stating “Resident Parking by permission only”

7.4 Nutfield Marsh

Report from Residents meeting

Excellent meeting with much discussed, Police in attendance

Crown Estates – Update on progress

See 6.2

Police update

Awaiting response from Crown Estates for action to be taken

7.5 Other General Matters for discussion-

For information only

None

8. NEXT COMBINED COMMITTEE MEETING DATE: 15th May 2013 – Venue tba

Signed, Chairman.

Date.....