

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 20th June 2012 at 8:00pm
Dairy Cottage, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Dowden, Mr D Cullen, Mr D Chapman,
Mr K Sandiford and Mr P Forbes
Clerk: Mr R Brown
Clerical Assistant: F Byrne

Action By

1. **APOLOGIES and reasons for absence:** Mrs E Hames, Mr A Rees and Mr I Reeve – Work
2. **Declarations of Interest**
Book signed by Council as applicant for TA2012/715 is a Parish Council contractor
3. **MINUTES**
Approval of the Minutes of the last Combined Committee meeting 23rd May 2012.
The Minutes were **AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda - None
5. **PLANNING & DEVELOPMENT**
 - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
TA/2012/398 Nutfield Court, 5 Church Hill, Nutfield... Erection of canopy to front/side elevation.
Dated 05/04/12 – 21 days – NPC comment by 26/04/12
NPC Decision – No Objection- Neighbours **TDC Decision: Approved**
 - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
TA/2012/657 Evelyns, Church Hill, Nutfield.. Removal of condition 8 of permission TA/2011/76 dated 14th December 2011 to allow revised vehicular access arrangements comprising single access/exit point
Dated 21/05/12 - 21 days – NPC decision by 11/06/12
NPC Comment – No Objection- Neighbours
TA/2012/659 Land adjacent to 107 Mid Street, South Nutfield... Erect 2 x 2-bed detached dwellings with attached garage/car port (Outline planning)
Dated 28/05/12 - 21 days – NPC decision by 18/06/12
NPC Comment – No Objection- Neighbours
TA/2012/715 Egg Arch Farm, Clay Lane, South Nutfield.. Erection of extension to existing agricultural building
Dated 30/05/12 - 21 days – NPC decision by 20/06/12
NPC Comment – No Objection- Neighbours
TA/2012/669 East Barn Ridge, Coopers Hill Road, South Nutfield... Sub-division of dwelling to create 1 x 2 bed dwelling
Dated 06/06/12 – 21 days – NPC decision by 27/06/12
NPC Comment – No Objection- Neighbours
TA/2012/669 East Barn Ridge, Coopers Hill Road, South Nutfield... Sub-division of dwelling to create 1 x 3 bed dwelling (Amended Description)
Dated 06/06/12 – 21 days – NPC decision by 27/06/12
NPC Comment – No Objection- Neighbours
- 5.3 **RACC**
Nothing further to report.
- 5.4 **Other Matters for discussion**
None.
6. **FINANCE & GENERAL PURPOSES**
 - 6.1 **Finance**
Update since Parish Meeting – None.
 - 6.2 **Memorial Hall Trust**
Update on finance and transfer work to be carried out. Clerk has received all paperwork from Treasurer and will commence new mandates on bank accounts

- 6.3 Land off Mid Street, South Nutfield**
Proposals for projects on land – Clerk to contact Hedleys concerning the non retention of £2000 as agreed until work is completed on the field **RB**
- 6.4 Cemetery & Woodland Burial Area**
Update since Parish Meeting – Current months income £7,700.
- 6.5 Nutfield Playground Friends**
Update on finance and TDC proposal – See E & A 7.1.
- 6.6 Queen’s Diamond Jubilee Celebration**
Report on finance – Financial report not yet completed.
- 6.7 NPC Website**
Update since Parish Meeting - None
- 6.8 Parish Office**
Condition of room, furniture, security and filing.- Concerns were raised concerning the damage to the flooring. Cllr Forbes will contact The Nutfield Link to ask for their future plans for the office. Clerk suggested Council replace existing locks, this was agreed. Clerk confirmed that the heater is now working. **PF/RB**
- 6.9 Other Matters for discussion**
Clerk and Chairman have meeting with Internal Auditor on 22nd June 2012.
- 7. ENVIRONMENT & AMENITY**
- 7.1 Nutfield Playground Friends**
Proposed future projects - Meeting being held on 21st June 2012, to discuss the future use of the Hard Court and any other projects that might be considered
Removal/installation of new playground – TDC have confirmed that the old equipment will be removed on w/c 2nd July 2012 and the new installation will start on w/c 9th July 2012.
Opening Ceremony – To be arranged
- 7.2 Nutfield Marsh -**
Still waiting for further news.
- 7.3 Allotments**
Grounds maintenance and water trough update. - Maintenance is required on some damaged fences bordering Scout Hut Lane.
- 7.4 Land off Mid Street, South Nutfield**
Update on work required – Clerk to contact Hedley’s concerning works still to be carried out as per contract. **RB**
Maintenance planning – Meeting to be arranged to discuss plans, Clerk to contact Simon Elson at SCC for guidance and project ideas. **RB**
- 7.5 Village Halls**
South Nutfield Village Hall
Fire procedure notice/Exit safety. – Clerk showed councilors the recent fire notice received, all agreed the procedure was inadequate. Clerk to contact Chairman with concerns. It was noted that a fire exit door was found locked at the rear of the stage. Clerk to advise on this. Clerk to request once again a set of accounts. Hall Committee next meeting 2nd July 2012 . **RB**
Condition of hall and other rooms – It was noted that the hall smells damp and is generally in a poor state.
Memorial Hall
Committee, Public meeting and other items – Covered in Nutfield Link article. Check for accounts by next meeting
- 7.6 Traffic & Parking**
TAG-25 – SCC Highways – update
Cllr Forbes informed council that he can no longer do Speed Watch due to all his other commitments. After TAG-25 recent meeting SCC has confirmed that there will be speed changes on the A25 before entering and after leaving Nutfield. Mercer’s Farm developers are looking at an alternative haulage route to the A25.

Please note these are draft minutes until approved and signed at the next meeting

- 7.7 Queen's Diamond Jubilee Beacon & Celebration**
Report on events – Concerns were raised over the publication of child photographs following the event. Clerk to check with publisher. Cllr Sandiford to look into obtaining a digital photo frame to display photographs and be sited in Holborns Stores if they agreed **RB/KS**
- 7.8 Surrey Hills ANOB Board**
Update on status - None
- 7.9 Health & Safety** Inspections: to be carried out in June.
- 7.10 Other Matters** for discussion - None
- 8. Other General Matters for discussion-**
For information only
- 9. NEXT COMBINED COMMITTEE MEETING DATE: 18th July 2012 – Venue tba**

Signed, Chairman, 18th July 2012