

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 21st March 2012 at 8:00pm
8 Ridge Green, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mrs E Hames (Vice Chairman), Mr D Chapman, Mr D Dowden, Mr P Forbes, Mr K Sandiford
Clerk: Mr R Brown
Clerical Assistant: F Byrne

Action By

1. **APOLOGIES and reasons for absence:** Mr D Cullen and Mr A Rees
2. **Declarations of Interest**
None
3. **MINUTES**
Approval of the Minutes of the last Combined Committee meeting 15th February 2012.
The Minutes were **AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda - None
5. **PLANNING & DEVELOPMENT**
 - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
None
 - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
TA/2012/313 11 High Street, Nutfield... Change of use of ground floor office and detached single storey office building (Class B1) to 3 residential units (Class C3)
Dated 08/03/12 – 21 days – NPC comment by 29/03/12
NPC Decision – No Objection - Neighbours
TA/2012/356 The Hollies, Church Hill, Nutfield... Conversion of front and rear hipped roof to a gable roof and erection of dormer window to north roof slope and conversion of loft to habitable accommodation
Dated 15/03/12 – 21 days – NPC comment by 04/04/12
NPC Decision – No Objection – Neighbours. NPC would like to comment that the neighbours might have issues with this overlooking their property.
 - 5.3 **RACC**
No update, meeting in 2 weeks' time.
 - 5.4 **Other Matters for discussion**
None.
6. **FINANCE & GENERAL PURPOSES**
 - 6.1 **Finance**
The first PWLB payment for the Land will be taken from the NPC account in April.
A further 3 Woodland Burial plots have been sold increasing the account by £8350.00
Forms received from NatWest Financial Regulations to be completed. **RB**
 - 6.2 **Standing Orders**
Review all Standing Orders and Appendices – to be reviewed at next meeting.
 - 6.3 **Land off Mid Street, South Nutfield**
Update on PWLB – see 6.1
Clerk to check possibilities for insurance for access to the Scout Lane.
 - 6.4 **NPC Website**
A final meeting to be held this week to complete the website.
 - 6.5 **New Councillors**
No update
 - 6.6 **Clerk**

A discussion was held concerning the Parish Clerks working hours and salary. Cllr Sandiford suggested a proposition be made at the next meeting to increase the Parish Clerks basic monthly paid hours to 115 hours to prevent a build-up of unpaid hours at Year End. Agreed

6.7 Other Matters for discussion

Queens Jubilee – Proposal to be made for next meeting concerning underwriting costs.

Proposal: Equipment deposit payments to be paid prior to Parish Meeting and ratified then. Agreed

7. ENVIRONMENT & AMENITY

7.1 Nutfield Playground Friends –

Discussion on a major problem concerning a group member & TDC Steve Hyder plus removal of match funding. Agreed a letter to be written requesting the resignation of member from the group **RB**
Meeting Monday 26th March, hold an EGM re above & examine the questionnaires / equipment list.

7.2 Nutfield Marsh –

No further updates. Still work in progress

7.3 Allotments - Grounds maintenance

Clerk to request RFS to close off gaps in the hedging at the gate entrances for added security **RB**

7.4 Land off Mid Street, South Nutfield

Cllr Renaut commented it is too late to cut back hedges due to birds nesting and vendor's absence. Gaps reported in barbed wire fencing. Clerk to enquire on cost to cut hedges and this amount will be held back from payments until work can be carried out. **RB**

7.5 Village Halls

South Nutfield Village Hall

Response to Chairman's letter & update - a response has been sent and reply received.

NPF to send a letter to Treasurer requesting leniency on deposit payment for cancelled event, Clerk to draft letter **RB**

Memorial Hall – update on future plans

Clerk is to talk to Roger Taylor concerning legal position of NPC regarding the Trust and Trustees.

Clerk to contact trustees to attend the next Parish meeting **RB**

7.6 Traffic & Parking

TAG-25 –

The next meeting is to be held 22nd March 2012 and will focus on aggregate recycling and the objection to accumulating traffic.

SCC Highways – update – D. Cllr. Elias investigating 50mph reduction.

7.7 SCA Rural Affordable Housing survey –

TDC are looking at a proposed site at in Kings Cross Lane.

7.8 Queen's Diamond Jubilee - Beacon & Celebration - Committees/Updates on planning events

Cllr Renaut asked if there could be a volunteer group which could clean the area around Scout Hut Lane of rubbish deposits before the Jubilee celebrations. She also requested the Parish Clerk to contact the Scouts urgently to paint the Scout Hut walls. **RB**

7.9 Surrey Hills ANOB Board

Update on status – No update, Clerk to call Liz Ramsey concerning this matter. **RB**

7.10 Health & Safety Inspections:

To be carried out this month.

7.11 Other Matters for discussion

It was pointed out that there are hedgerows on Kings Cross Lane and Mid Street which are over growing the roads.

8. Other General Matters for discussion-

For information only

9. NEXT COMBINED COMMITTEE MEETING DATE: 18th April 2012 – Venue tba

MEETING CLOSED 22.40pm

Signed, Chairman, 18th April 2012