

# Nutfield Parish Council

## Minutes of the Combined Committee Meeting

Wednesday 17<sup>th</sup> October 2012 at 8:00pm

Village Hall, Mid Street, South Nutfield

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, Mr I Reeve, Mr K Sandiford.  
Clerk R. Brown

**Action By**

1. **APOLOGIES and reasons for absence:** A Rees
2. **Declarations of Interest**  
None
3. **MINUTES**  
**Approval of the Minutes of the last Combined Committee meeting 19 September 2012**  
The Minutes were **AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda  
None
5. **Charles Maw Trust - Nutfield Football Club**  
Update and meeting with Tim Bellars and Jeff Dungate of Nutfield Football Club to discuss build options for Memorial Hall site  
Chairman and Trustees welcomed Tim & Jeff to the meeting. They both advised the Trustees of the current state of affairs within Nutfield Football Club, especially the reduced number of teams now playing, both at Senior and Junior level. The need for changing rooms was discussed and an idea of supplying 2 Portacabin type units was suggested. One idea could be to locate them on the pitches on the lower level. The second idea would be to relocate the existing playground on to the Memorial Hall plot and site the changing rooms on the playground site, enabling easier connection to mains services. A Junior pitch then could be located alongside the senior pitch, leaving only one junior pitch in the Recreation Ground, off Mid Street. This would reduce parking problems in the Village and also use the Memorial field to its optimum capacity. Also consider researching who owns the field behind Shortacres, as if this could be purchased or acquired, it would make an ideal training area for Junior teams and even another pitch? Chairman Tim & Jeff if they could provide plan/sketches to show how this could all be created with costs, including drainage connections.
6. **PLANNING & DEVELOPMENT**
  - 6.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**  
**TA/2012/1049 Tanglewood, Coopers Hill Road, Nutfield..** Erection of storm roof canopy over existing front door  
Dated 15/08/12 – 21 Days – NPC comment by 05/09/12  
**NPC Comment – No Objection- Neighbours** **TDC decision - Approved**  
**TA/2012/783 5 Mid Street, South Nutfield..** Erection of workshop in rear garden (retrospective)  
Dated 23/08/12 – 28 days – NPC comment by 13/09/12  
**NPC Comment – No Objection- Neighbours** **TDC decision - Approved**  
**TA/2012/1149/TPO Nutfield Day Nursery, Evelyngs, Church Hill, Nutfield..** TPO 6 1993 (T) – Remove lowest branch from Poplar T3 on house side. Remove lowest branch and reduce fourth lowest branch by 2.5m on house side of Poplar T5. Fell Poplar T7  
Dated 04/09/12 - 21 days – NPC decision by 25/09/12  
**NPC Comment – No Objection- Neighbours** **TDC decision – Approved by letter**
  - 6.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**  
**SCC ref 2012/0157/SM Land at Patteson Court Landfill, Cormongers Lane, Redhill..** Erection of two 6 metre high metal poles for the installation of a CCTV camera system for the monitoring of the landfill, ancillary structures within the site and the soil treatment facility for security purposes  
Dated 03/10/12 – 28 Days - NPC decision by 31/10/12  
**NPC Comment – No Objection**  
**TA/2012/1256 38 Morris Road, South Nutfield..** Erection of single storey rear extension  
Dated 03/10/12 – 21 days – NPC comment by 24/10/12  
**NPC Comment – No Objection- Neighbours**  
**TA/2012/1245 Longmeadow, 23 High Street, Nutfield..** Erection of detached double garage  
Dated 05/10/12 – 21 days – NPC decision by 26/10/12  
**NPC Comment – No Objection- Neighbours**

**Please note these are draft minutes until approved and signed at the next meeting**

**TA/2012/1273 Priory Farm, Sandy Lane, South Nutfield..** Variation of condition 3 & 4 of permission TA/2003/802 dated 23<sup>rd</sup> September 2004 to allow for clay pigeon shooting until 6pm on Saturdays and to extend the time for motorised events to 9.30am – 6pm on Saturdays and 9am – 4pm on Sundays and to vary condition 7 of same permission to move the location of paintballing activities

Dated 08/10/12 – 21 days – NPC decision by 29/10/12

**NPC Comment – After examining the application and reading neighbouring residents letters regarding the extended times of operation submitted in the application, it was agreed that Council request a decision extension until 9<sup>th</sup> November, to allow residents to attend the November Parish meeting to put their comments to Council for their consideration prior its decision.**

**6.3 RACC**

No report other than TDC and R&BBC are extending their decision dates until mid -December.

