

Nutfield Parish Council
Minutes of the Combined Committee Meeting
Wednesday 15th August 2012 at 8:00pm
Dairy Cottage, Mid Street, South Nutfield

Present: Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Cullen, Mr D Dowden, Mr P Forbes, E Hames, A Rees, Mr K Sandiford.
Clerk R. Brown

Action By

1. **APOLOGIES and reasons for absence:** Mr I Reeves – work commitments
2. **Declarations of Interest**
Cllr Forbes signed the book re Planning App TA/2012/523
Members signed the book en bloc re Planning App TA/2012/973
3. **PLANNING & DEVELOPMENT**
 - 3.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**
None
 - 3.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**
TA/2012/523 12 Braes Mead, South Nutfield.. Creation of a dropped kerb, hard standing and single gate for access to rear of bungalow from hard standing
Dated 03/07/12 - 21 days – NPC decision by 28/07/12
NPC Decision – No Objection- Neighbours – Note this access is on a blind corner

TA/2012/971 6 Ridge Green Close, South Nutfield.. Demolition of existing conservatory. Erection of single storey side/rear extension and formation of pitched roof over existing snug and garage
Dated 19/07/12 – 21 days – NPC comment by 09/08/12
NPC Decision – No Objection- Neighbours

TA/2012/973 Tanglewood, Coopers Hill Road, Nutfield.. Demolition of existing flat roof extension. Erection of single storey rear extension, installation of solar panels to rear roof slope and alterations to fenestrations on west elevation (Cert. of Lawfulness for a proposed Development) (amended plans and description)
Dated 02/08/12 – 21 days – NPC comment by 13/08/12
NPC Decision – No Objection- Neighbours

TA/2012/983 3 Ridge Green, South Nutfield.. Demolition of existing garage. Erection of single storey rear extension and detached double garage.
Dated 06/08/12 – 21 days – NPC comment by 27/08/12
NPC Decision – No Objection- Neighbours

TA/2012/1027 Redhill Aerodrome, Kings Mill Lane, South Nutfield.. Construction of hard runway to replace existing grass runways and ancillary infrastructure comprising realignment of existing taxiways, drainage improvements, replacement runway lighting and new approach lighting.
Dated 09/08/12 – 28 days – NPC comment by 30/08/12
Council comment to be sent prior to 08/09/12 as major application
 - 3.3 **RACC**
Following the recent RACC meeting, and with regard to the hard runway application, Cllr. Chapman advised that they can only give general views on the application
 - 3.4 **KRAG**
Cllr. Forbes attended a specially convened group meeting with KRAG, Council & RACC. It was agreed that to avoid doubling up on efforts, Paul Murray will work on Research, Cllr Forbes on traffic & transport, Paula Chabrel on greenbelt connections, Cllr Sandiford on air safety and others on admin, mailing lists, petition etc.
Cllr Chapman has prepared a draft response from Council and this and other recently received documents to be circulated to Council for discussion and final approval
 - 3.4 **Other Matters for discussion**
None
4. **FINANCE & GENERAL PURPOSES**
 - 4.1 **Finance**
Two payment cheques were signed and there were no other business items.

5. **MINUTES**

Approval of the Minutes of the last Combined Committee meeting 18th July 2012.

The Minutes were **AGREED** and signed by the Chairman as a true record.

6. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda - None

7. **ENVIRONMENT & AMENITY**

7.1 **Village Halls**

South Nutfield Village Hall Ltd

Cllr. Forbes made a full report on various matters concerning Minutes of previous meetings and the changeover from a charity status Trust to a Limited Company. Clerk instructed to contact Hedleys for definitive answers to questions asked on this changeover and its legal status. **RB**

Clerk also to check Title documents confirming Council owns the building and the land **RB**

Discussion on letter received from Treasurer re Nutfield Playground Friends cancellation of Valentines Ball, invoice received by Clerk in the name of NPC, letter to be sent explaining this is not the responsibility of Council and copying previous letter sent by Playground Friends asking for removal of debt. **RB**

Discussion on new H&S Regs and agreed to consider changing door locks on Parish Office as confidential documents stored there

Council to consider refurbishment of the Parish Office

Memorial Hall

Committee, Public meeting and other items –

As no response from The Nutfield Link article to date requesting Trustees, it was agreed that Clerk include in NPC article in next Link as follows: No volunteers were forthcoming to join the Memorial Trust committee therefore Council is now considering all options available and are intending to call a Public Meeting to obtain Parishioners views in the near future. Agreed

Chairman advised that Councillors consider all options and advise the formed subcommittee to put forward at September meeting

7.2 **Nutfield Playground Friends**

New playground opening ceremony 22 September, Clerk order mobile toilets as previously used at the Fun day in the Recreation Ground – 2 standard + 1 Disabled units

7.3 **Allotments**

Grounds maintenance

Clerk discussed hedges and tree maintenance programme, to be discussed with contractor

7.4 **Land off Mid Street, South Nutfield**

Update on work required and Maintenance planning

Invite Simon Elson, Ken Hamilton Liz Ramsey and Mike Fletcher to the September Combined Committee meeting to discuss project ideas, potential income & maintenance programme. Entrust may assist? 9 horses in far field and stile + gateway broken discuss with Police and add incidents to TDC antisocial behavior forms & log. Place on website

Land overdue in harrowing liming and seeding. Cllr Cullen met with Clerk and RFS to discuss this to obtain prices for this work. Vendor failing in contract law, check with Hedleys if Council can proceed with this work urgently and re-claim back from vendor? Also ask Hedleys why agreed £2500 was not held over before completion? **RB**

7.5 **Rural Affordable Housing**

Clerk advised Council that he had received further requests to allow Nick Hughes, Regional Development Officer at SCA in Guildford, to write to the owner of land at the end of Mid Street on behalf of English Rural Housing Association with a proposal to investigate further a proposal to build a small rural housing development on his land for sale and to progress to next stage.

Vote taken 7 For:1 Against – **MAJORITY VOTE AGREED**

Clerk to instruct accordingly

7.6 **Traffic & Parking**

TAG-A25 – Report

Cllr Forbes updated Council on latest issues raised at TAG-A25 meeting and a list of issues was sent to SCC

Lay-by adoption/business plan

Cllr Dowden proceeding with a business plan to adopt the lay-by, to include a gateway sign to the Parish plus 30mph sign. Propose costs on restricting access, include parking plus chemical toilet in Cemetery

Please note these are draft minutes until approved and signed at the next meeting

**7.7 Other Matters for discussion
Clerk & Assistant Clerk**

Due to the resignation of the Clerks clerical assistant, the Clerk discussed proposals for replacement. The job description needs amending and enlarging due to the new high workload and the Clerk suggested it would be useful and make sense to consider an applicant who could ultimately take over the Clerks post in the near future. Agreed that the Clerk list the duties and job description ready for advertising locally and regionally through SCAPTC and local press.

8. Other General Matters for discussion-
None.

9. NEXT COMBINED COMMITTEE MEETING DATE: 19th September 2012 – Venue tba

Signed, Chairman

Date.....