

**Nutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 15<sup>th</sup> February 2012 at 8:00pm**  
**8 Ridge Green, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mrs E Hames (Vice Chairman), Mr P Forbes, Mr D Dowden  
Clerk: Mr R Brown  
Clerical Assistant: F Byrne

**Action By**

1. **APOLOGIES and reasons for absence:** D Cullen, D Chapman, K Sandiford and A Rees
2. **Declarations of Interest**  
None
3. **MINUTES**  
**Approval of the Minutes of the last Combined Committee meeting 18th January 2012.**  
The Minutes were **AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda - None
5. **PLANNING & DEVELOPMENT**
  - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**  
**TA/2011/1654 Hamme House, Kings Mill Lane, South Nutfield...** Erection of building comprising garage & shed. Erection of porches to east & west elevations  
**NPC Comment – No Objection – Neighbours. TDC DECISION – REFUSED**  
  
**TA/2011/1655 Hamme House, Kings Mill Lane, South Nutfield...** Erection of building comprising garage & shed. Erection of porches to east & west elevations (Listed Building Consent)  
Dated 28/12/11 – 21 days – NPC comment by 18/01/12  
**NPC Comment – No Objection – Neighbours. TDC DECISION – L B REFUSAL**  
  
**TA/2012/9 2 New Cottages, Nutfield Marsh Road, Nutfield...** Erection of single storey extension to rear elevation Dated 04/01/12 – 21 days – NPC comment by 25/01/12  
**NPC Comment – No Objection – Neighbours. TDC DECISION – APPROVED**  
  
**TA/2012/6/TPO Nutfield Park Farm, Nutfield Park, South Nutfield...**TPO 8, 1998 (T) – Remove 3m from the longest branches on the west/south west sides of 4 Oak trees to improve balance and remove deadwood. Fell 3 Hybrid Black Poplar  
Dated 05/01/12 – 21 days – NPC comment by 26/01/12  
**NPC Comment – No Objection TDC DECISION – APPROVED by letter**
  - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**  
None
  - 5.3 **RACC**  
None
  - 5.4 **Other Matters for discussion**  
None
6. **FINANCE & GENERAL PURPOSES**
  - 6.1 **Finance**  
Update since Parish Meeting – Balance of Accounts.  
Distributed current bank balances for Councillors information  
Discussion took place on finance for Jubilee Celebrations and Nutfield Playground Fund.  
**Agreed:** Clerk place both items on March meeting Agenda with following proposals:  
**Proposal:** That Council Agree to a £5000 start – up fund for the Diamond Jubilee Celebrations and that a separate Parish Council I&E finance Spreadsheet is kept.  
**Proposal:** That Council Agree to commit £10,000 to the Nutfield Playground Fund, to be transferred in year 2012/13.
  - 6.2 **Standing Orders**  
Review all Standing Orders and Appendices and agree any additions or amendments  
Deferred to March Parish or Combined Committee meeting to allow sufficient time for updates **RB**

- 6.3 Land off Mid Street, South Nutfield**  
The Parish Clerk will contact the Public Works Loan Board on 20<sup>th</sup> February to confirm the exact rate of interest on the loan and transfer to NatWest Bank account on Wednesday 22<sup>nd</sup> February 2012 **RB**  
Clerk to check with Hedley's Solicitors re hatched land area within the gate marked as Public Right of Way and to provide access through the gateway to the north. Will this be fenced off? Also contact Simon Elson at SCC re broken stiles and gates.
- 6.4 NPC Website**  
The website should be completed within 2 weeks. There is still some data to download. Request for < > arrows either side of photos for easier reading, also possibly add Train timetables. Clerk to check with Geekenbrau. **RB**
- 6.5 New Councillors**  
The Parish Clerk to deliver a New Councillors Pack to an interested party. **RB**
- 6.6 Other Matters for discussion**  
None
- 7. ENVIRONMENT & AMENITY**
- 7.1 Nutfield Marsh –**  
Clerk to ask Iain Barker if he would like to attend the March Parish Council Meeting and consider as Environment consultant to Council **RB**  
Clerk is to contact Hedley's concerning the current status. **RB**
- 7.2 Traffic & Parking**
- TAG-25 –**  
Cllr Forbes is in dialogue with SCC concerning the heavy goods vehicles travelling to and from the Biffa site. It was noted that on certain days last year the regulatory amount was exceeded. **PF**
- SCC Highways – Community Pride Fund – VAS sign –**  
Clerk to contact C.Cllr Elias again concerning this matter also copy in D.Cllr Black for assistance **RB**
- 7.3 Village Halls**
- South Nutfield Village Hall**  
Response to Chairman's letter & update - Cllr Hames and Parish Clerk to draft a letter in reply. **RB**  
NPC Representative – Cllr Forbes has agreed to be the NPC representative at the Village Hall Committee meetings. **PF**
- Memorial Hall**  
The Parish Clerk to arrange a meeting between the Memorial Hall Trustees & NPC. To invite Anne Bott or Roger Taylor chair the joint meeting between both parties to discuss the Hall re-build. **RB**
- 7.4 SCA Rural Affordable Housing survey**  
Clerk wrote to Mona Johansson raising Council's concerns and request they re-visit the Park Works Lane site, she has agreed to contact TDC with these concerns. **RB**
- 7.5 Queen's Diamond Jubilee Beacon & Celebration**  
The Parish Clerk has not been able to meet with the Head Teacher at Nutfield Church School yet. To be discussed at the Parish Council Meeting – a contribution by NPC of a float for the Queens Jubilee Celebrations see 6.1 Finance
- 7.6 Health & Safety Inspections:**  
A recent inspection has been carried out with no problems to report.  
Cllr Forbes reported that there were some branches overhanging the Recreation Ground which could be dangerous. The Parish Clerk to contact TDC concerning this. **RB**
- 7.7 Other Matters for discussion**  
South Nutfield Playground Appeal – To be put on the next meeting's agenda to discuss a donation from NPC see 6.1 Finance. Clerk to contact Mr Court re snow clearance of village pavements **RB**
- 8. Other General Matters for discussion-**  
For information only
- 4. NEXT COMBINED COMMITTEE MEETING DATE: 21<sup>st</sup> March 2012 – Venue tba**

MEETING CLOSED 22.40pm

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Signed, Chairman, 21<sup>st</sup> March 2012