**6.4 KRAG**

Acoustic consultant has been contracted to produce a report on RAL's sound emission figures

**6.5 Other Matters for discussion**

**TA/2012/1104 61 Kings Mead, South Nutfield..** Erection of part single storey/part two storey front extension

Dated 29/08/12 – 21 days – NPC comment by 19/09/12

**NPC Decision – Objection – Council disagrees with the latest revised application as the proposal is totally out of character to the other neighbouring properties.**

Clerk advised he had received a report to be sent to Council that work had commenced on this exterior change of materials prior to Planning Permission being received. TDC planning will be investigating this.

**7.0 ENVIRONMENT & AMENITY**

**7.1 Village Halls**

**South Nutfield Village Hall Ltd**

Finalize discussion notes for meeting with Directors of Hall Limited Company on Monday 22/10/12:

To be completed by Chairman and make into Agenda items, Clerk forward copy to Hall directors. **RB**

Response to Chairman's correspondence: advise that Council do not feel the meeting needs to be recorded, as Clerk will take notes. **RB**

Parish Office:

Clerk to check back when heating was paid for by Council and the terms made at that time regarding availability of rooms. **RB**

**Memorial Hall**

Committee, Public meeting and other items:

No report

**7.2 Land off Mid Street, South Nutfield**

Update:

Broken gate to be replaced. Re-instate footpath across field by rolling a pathway, clerk to contact contractor. Remove broken post spike as dangerous. Contact Simon Elson SCC re RofW area fenced off and 2 kissing gates to be installed, footpath entrance and corner field fence. Clerk contact RFS for straw at entrance area. Cllr Reeves quoted City of London land requirements and possibility they could rent the fields, he will contact them for more information. **RB/IR**

**7.3 Traffic & Parking**

**TAG-A25**

Report:

Cllr Forbes advised all items submitted re. A25 have been included and sent in the report for TDC meeting.

**Village Gateway project**

Lay-by adoption/business plan/update:

Clerk to request responses from CC Elias, DC's Black & Vickers prior to November main meeting.

Clerk to contact CC Elias for update

**8. FINANCE & GENERAL PURPOSES**

**8.1 Accounts**

Update on bank funds, income and expenditure:

Agreement for 50% payment of £300 to Nutfield Conservation Socy for Minelli report Traffic study.

**AGREED** and cheque to be raised asap

**RB**

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**8.2 Finance sub-committee**

Meeting to consider budgets for year 2013/14 – diary dates:  
Meeting date arranged for Wednesday 24<sup>th</sup> October at 8pm.

**8.3 Clerks Assistant**

**Proposal** To use SALC/SCAPTC Recruitment package for new Clerks Assistant:

Clerk to forward a draft advert based on his and Cllr Dowden's suggested copy, place in Link **RB**

**8.4 Cemetery/Woodland Burial Area**

Update on Cemetery/Woodland Burial Area direction signs:

Signs delivered, gate sign installed, Direction sign to be erected on posts, wobble boards stored in Parish Office. Lockable storage box required on site for these, clerk to obtain quotes **RB**

**8.5 Other General Matters for discussion-**

For information only

Clerk check costs of environmental toilets for Cemetery and Recreation Ground/Playground **RB**

Cllr Forbes to check cancelling Memorial Hall insurance policy and include in NPC existing policy **PF**

**9. NEXT COMBINED COMMITTEE MEETING DATE: 21<sup>st</sup> November 2012 – Venue tba**

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Signed, Chairman.

Date.....