

**Nutfield Parish Council**  
**Minutes of the Combined Committee Meeting**  
**Wednesday 25th April 2012 at 8:00pm**  
**Parish Office, Nutfield Village Hall, South Nutfield**

**Present:** Councillors: Mrs S Renaut (Chairman), Mr D Chapman, Mr D Dowden, Mr K Sandiford  
Clerk: Mr R Brown  
Clerical Assistant: F Byrne

**Action By**

1. **APOLOGIES and reasons for absence:** D Cullen, P Forbes, E Hames, I Reeve and A Rees
2. **Declarations of Interest**  
None
3. **MINUTES**  
**Approval of the Minutes of the last Combined Committee meeting 21st March 2012.**  
The Minutes were **AGREED** and signed by the Chairman as a true record.
4. **Matters and action points arising from Minutes** – for updating and noting only. Any items requiring attention will be on the agenda - None
5. **PLANNING & DEVELOPMENT**
  - 5.1 **Planning Decisions by Tandridge District Council since last Parish Meeting**  
None
  - 5.2 **Current Planning Applications – the following applications to be considered and comments agreed for submission to Tandridge District Council:**  
**TA/2012/445 Morris Court, South Station Approach, South Nutfield...** TPO 50 (GOD) – Sycamore & Ash (01) Reduce laterals over property by 2.5m. 2 x Sycamore (02&030 Reduce laterals over property by 1.5m. 2 x Sycamore (04) – Fell. 1 x Pear tree (05) Reduce back to boundary. 1 x Sycamore (06) Reduce low limb to provide 2m clearance from property.  
Dated 02/04/12 – 21 days – NPC comment by 23/04/12  
**NPC Decision – No Objection**  
  
**TA/2012/398 Nutfield Court, 5 Church Hill, Nutfield...** Erection of canopy to front/side elevation.  
Dated 05/04/12 – 21 days – NPC comment by 26/04/12  
**NPC Decision – No Objection - Neighbours**
  - 5.3 **RACC**  
RACC have until 23<sup>rd</sup> May 2012 to appeal. AGM scheduled for 9<sup>th</sup> June 2012 at South Nutfield Village Hall.
  - 5.4 **Other Matters for discussion**  
A resident living by Kingfisher House, Mid Street contacted the Council concerning the recent planning application at this site and what the Council's thoughts were on this matter. Cllr Sandiford forwarded a copy of the minutes of the last meeting for their information.
6. **FINANCE & GENERAL PURPOSES**
  - 6.1 **Finance**  
Update since Parish Meeting – Cllr. Renaut provided the provisional year end accounts for perusal.
  - 6.2 **Standing Orders**  
Review all Standing Orders and Appendices – to be reviewed at next meeting.
  - 6.3 **Land off Mid Street, South Nutfield**  
Update from Hedley's – Correspondence received from Hedley's with final Contracts & paperwork. Clerk has processed the finance transfer letter to be completed and sent to Hedley's. Council to review insurance to cover 'Right of Way access' for Scout Hut Lane. Cllr. Chapman suggested Council contact Network Rail to fix broken boundary fence and hole dug beneath on safety issues.
  - 6.4 **Cemetery & Woodland Burial Area**  
**Proposal: That Council provide a self-contained chemical portable toilet with lock inside the Cemetery by the water trough, for use by visitors to both Cemetery and Woodland Burial Area. This to be delivered by the company FOC on contract hire at the agreed sum of £15 per week and serviced on a monthly basis.**  
To discuss at Parish Meeting with all Councillors present as there were conflicting views on this.

- 6.5 NPC Website**  
Cllr Sandiford suggested in 2 months asking users of the new website for comments on their use of the site and any problems incurred.
- 6.6 Other Matters for discussion**  
None
- 7. ENVIRONMENT & AMENITY**
- 7.1 Nutfield Playground Friends –**  
The playground design has now been discussed and a proposed final design will come back from the manufacturers. Donations are still coming in including £500 from the Redhill Redstone Rotary Club.
- 7.2 Nutfield Marsh – update**  
None.
- 7.3 Allotments**  
This year's invoices have been processed and will be dispatched shortly.
- 7.4 Land off Mid Street, South Nutfield**  
Update on work required – still waiting.  
Maintenance planning – To be discussed at a later date.
- 7.5 Village Halls**  
South Nutfield Village Hall – Cllr Rees had previously emailed Councillors with a concern about an advertising board for a Roofing company, outside the Hall. Clerk to check. **RB**  
Memorial Hall – AGM at South Nutfield Village Hall on 9<sup>th</sup> May 2012 at 8pm. Any new trustees must apply before deadline date on noon on 2<sup>nd</sup> May 2012  
Clerk asked to contact Hedleys to ask on procedure.
- 7.6 Traffic & Parking**  
**TAG-25** – Report – None.  
**SCC Highways** – update – None.
- 7.7 Queen's Diamond Jubilee Beacon & Celebration**  
Committees/Update on planning events – Aprons are being ordered for sale to assist funds
- 7.8 Surrey Hills ANOB Board**  
Update on status – Letter has been drafted and sent.
- 7.9 Health & Safety Inspections: Due shortly.**
- 7.10 Other Matters for discussion**  
Cllr Renaut asked for the lighting in Scout Hut Lane to be put on the next agenda. **RB**
- 8. Other General Matters for discussion-**  
For information only
- 9. NEXT COMBINED COMMITTEE MEETING DATE: 16<sup>th</sup> May 2012 – Venue tba**

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Signed, Chairman, 16<sup>th</sup> May 2012